

**Maine Board of Optometry  
113 State House Station  
Augusta, Maine 04333**

**MINUTES OF AUGUST 7, 2015  
BOARD MEETING**

**CALL TO ORDER:** The meeting was called to order by Dr. Stephen Ebersole, O.D. at 9:12 a.m. in the Kennebec Room at the Office of Professional and Occupational Regulation in Gardiner, Maine.

Members present: Normand LaPlante, Public Member, Dr. Thomas Nadeau, O.D., Stephen Ebersole, O.D., Paul Cote, O.D. and Parise Chamberland, O.D.

Others present: Tina Carpentier, Board Secretary

Absent: Blaine Littlefield, O.D., Judith M. Peters, Assistant Attorney General

**OLD BUSINESS:**

**Action on Minutes of May 1, 2015 Meeting:** A motion was made by Normand LaPlante seconded, by Thomas Nadeau, to accept the minutes as written.

The motion passed 5-0

**Update MOA recording CE's with ARBO:** Lisa Fennel of ARBO stated that the Maine Optometric Association are on board with registering continuing education COPE credits with ARBO. Sierra Rice Program Manager, will come to Maine to make a presentation on how to record continuing education credits and help the MOA make the transition. Stephen Ebersole will contact the MOA Board President to see if the MOA would like ARBO to attend an MOA meeting to present the new information.

**NEW BUSINESS:**

Dr. Stephen Ebersole welcomed Dr. Parise Chamberland O.D. to the board.

**E-mail from Erica Benson, M.S. questions about Board Laws/Rules:** The Board reviewed the email dated May 31, 2015 from Eric Benson, M.S. on questions on the Maine Law/Rules.

A Motion was made by Thomas Nadeau seconded by Normand LaPlante to send Erica Benson, M.S. a copy of the Board of Optometry Laws and Rules.

The motion passed 5-0

**Letter to Board from Michelle Broderick, O.D.:** The Board reviewed the letter dated May 11, 2015 from Michelle Broderick, O.D. A decision was made by the Board that no action is required.

**Kathryn Ward, O.D. Letter intermediate RX prescriptions:** The Board reviewed the letter dated July 22, 2015 from Kathryn Ward, O.D. on intermediate RX prescriptions.

A Motion was made by Normand LaPlante seconded by Paul Cote to table the question to the next meeting on November 6, 2015 for further investigation.

The motion passed 5-0

**Review of Maine Optometry Laws, Process and Forms to update Statute's in the Law:** The Board discussed and reviewed the statutes. The Board agreed to table to next meeting for more discussion. Dr. Nadeau will update the draft statutes with the definitions. Secretary distributed OPOR Rulemaking Timeline process to the Board Members for review.

#### **OTHER BUSINESS:**

**ARBO Annual Meeting Report:** Secretary and Normand LaPlante gave a brief overview on the agenda from the ARBO Annual Meeting they attended in Seattle WA. Secretary handed out instructions for the ARBO website to review all the material covered at the meeting. Normand LaPlante and Secretary highly recommend that the Board send members to the next ARBO Annual Meeting in Boston on June 26-28, 2016. The annual meeting was very informative with a lot of information that will highly benefit Board Members.

A Motion was made by Thomas Nadeau second by Paul Cote to send Board members to the ARBO 2016 Annual Meeting in Boston.

The Motion passed 5-0

**Tim Kearins, O.D. email on COPE/ARBO changes:** The Board reviewed the email dated July 20, 2015 from Tim Kearins, O.D.

A Motion was made by Normand LaPlante seconded by Thomas Nadeau to table the questions until the November 6, 2015 meeting to get more information about the COPE changes.

The Motion passed 5-0

**Laptop Surface 3 pro computer for the office.** The Secretary requested a Surface 3 pro laptop computer for the Office and a three year secure remote access card when working outside the office. The difference in price for laptop is \$11.39 per month and \$150.00 to purchase a three year secure remote access card.

A Motion was made by Thomas Nadeau seconded by Paul Cote to upgrade to a Laptop Surface 3 pro computer and purchase the three year secure remote access card.

The motion passed 5-0

**PRESIDENT'S REPORT: None**

**SECRETARY'S REPORT:**

9 new Optometrist for total of 239

Normand LaPlante was given a copy of the cash, budget report and FY16 Work program.

Update on request to make secretaries job full time. Rachel Hendsbee, Director of Administrative Services, PFR indicated the position is full-time; however, the budget could never support a full time position. Analysis was done for 2016 with full time wages and benefits. Variance of \$16,934.00. Revenue still does not support a full time position.

Secretary working with ALMS programmer to add the optometry application online and record the OE Tracker number to the alms system. (OE tracker number will show on the license pocket card)

As of April 1, 2016 when renewing your license, Optometrist will be able to print off their license on their computers.

**ADJOURNED:** A motion was made by Normand LaPlante, seconded by Dr. Cote to adjourn the meeting at 11:15 a.m.

The motion passed 5-0

The next meeting will be held **on November 6, 2015.**

Respectfully submitted,

Tina Carpentier  
Secretary, Maine Board of Optometry