

## ***OFFICIAL BUSINESS DIRECTIONAL SIGN (OBDS) CHECKLIST***

Dear Sign Maker/OBDS Permit Holder:

The following checklist is intended to compliment the “Official Business Directional Sign Regulations” booklet. This list is compiled to emphasize some of the more commonly overlooked requirements that have resulted in signs being **rejected**. If you have questions or feel that any of these statements conflict with the “OBDS Regulations” booklet, please feel free to call us at (207)624-3611.

Chip Kelley, Right of Way Technician

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### **General: (Applicable to both reflectorized and non-reflectorized signs)**

*Signs not made to standards will **not** be installed.*

**Sign Material:** Minimum ½ inch thick, medium density, overlaid plywood. Other materials maybe considered if they don’t deform, warp or bend under normal weather conditions. All materials must have MDOT approval. Plain boards and plywood less that ½ inch thick will not be accepted.

**Location of the directional area** (the area of the sign that indicates distance and direction):

To indicate a left turn or straight ahead, the arrow will be on the left side of the sign– to indicate a right turn, the arrow will be located on the right side of the sign. The appropriate permit number must be apparent on the back of each sign.

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### **Non-Reflectorized Signs:**

**Color:** Any combination of two colors may be used within the legend, mileage sections, one color for lettering, the second color for the background. The back and edges of sign shall be sealed and painted a dark brown.

**Legend:** As approved on the Permit. Modifications must be reapproved. Lettering and sign layout shall conform to MaineDOT standards and contain no more than two lines of print. Lettering size is unrestricted.

**Logos:** Logos may be of any color or multicolored. The business may choose a “logo type sign” in which the logo section is omitted and an image is displayed that incorporates a business specific font style text within a separate graphic logo image in the legend section of the sign. Text may be used in place of a logo image.

***Sign Dimensions:\****

<b>Sign Size</b>	<b>12" x 48"</b>
<b>Borders</b>	<b>½" wide</b>
<b>Logo Area</b>	<b>11" wide</b>
<b>Directional Area</b>	<b>5" wide</b>

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**Reflectorized Signs:**

**Color:** White letters on a blue background only. Only high intensity, prismatic reflective material will be allowed. The back side and edges of the sign shall be sealed and painted a dark brown.

**Logos:** May be used within a logo area or may be omitted to provide a larger legend area. Logos may be multicolored. Logo type signs are not an option with reflectorized signs. Text may added in place of a logo image.

**Legend:** AS APPROVED ON THE PERMIT. Modifications to the legend must be reapproved by MaineDOT. Lettering font shall be Helvetica Bold or Clearview, lower-case, with the initial letter upper-case. All capital letters are prohibited. Only two lines of print are allowed.

**Dimensions:** (Sign size is determined by MDOT and defined on the permit)

<b>Sign Size</b>	<b>12" x 48"</b>	<b>16" x 72"</b>
<b>Borders</b>	<b>½" wide</b>	<b>¾" wide</b>
<b>Legend Letter Size</b>	<b>3½" high</b>	<b>5" high</b>
<b>Logo Area</b>	<b>11" wide</b>	<b>14½" wide</b>
<b>Directional Area</b>	<b>5" wide</b>	<b>8" wide</b>

**\*Reference Figure 2 of the "OBDS Regulations" booklet for a diagram.\***

***Please call the region office phone number at the bottom of your permit to make arrangements to have signs installed.***