

Small Project Rehabilitation Credit checklist

See [SPRCA application instructions](#) for further application guidance.

Small Project Rehabilitation Certification Application (SPRCA) - Part 1 - Evaluation of Significance

- Submit one completed State Part 1 Small Project Rehabilitation Certification Application with the owner's original signature.
- If the property is located within a historic district, provide a map of the district, clearly identifying the lot on which the building is located.
- One set of good, clear, labeled photographs.

Please note that submission of Part 1 is generally not required if the property is individually listed in the National Register of Historic Places. However, if the property is individually listed, and consists of more than one building, a Part 1 must be submitted that documents all of the buildings within the listing.

Part 2 - Description of Rehabilitation Work

- Submit one completed State Part 2 Small Project Rehabilitation Certification Application with the owner's original signature.
- One set of good, clear, labeled photographs showing the condition of the property prior to rehabilitation work.
- Numbered architectural drawings keyed to the application narrative.
- Part A of the [Maine State Rehabilitation Tax Credit Reporting Form](#)

Part 3 - Request for Certification of Completed Work

- Submit one completed State Part 3 Small Project Rehabilitation Certification Application with the owner's original signature.
- One set of good, clear, labeled photographs showing the condition of the property after rehabilitation work.
- Part B of the [Maine State Rehabilitation Tax Credit Reporting Form](#)