

July 14

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 29	30	July 1	2	3	4	5
	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Reports ready by 10 </div> </div>		<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ★ B - Pay day </div> <div style="margin-bottom: 5px;"> ■ A - Lockdown 2:00pm </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Payroll clears edits </div> </div>	Holiday	
Cycle A – Time and Attendance		Cycle B – Maintenance				
6	7	8	9	10	11	12
	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Reports ready by 10 </div> </div>		<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ★ A - Pay day </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Lockdown 2:00pm </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Payroll clears edits </div> </div>	
Cycle B – Time and Attendance				Cycle A – Maintenance		
13	14	15	16	17	18	19
	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Reports ready by 10 </div> </div>		<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ★ B - Pay day </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Lockdown 2:00pm </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Payroll clears edits </div> </div>	
Cycle A – Time and Attendance				Cycle B – Maintenance		
20	21	22	23	24	25	26
	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Reports ready by 10 </div> </div>		<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ★ A - Pay day </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Lockdown 2:00pm </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Payroll clears edits </div> </div>	
Cycle B – Time and Attendance				Cycle A – Maintenance		
27	28	29	30	31	August 1	2
	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ B - Reports ready by 10 </div> </div>		<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ★ B - Pay day </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Lockdown 2:00pm </div> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-bottom: 5px;"> ■ A - Payroll clears edits </div> </div>	
Cycle A – Time and Attendance				Cycle B – Maintenance		