STATE OF MAINE
PUBLIC UTILITIES COMMISION
101 Second Street, Hallowell, Maine 04347
18 State House Station
Augusta, Maine 04333-0018

SHARON M. REISHUS
CHAIRMAN

VENDEAN V. VAFIADES
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COMMISSIONERS

January 7, 2010

TO: **Small Consumer Owned Electric Utilities**

SUBJECT: **2009 Annual Report to the Public Utilities Commission**

Utility Contact Information Sheet Due:	**February 19, 2010**
Annual Report/Revenue Due Date:	**April 1, 2010**
Extension Request Deadline:	**March 30, 2010**
Extended Annual Report Due Date:	**May 3, 2010**

Changes in Report: **Requests kWh sales and number of customers by residential and non-residential classes; requires signature by Officer/Trustee**

Source of Gross Revenues: Total Electric Operating Revenues, Subject to Assessment, Page 17, column (c), line 32

Link to Electronic Copy of Report and Filing Instructions:
http://www.maine.gov/mpuc/online/forms.shtml

Link to Filing Site: **http://mpuc.informe.org/filereport**
User ID: **annrpt**
Password: **176*671**

Enclosed is a copy of Page 17 of the Annual Report by Electric Utilities (Form A) to the Maine Public Utilities Commission (MPUC) that you are required to file. On November 30, 2000, in Docket No. 2000-244 (Investigation of Exemptions for Small Consumer Owned Utilities), the Commission issued its Order Approving Stipulation exempting small consumer-owned transmission and distribution utilities from certain requirements of Title 35-A and the

Commission Rules. Pursuant to this order, please complete Page 17 using 2009 data and return one copy to the Commission by April 1, 2010. The utility should retain a copy for its records. Certain aspects of the reporting process are clarified or amplified in the following paragraphs. The page is also available on our web page.

To the extent possible, we request that you file an electronic version of this page in addition to filing a hard copy. The electronic version will promote easier information retrieval and analysis and allow the public to access the annual reports via our web page. We understand that you may not have web access. However, access to the web is available at every local library.

Any request for an extension of the filing deadline must be in writing and must be sent to Lucretia Smith, Utility Analyst, at the Commission by March 30, 2010. For this purpose, an email is acceptable (Lucretia.smith@maine.gov). An extension of up to one month may be granted for filing the complete report. However, because the Commission must complete its annual assessment preparation, which requires use of operating revenue information, by May 1 of each year, companies must file revenue information by the April 1 deadline.

Page 17 requires the utility to report Revenues Subject to MPUC Assessment; these revenues are defined in 35-A M.R.S.A. § 116 as follows, "For the purposes of this section, 'intrastate gross operating revenues' mean intrastate revenues derived from filed rates, except revenues derived from sales for resale." Thus, Revenues for Assessment are those intrastate revenues derived from the sale to end users of goods or services that are made under an approved tariff (sometimes referred to as a schedule of rates) on file with the MPUC or are made under a special contract that is subject to MPUC jurisdiction. Wholesale transactions, in which the utility is the seller, are exempt from assessment. Page 17 includes a separate line for revenues that are derived from Standard Offer Sales. Those revenues are not subject to assessment.

As required by Chapter 710 of the Commission's Rules, each public utility must have its books of account audited annually. Utilities with a fiscal year ending December 31 must file with the Commission a copy of the audited financial statements and the auditor's report by the following July 1. With the audited financial statements, the utility must file an explanation of any material discrepancies between the audited statements and the annual report filed with the Commission. The stipulation did not waive this requirement but did allow for an extension of time to file the audited financial statements.

If you have questions or need further information, please contact Lucretia A. Smith at (207) 287-1383 or Lucretia.Smith@maine.gov.

Filing is done through a one-page process. We have attached an instruction sheet detailing the process to access this web page and file your report electronically.

The Utility Contact Information Sheet, also available electronically on our web page at http://www.maine.gov/mpuc/online/forms/AnnualReportForms.html under "All Utilities", is necessary to ensure that the Commission has current points of contact for all utilities in the State. Please complete the form according to its instructions and return it to the Commission, to the attention of Tammy Chamberlain via facsimile (207-287-1039) or mail, by February 19, 2010. Questions about the Contact Information Sheet should be directed to Tammy Chamberlain at 207-287-6075 or tammy.chamberlain@maine.gov.

We have also enclosed an updated Contact Protocol containing procedures for all immediate notifications provided to the Commission pursuant to Chapters 130, 200, and 895 of the Commission's Rules and Chapter 2 of the ESCB Rules. Please distribute this Protocol to all personnel responsible for notifying the Commission about emergencies, accidents, safety or security issues, underground facility damage, or service-related failures or outages. The MPUC contact information attached to the Contact Protocol is confidential and should not be given out to the public.

Sincerely,

Karen Geraghty
Administrative Director

Enclosures

Utility Name: _____ For the Year Ended: December 31, 2009

REVENUES SUBJECT TO MPUC ASSESSMENT

		Subject to Assessment*	Not Subject to Assessment	Total
	REVENUES			
500 - 504 506 - 508	Revenues (not Including Standard Offer Revenue)			
	Transmission & Distribution Revenues			
	Standard Offer Revenues			
	Other Revenues			
505	Sales to Other Electric Utilities and Interstate Sales	$	$	$ -
	Total Sales from Delivery of Electric Energy	$ -	$ -	$ -
	OTHER ELECTRIC REVENUES			
510	Rent from Electric Property:			
				-
511	Interdepartmental Rents			
512	Customers Forfeited Discounts and Penalties			
513	Misc. Electric Revenues:			
	Service Charges, Line Extensions			
	Wheeling and Transmission			
	Support Payments			
	Unbilled Revenue			
	Other (Explain) See Page 16			-
	Total Other Electric Revenues	-	-	-
	Total Electric Operating Revenues	-	-	-
	* 35 M.R.S.A. § 17 as Amended			
	Total Annual kWh sold:			
	Residential			
	Non-Residential			
	Number of Customers:			
	Residential			
	Non-Residential			

Comments: This page must be filed by April 1, 2009 by fax to (207) 287-1039, e-mail to Lucretia Smith at lucretia.smith@maine.gov or by regular mail to Karen Geraghty, 18 SHS, Augusta, ME 04333. If you have any questions, contact Lucretia Smith at (207) 287-1383.

Small COU's are only required to file this page of the MPUC annual report.

Signature of Officer/Trustee of Utility: _____
Telephone Number: _____
E-mail Address: _____