

**DRAFT MINUTES PENDING BOARD REVIEW
BOARD OF ELEVATOR AND TRAMWAY SAFETY
MEETING MINUTES**

Meeting Date: July 18, 2011
Meeting Location: Central Conference Room, State of Maine - Gardiner Annex,
Northern Avenue, Gardiner, Maine
Time Meeting Began: 9:10 a.m.
Time Meeting Ended: 11:30 a.m.
Total Meeting Time: 2 hours 20 minutes

Roll Call of Officers:

The following members were present:

David O'Brien
Alice Conway
Scott Fraser
Jeremy Polk
Richard McCarthy
Gardiner Schneider

Staff Present:

John Burpee, Chief Elevator Inspector
Stanley Quinn, Elevator Inspector
Vickey L. Gray, Board Clerk
Cheryl Hersom, Board Administrator

Chair David O'Brien called the meeting to order at 9:10 a.m.

Board Meeting Minutes

A motion was made to accept the March 16, 2010 minutes as written.

Motion: Richard McCarthy
Second: Jeremy Polk
Unanimous

Election of Board Chair

A motion was made to nominate David O'Brien as Board Chair.

Motion: Jeremy Polk
Second: Gardiner Schneider
Unanimous

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Chief Inspector's Report

Discussion of Sugarloaf Mountain Spillway East Accident Report

John Burpee, Chief Elevator Inspector, discussed the Sugarloaf Mountain Spillway East Accident Report (TA31) with the Board.

Although a final determination as to the exact cause of the December 28, 2010 deropement could not be reached, interactions involving mechanical components, the environment and human factors all are believed to have contributed.

A motion was made to accept Chief Inspector Burpee's report.

Motion: Jeremy Polk
Second: Richard McCarthy
Unanimous

A motion was made for Chief Inspector Burpee and Commissioner Anne Head to move to bring before the legislature licensing of tramway mechanics in the State of Maine.

Motion: Gardiner Schneider
Second: Richard McCarthy
Unanimous

Adjourned

The meeting adjourned at 11:30 a.m.

Respectively submitted,

Vickey Gray
Officer Specialist I