

June 15

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 31	June 1	2	3	4	5	6
	<div style="background-color: #00aaff; padding: 2px;">■ B - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> B - Pay day	<div style="background-color: #90ee90; padding: 2px;">■ A - Lockdown 2:00pm</div>	<div style="background-color: #90ee90; padding: 2px;">■ A - Payroll clears edits</div>	
	Cycle A – Time and Attendance					
	Cycle B – Maintenance					
7	8	9	10	11	12	13
	<div style="background-color: #90ee90; padding: 2px;">■ A - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> A - Pay day	<div style="background-color: #00aaff; padding: 2px;">■ B - Lockdown 2:00pm</div>	<div style="background-color: #00aaff; padding: 2px;">■ B - Payroll clears edits</div>	
	Cycle B – Time and Attendance					
	Cycle A – Maintenance					
14	15	16	17	18	19	20
	<div style="background-color: #00aaff; padding: 2px;">■ B - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> B - Pay day	<div style="background-color: #90ee90; padding: 2px;">■ A - Lockdown 2:00pm</div>	<div style="background-color: #90ee90; padding: 2px;">■ A - Payroll clears edits</div>	
	Cycle A – Time and Attendance					
	Cycle B – Maintenance					
21	22	23	24	25	26	27
	<div style="background-color: #90ee90; padding: 2px;">■ A - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> A - Pay day	<div style="background-color: #00aaff; padding: 2px;">■ B - Lockdown 2:00pm</div>	<div style="background-color: #00aaff; padding: 2px;">■ B - Payroll clears edits</div>	
	Cycle B – Time and Attendance					
	Cycle A – Maintenance					
28	29	30	July 1	2	3	4
	<div style="background-color: #00aaff; padding: 2px;">■ B - Reports ready by 10</div>		<div style="color: #ffcc00;">★</div> B - Pay day <div style="background-color: #90ee90; padding: 2px;">■ A - Lockdown 2:00pm</div>	<div style="background-color: #90ee90; padding: 2px;">■ A - Payroll clears edits</div>	Holiday	
	Cycle A – Time and Attendance					
	Cycle B – Maintenance					