

Minutes of the Maine Real Estate Commission

August 20, 2015

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Adam Shub, Chairman	Karen Bivins, Director
David Kitchen	Jeffrey Hill, Deputy Director
Donald Plourde	Bruce Osborne, Field Investigator
Joan Chrane	Catherine Pendergast, Education Coordinator
Cathy Manchester	Kim Baker, Office Specialist I
<u>MEMBERS ABSENT</u>	Deborah Fales, Office Specialist I
None	

Location: Central Conference Room

Start: 9:00 a.m.

Adjourn: 9:32 a.m.

Agenda Modifications

A motion was made by Plourde and seconded by Kitchen to add the following to the agenda: Request for extension from Julia Schwerin dated 08-14-2015; and Rhode Island reciprocity request dated 08-14-2015. Unanimous.

Commission Minutes

A motion was made by Kitchen and seconded by Manchester to approve the minutes of the June 18, 2015 meeting. Unanimous.

Decisions And Orders

A motion was made by Kitchen and seconded by Plourde to accept the Decision and Order as written in the case of the Director v. Jocelyn. B. Mosher-Collins. Unanimous.

Proposed Consent Agreements and Dismissals

Kitchen recused and left the room.

A motion was made by Plourde and seconded by Chrane to accept the Proposed Consent Agreements in case number: 2014-REC-10165. Kitchen recused; Plourde, Chrane, Manchester and Shub voted in the affirmative. Motion Carried.

Kitchen returned to the room.

A motion was made by Chrane and seconded by Plourde to accept the Proposed Consent Agreements in case numbers: 2014-REC-10070, 2015-REC-11238, 2015-REC-11239, 2015-REC-11267, 2015-REC-11270, 2015-REC-11292, 2015-REC-11348, and 2015-REC-11401. Unanimous.

A motion was made by Plourde and seconded by Manchester to accept the Proposed Dismissal in case numbers: 2014-REC-10586, 2014-REC-10682, 2014-REC-10726, and 2014-REC-10734. Unanimous.

Requests for Extension

Shub recused and left the room.

A motion was made by Kitchen and seconded by Chrane to grant a 90 day extension for payment of the fine as requested by Julia Bassett Schwerin. Shub recused; Kitchen, Chrane, Manchester and Plourde voted in the affirmative. Motion carried.

Shub returned to the room.

A motion was by Plourde and seconded by Chrane to extend the fine payment due date to October 1, 2015 as requested by Marcy Lane in an email dated 07/01/2015. Unanimous.

A motion was by Kitchen and seconded by Plourde to extend the fine payment due date to October 1, 2015 pursuant to an email dated 07/14/2015 from Carolyn McAdam. The fine is to remain as stated in the original consent agreement. Unanimous.

Director's Report

The Director presented a request for reciprocity from the Rhode Island licensing board and explained that we do not have any reciprocal agreements with any state since Maine has more licensing levels than most other states.

The Education Coordinator informed the Commission that the pre-licensing course outlines have been updated to reflect the impending implementation of the TILA-RESPA integrated disclosure rule. A motion was made by Kitchen and seconded by Plourde to approve the changes as presented. Unanimous.

The Director inquired whether Commission members would be interested in receiving meeting agenda packets electronically. General consensus was to continue with mailed paper agenda packets.

The Director presented year-end complaint data for FY 2015.

The Commission discussed the high percentage of non-compliance on continuing education audits.

Meeting Dates

The next meeting is scheduled for Thursday, September 17, 2015.

Adjournment

The meeting adjourned at 9:32 a.m.

This report respectfully submitted,
Kim Baker, Office Specialist I