

**Department of Transportation  
Bureau of Maintenance & Operations**

**Direct Hire  
Job Opportunity**

**REGION / DIVISION:** Traffic  
**LOCATION:** Augusta (s) 75694  
**CREW:** Striping – Seasonal Full time

**DATE POSTED:** October 23, 2009  
**DATE CLOSED:** November 6, 2009  
**BULLETIN NO.:** TR-11-09

**POSITION #** 0169

**JOB CLASSIFICATION:** Highway Crew Supervisor I

**SALARY:** \$ 14.77 to \$ 19.50 per hour

Value of State-paid Health and Dental Insurance: Employee Only *Dental: \$13.29 biweekly*

(\$1 - \$30,000) [100% state contribution] \$356.62 Bi-Weekly;

(\$30,001 - \$79,900) [95% state contribution] \$339.45 Bi-Weekly;

(\$80,000 ->) [90% state contribution] \$322.28

Value of State's share of employee's retirement 19.96%

**JOB SUMMARY:**

Under general supervision, has responsibility for performing skilled tasks as the primary operator of a Striping truck and crew leader of that operation. This Striping crew is responsible for state wide pavement marking program. This person will have the responsibility for a four to six person crew with associated equipment and resources. Will be required to plan and handle all resources to perform this operation. Will receive directions and supervision from the Highway Crew Supervisor II but will be required to make decision and judgment calls on the spot dealing directly work requirements and with the traveling public. This person will be fully responsible for a quality product and a safe and reliable operation.

**REQUIRED KNOWLEDGE AND ABILITIES:**

- Plans, assigns, evaluates, and oversees Traffic Striping Crew work in order to ensure established priorities and timelines are met.
- Supervises crews performing highway Striping work on projects or programs.
- Monitors and enforces the use of safety equipment by all employees in accordance with established safety rules and regulations.
- Monitors and enforces the proper use and maintenance of owned or leased vehicles, equipment and tools.
- Plans, assigns and oversees work and/or functions to ensure assigned project is completed within specifications and time frames.
- Inspects highway Striping projects to ensure work meets established standards.
- Guides and monitors the work of assigned employees.
- Inspects materials to ensure they meet required standards and specifications.
- Works with private citizens, public officials, utility officials, and others regarding complaints and requests in order to resolve issues.
- Prepares work records and time sheets and submits required reports to document crew activities and use of materials.

**ENTRY LEVEL KNOWLEDGES, SKILLS AND ABILITIES REQUIRED:** *(Applicants will be screened for possession of these through written, oral, performance, and/or other evaluations).*

- Ability to anticipate additional work when prescribed work is finished.
- Ability to complete reports/payrolls/forms.
- Ability to have and maintain a Class A State of Maine vehicle license.
- Ability to use computer and to possess keyboarding skills.
- Ability to communicate effectively both verbally and in writing.

**FULL PERFORMANCE KNOWLEDGES, SKILLS AND ABILITIES REQUIRED:** *(These may be acquired on the job and are needed to perform the work assigned).*

- Ability to recognize potential vehicle and equipment breakdown/failures in a timely manner. (Advanced trouble shooting).
- Ability to work as a team member and, with the Crew Supervisor II, to effectively supervise a Traffic Crew.
- Ability to select, train, evaluate, motivate, and supervise employees.
- Ability to fulfill computer reporting needs.

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**MINIMUM QUALIFICATIONS:** Must possess the KSA's as noted above and have a high school diploma or equivalent. Required to work at a higher class as necessary and in accordance with required licenses and/or certifications.

**Preference will be given to applicants who possess the following:**

- Class A Maine Driver's license
- Previous experience in the Traffic Marking Program
- Knowledge of the Striping system

**Necessary Special Requirements:**

- Must provide and wear safety boots, which meet ANSI standard and which are at least six (6) inches in height.
- Must pass a drug test and a physical examination if selected for the position.
- Must provide own transportation between residence and headquarters.
- Ability to work away from home for extended periods (full week)

**LICENSING/REGISTRATION/CERTIFICATION REQUIREMENTS:** *(These must be met by all employees prior to attaining permanent status in this class).* Valid Class A motor vehicle license as issued by the State of Maine, , and completion of the 30 hour OSHA Safety course in construction (20 CFR Part 1926).

**APPLICATION PROCESS:**

Persons who wish to be considered must forward a completed a direct hire application, and supplemental form (Per 6) to: Rhonda L.H. Peaslee, Maine Department of Transportation 16 State House Station, Augusta, Maine 04333-0016. Candidates interested in transferring should contact Rhonda LH Peaslee at 624-3058. Specific questions relating to this position can be directed to **Wayne Arsenault**, Traffic Engineering Section at 624-3620.

*Applications must e received at the Region Office not later than 5:00 p.m. on the closing date.*

MDOT is an equal opportunity/affirmative action employer