

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS
BOARD MEETING MINUTES
March 17, 2015**

MEMBERS PRESENT: Terrence DeWan, Vice-Chair Cinderella Norris R. Michael Pullen Janet Hansen, Chair William Bisson Lori LaRochelle	MEMBERS ABSENT: None OTHERS PRESENT: Karen Bivins, Administrator Catherine Pendergast, Licensing Supervisor Kim Baker, Licensing Clerk Debbie Fales, Licensing Clerk Robert Perkins, AAG
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CALL TO ORDER

The meeting was called to order by Chair Janet Hansen 9:08 a.m.

OLD BUSINESS

Action on Minutes of July 15, 2014 Meeting

A motion was made by Bisson and seconded Norris by to approve the minutes of the July 15, 2014 meeting. Unanimous.

NEW BUSINESS

Election of Officers

A motion was made by DeWan and seconded by Bisson to elect Hansen as Chair, DeWan as Vice-Chair, and Pullen as Complaint Officer. Unanimous.

Administrator's Report

The administrator reported there were no bills presented to the legislature at this time that would affect this Board.

The Board discussed current Board policy regarding processing of applications. A motion was made by Bisson and seconded by DeWan to delegate authority to staff the review and approval of applications that meet current board statute and rules without further review by the Board. Unanimous.

Complaint Officer's Report

No Report.

Application Report

The Board reviewed staff's report of applications processed since July 2014.

Out-of-State Travel Requests

A motion was made by Bisson and seconded by Norris to approve the following travel requests:

National Council of Architectural Registration Boards (NCARB) Annual Meeting in New Orleans, LA, June 18 – 21, 2015;

National Council of Interior Design Qualification (NCIDQ) Annual Meeting in Atlanta, GA, November 13 & 14, 2015;

Council of Landscape Architect Registration Boards (CLARB) Annual Meeting in New Orleans, LA, November 16 -19, 2015;

New England Council of Architectural Registration Boards (NECARB) Annual Meeting in New Haven, CT, October 24, 2015.

Unanimous.

AIA Maine Report

Janet Shram introduced herself as the current executive director of Maine AIA.

OTHER BUSINESS

Correspondence

The Board discussed the following NCARB initiatives and directed staff to review implications of issues addressed and to pursue legislative and rulemaking changes as necessary:

1. NCARB Memo dated December 19, 2014 Re: Changes to Broadly Experienced Architect
2. NCARB 2014 MBE Meeting Executive Summary
3. NCARB RFP for an Accelerated Pay the Architectural Licensure

Next Meeting Scheduled for May 19, 2015

ADJOURN

Being no further business, the meeting adjourned at 10:26 a.m.