Special Public Board Meeting to review <library name> Internet Safety Policy, <Date>

# Topic: Children’s Internet Protection Act (CIPA) & Internet Safety Policy

The <Library name> Board of Trustees meeting was called to order at <meeting start time> at <location>. This was a special meeting held to discuss the Children’s Internet Protection Act (CIPA) and our Internet Safety Policy. Present at the meeting were <list of attendees>.

WELCOME AND INTRODUCTIONS: <Name of moderator> calls the meeting to order.

<Name of moderator> summarizes the purpose of tonight's meeting is to inform the public of our library's **Internet Safety Policy** which is needed to be fully compliant with the **Children’s Internet Protection Act**. This allows us to qualify for the yearly e-rate reimbursement. Meeting the requirements of this act also ensures that we can both protect underage patrons from harmful, explicit and/or age-inappropriate internet information while also allowing adults to lawfully bypass this filter on request to access information which is deemed inappropriate for minors.

<Name of moderator> reads the policy to everyone and a copy of it can be reviewed at the library and also online. <Name of trustee> makes motion that the Board accept the **<Library name> CIPA-Compliant Internet Safety Policy**. All are in favor.

ADJOURNMENT: Meeting is adjourned around <meeting end time>.