

OCCUPATIONAL THERAPY MINUTES

April 15, 2005

Public Board Meeting

MEMBERS PRESENT: Sue Elcik, Shelley Rau, and Julie Kadnar.

MEMBERS ABSENT: None.

OTHERS PRESENT: Colleen Eugley, Board Clerk; Penny Vaillancourt, Board Administrator; and Judy Peters, AAG.

I. CALL TO ORDER

The meeting was called to order by Sue Elcik at 1:21 p.m.

II. OLD BUSINESS

A. Review and approval of March 25, 2005 minutes.

Julie Kadnar made a motion to approve the March 25, 2005 minutes. The motion was seconded by Shelley Rau.

Vote: 3 in favor

III. New Business

A. Application Review

Cathy White is a COTA who submitted a renewal application and indicated that she presently does not have a supervisor because she is working in the role of "Fieldwork Assistant". The board discussed issuing a "Seen and agree to" letter, as well as the use of the COTA/L or OTA/L credential. However, the board concluded that the licensee is required to have a licensed O.T. to sign her renewal and complete a supervisor's affidavit.

Motion to table application renewal made by Shelley Rau, pending receipt of the signed renewal form and a supervisor's affidavit. Julie Kadnar seconded the motion.

Vote: 3 in favor

Tammy Bean is an OT who has not completed her continuing education due to medical reasons. A “seen and agree to letter” will be drafted giving the licensee six months to get her continuing education done from the date of the letter. Licensee will need to return it by the next board meeting.

Julie Kadnar made a motion to authorize Sue Elcik to draft a response to grant an extension to Tammy Bean and request official documentation of all 36 hours of her continuing education. Shelley Rau seconded the motion.

Vote: 3 in favor

Michele Wager is a COTA who submitted her renewal application with a request for more time to complete her continuing education due to a financial hardship.

Motion made by Julie Kadnar to deny the renewal application and draft a preliminary letter of denial and consent agreement in which licensee admits to two violations, agrees to pay \$150 fine, submits an updated supervisor’s affidavit, and has 180 days to finish her continuing education. Shelley Rau seconded the motion

Vote: 3 in favor

Lori Moulton is a COTA who sent in her renewal form without a supervisor’s signature. She returned, in a timely manner, a signed renewal application to us along with a supervisor’s affidavit. The Board renewed the license. Penny Vaillancourt sent the licensee a letter reminding her that if she is working at more than one employment setting, then a supervisor’s affidavit should be completed for each location.

B. Complaint Officer’s Report

There are three pending complaints filed. No information to report at this time.

C. Administrator’s Commentary

Penny Vaillancourt discussed the status of board appointments and has shared concerns regarding quorum issues and decisions regarding disciplinary matters to Anne Head. She also provided the board with a financial update for the third quarter. She updated the board on the following pieces of legislation:

LDs 127, 685, 967, 892, 1295, and 1471.

Ms. Vaillancourt informed the Board that a request to extend Colleen Eugley’s acting capacity status as Board Clerk was submitted.

D. Correspondence

Abby Barnhart, OT, emailed the Board with a prescription question regarding OT services. After a discussion of the issues, this is a billing question and not a board regulatory question. Penny Vaillancourt will respond to Abby's inquiry.

E. Miscellaneous

Discussion on changing date for May meeting to Tuesday, May 24, at 1:30 p.m.

Discussion on changing date for June's meeting to June 24 at 1:15 p.m.

The continuing education audit will be done after the 90 day grace period.

IV. Other Business

V. Adjourn

Julie Kadnar made a motion to adjourn the meeting; Shelley Rau seconded the motion. The meeting was adjourned at 2:18 p.m.

Vote: 3 in favor

The next meeting is rescheduled for May 24, 2005.

Respectfully submitted,

Colleen Eugley, Acting Board Clerk