

DEPARTMENT OF TRANSPORTATION
Bureau of Maintenance & Operations

Direct Hire

JOB OPPORTUNITY

REGION: Coastal Region
LOCATION: Richmond
CREW: 71214
POSITION # 25900097

DATE: October 22, 2009
DATE CLOSED: November 5, 2009
BULLETIN NO.: MC-26-09
POSITION TYPE: Permanent Full-Time

JOB CLASSIFICATION: Highway Worker II
SALARY RANGE: 18-06 - \$10.89 to \$13.88 per hour

Value of State-paid Health and Dental Insurance: Employee Only *Dental: \$13.29 biweekly* (\$1 - \$30,000) [100% state contribution] \$356.62 Bi-Weekly; (\$30,001 - \$79,900) [95% state contribution] \$339.45 Bi-Weekly; (\$80,000 ->) [90% state contribution] \$322.28

Value of State's share of Employee Retirement Contributions (19.96% of pay)

JOB DESCRIPTION: This is general highway maintenance and construction work involving the maintenance of equipment, vehicles and buildings. Work includes routine servicing and minor repairs of vehicles and equipment, maintaining buildings used for the storage of equipment, materials, and/or crew office areas as well as routine ground maintenance. Work is performed under general supervision.

MINIMUM QUALIFICATIONS: (*Entry level knowledges, skills, and/or abilities may be acquired through, BUT ARE NOT LIMITED TO the following coursework/training and/or experience*).

Must be 18 years of age to obtain a CDL, have a high school diploma or equivalent, and possess the below required KSA's. Required to work at a higher class as necessary and in accordance with required licenses and/or certifications.

KNOWLEDGES, SKILLS, AND ABILITIES REQUIRED:

- Ability to learn basic computer skills
- Ability to operate a mobile/hand-held two-way radio
- Ability to operate small power equipment and hand tools
- Ability to work with other employees and members of the public
- Ability to do basic math computations
- Ability to follow oral and written instructions
- Ability to communicate
- Ability to maintain a current valid Class C State of Maine vehicle license with the ability to obtain a Class B State of Maine license
- Ability to operate equipment listed on addendum

NECESSARY SPECIAL REQUIREMENTS:

- Must pass a drug test and will be required to take a physical examination if selected for the position and the Department's driver examination and road test for the assigned equipment.
- Be willing to work any hours or any time, and any day, including holidays, as required, as driver, operator, or at manual labor as required
- Must be able to be reached by landline/cell phone.
- Live within a reasonable distance from winter headquarters. Employees in this class, as a condition of employment, must on the initial day of employment provide and wear safety boots while in work status, which meets the ANSI standard and which are at least six (6) inches in height.

Preference will be given to candidates who possess a Class A or B license

APPLICATION PROCESS:

Persons who wish to be considered must forward a completed **PER 3 (Application)**, and **PR 6 (Supplemental Form)**, IN A SEALED envelope to:

**Lori Howlett, Personnel Assistant
Maine Department of Transportation
98 State House Station
Augusta, Maine 04333-0098**

It will be the applicant's responsibility to ensure that applications are received or postmarked by closing date listed above.

PLEASE LIST BULLETIN NUMBER ON PER-3 AND PR 6 WHEN APPLYING FOR POSITION.

MDOT is an equal opportunity/affirmative action employer