

STATE OF MAINE
BOARD OF FUNERAL SERVICE

Minutes of September 9, 2014 Board Meeting

Members Present: Robert Barnes, Chair; Brian Mays, Bethel Shields, Chad Poitras, Hervey Clay, John Brennan and Kenneth R.L. Finley.

Others Present: Torrey Gray, Board Administrator; Ronald Guay, AAG; Dottie Perry, Investigator; and Amanda Scott, Board Clerk.

Members Absent:

CALL TO ORDER

Robert Barnes, Chair, called the meeting to order at 9:02 a.m.

OLD BUSINESS

APPROVAL OF MINUTES

In a motion by Chad Poitras and seconded by Kenneth R.L. Finley, the minutes from the May 13, 2014 meeting were approved as written.

Vote: 7 in favor

NEW BUSINESS

ANNUAL ELECTION OF OFFICERS

Complaint Officer

Chad Poitras motioned to elect Brian Mays as complaint officer, Bethel Shields seconded the motion.

Vote: 7 in favor

COMPLAINT PRESENTATION(S)

2014-FUN-9981

A complaint was filed against a licensed practitioner alleging unprofessional conduct.

After review and discussion, a motion was made by Kenneth R.L. Finley and seconded by Bethel Shields to offer a consent agreement to include an admission and a formal warning.

Vote: 6 in favor (1 recused – Brian Mays)

APPLICATION REVIEW(S)

Sammi Jo Warren

An applicant submitted an application for a Funeral Practitioner license.

After review and discussion, a motion was made by Chad Poitras and seconded by John Brennan to preliminarily deny the application and offer a consent agreement to include an admission and a formal warning for violation of 10 M.R.S. §8003(5-A)(A)(6). The license will be issued upon receipt of the signed consent agreement, contingent upon meeting all other licensure eligibility requirements.

Vote: 6 in favor/1 opposed

Michelle Rabinowitz

An applicant submitted an application for a Funeral Practitioner license.

After review and discussion, a motion was made by Bethel Shields to approve the application pending passing exam scores. The motion was seconded by Kenneth R.L. Finley.

Vote: 7 in favor

Tracy Voyer

An applicant submitted an application for licensure as a Practitioner Trainee of funeral service.

After review and discussion, a motion was made by Chad Poitras and seconded by Kenneth R.L. Finley to preliminarily deny the application and offer a consent agreement to include an admission and a formal warning for violation of 10 M.R.S. §8003(5-A)(A)(6). The license will be issued upon receipt of the signed consent agreement, contingent upon meeting all other licensure eligibility requirements.

Vote: 7 in favor

Emily Gordon

An applicant submitted an application for a Funeral Practitioner license.

After review and discussion, a motion was made by Chad Poitras to approve the application pending passing exam scores. The motion was seconded by John Brennan.

Vote: 7 in favor

OTHER BUSINESS

CHAIR'S REPORT

Nothing to report.

ADMINISTRATOR'S REPORT

Ms. Gray provided the board with an update on the current number of licensees.

ADJOURN

There being no further business, in a motion by Kenneth R.L. Finley and seconded by Brian Mays, the Board voted unanimously to adjourn at 9:58 am.

The next Board meeting is scheduled for November 4, 2014.