

## Transportation Support Application

In an effort to support attendance at the Annual Student Technology Conference, the Maine Department of Education through its Title V Grant, is offering to reimburse the actual cost of travel by school bus for SAUs. Up to 100% of the transportation cost will be reimbursed based on the number of SAUs apply and how much of the funding will be obligated. SAU's will need to submit the estimated travel expense form at the bottom of this document by May 15, 2009. The SAU will then bill (invoice) the actual cost to the NCLB Title V office by June 10, 2009 for reimbursement.

### Travel Expense Estimate Form - Due by May 15, 2009

SAU Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Approximate Number of students attending the conference: \_\_\_\_\_

Estimated costs can include the driver, fuel and tolls. \$ \_\_\_\_\_

Date projected to send in the invoice: \_\_\_\_\_

Email, fax or send a hard copy of your estimate to: [dennis.kunces@maine.gov](mailto:dennis.kunces@maine.gov) or Fax to 624-6791

Dennis Kunces  
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Conformation will be made via email. After May 15 another email will go out stating the percentage of travel the Title V office will reimburse.

Send in your invoice by June 10, 2009 to the same addresses as above. The invoice can be email, fax or mailed hard copy.