

CITY OF SOUTH PORTLAND

Request for Proposal

**Design and Installation of Replacement Pilings, Deteriorated Piling Removal,
at Bug Light Park Municipal Boat Ramp**

The City of South Portland, Maine, is requesting design-build proposals for the design and installation of boat ramp float guide pilings and removal of deteriorated steel pilings as specified below and in the attached documents.

Firms who want the complete Request for Proposals package may pick one up from Colleen Selberg the city's Purchasing Agent in South Portland City Hall, Room 102, 25 Cottage Road, call 207-767-7608, or e-mail their request to cselberg@southportland.org. The fee is \$40.00 (non-refundable).

Project Outline: The City of South Portland received a Small Harbor Improvement Program grant through the Maine Department of Transportation for repairs to replace guide pilings at the municipal boat ramp at Bug Light Park in South Portland. This RFP is to:

1. Design pilings to replace five (5) guide pilings supporting the boat ramp float system;
2. Remove and dispose of five (5) deteriorated steel pilings; and
3. Install the five (5) new float system guide pilings..

Complete written proposals shall be submitted in sealed envelopes plainly marked "Bid #21-11 "Design and Installation of Replacement Pilings at Bug Light Park Municipal Boat Ramp" to Colleen Selberg, Purchasing Agent, City of South Portland, P.O. Box 9422, South Portland, Maine, 04116-9422 not later than 2:00 P.M. Friday, October 29, 2010, at which time they will be publicly opened and read aloud. Proposals received after that time and date shall not be accepted. Proposals will be evaluated in accordance with the specifications detailed in the attached. Contractors are requested to submit an original signed proposal and four additional copies.

Firms who desire a site inspection can arrange one by contacting Tom Meyers, Director of Transportation and Waterfront, City of South Portland at 767-5556 or tmeyers@southportland.org.

The selected contractor will be required to sign a standard City contract and provide a certificate of insurance for public liability, property damage and worker's compensation coverage.

Proposals should include the legal name of the firm and a statement as to whether or not it is a sole proprietorship, a corporation or other legal entity. If incorporated, the state of incorporation must be provided; as well as a certificate of good standing. Each proposal shall contain a statement that the signatory to the proposal is an individual duly authorized to bind the organization to a proposal and a contract.

The firm shall signify in their proposal that all conditions outlined in this Request for Proposal and the attached have been read and understood. The firm shall rely only on information contained in this Request for Proposal and written addenda hereto.

Selected sections of the firm's response may be incorporated as part of any agreement the City executes with the selected firm.

Questions regarding this Request for Proposal must be directed in writing to Colleen Selberg, Purchasing Agent, City of South Portland, P.O. Box 9422, South Portland, Maine, 04116-9422. Questions which may influence responses will be answered in writing with copies to all firms as addenda to this Request for Proposal.

The City also reserves the right to waive or disregard any informality, irregularity, or deficiency in any proposal received and to reject any or all bids received for whatever reason it deems appropriate.

Colleen Selberg
Purchasing Agent

Mailing address: P.O. Box 9422, South Portland, ME 04116-9422
Telephone (207) 767-3201 Fax (207) 767-7620