

MaineDOT
Complete Streets Policy Development Timeline and Process
2013-2014

Outline of Timeline and Steps

- Spring 2013: Transportation Committee sent request letter to MaineDOT for formal policy statement approval, and associated policies on one place on website.
- Summer 2013: Commissioner/Deputy Commissioner/Chief Engineer/Executive Office approval to develop and formalize Complete Streets Type Policy.....SAFE Policy (Safe Access for Everyone), and to develop website and put all associated policies onto one place on the webpage.

Process Overview

- Executive Office and Chief Engineer approval of initial draft and overall process to improve draft and involve stakeholders
- Dan Stewart, MaineDOT Regional Planner and Bicycle and Pedestrian Program Manager, coordinated external review with stakeholder groups, and internal MaineDOT Team. The timeline for all meetings is listed below.
- Brad Foley, Steve Landry, Dan Stewart, Duane Brunell, Theresa Savoy served as internal subcommittee for larger MaineDOT internal team.
- At each stage, stakeholder input was discussed and consensus reached on whether to update draft policy document

List of Internal and External Stakeholder Groups involved throughout the process:

- Bicycle Coalition of Maine Subcommittee
- MaineDOT Internal Group
- Maine Bicycle and Pedestrian Statewide Council
- FHWA
- MaineDOT Engineering Council
- Expanded Stakeholder Group
- MPO Director Review
- National Complete Streets Coalition
- Regional Planning Organization Stakeholder Meeting
- Project Development Meeting

- Chief Engineer/Deputy Commissioner/Planning Director Final Meeting
- MaineDOT Upper Management and Commissioner Review

Timeline of development of policy and improvements:

- **Summer/Fall, 2013:** Executive Office, Chief Engineer, Planning Director review and approval of Draft Policy and Process
- **Fall, 2013:** Research and improvement of draft policy and develop initial list of related policies
- **January 28th, 2014:** First Bicycle Coalition of Maine Subcommittee Meeting
- **January 29th, 2014:** Executive Office 2nd Review Meeting with Deputy Commissioner
- **February 3rd, 2014:** First MaineDOT Internal Group Meeting
- **February 11th, 2014:** Maine Bicycle and Pedestrian Statewide Council Meeting
- **February 19th, 2014:** MaineDOT Internal Subcommittee Meeting
- **February 26th, 2014:** Bicycle of Coalition Subcommittee Meeting
- **March 3rd, 2014:** MaineDOT Internal Group Meeting
- **March 13th:** MaineDOT Engineering Council Review
- **March 27:** Expanded Stakeholder Meeting in Augusta
- **March:** MPO Director Review
- **March 27:** MaineDOT Bicycle and Pedestrian Statewide Council
- **March 28:** Expanded Stakeholder Meeting in Portland
- **April 4, 2014:** Regional Planning Organization Stakeholder Meeting
- **April 7:** Expanded Stakeholder additional time for review and comment
- **April 7:** MaineDOT Internal Group Final Approval of Draft
- **April 10:** Engineering Council Final Review
- **April 18:** MPO Statewide Meeting Briefing
- **May 23:** Chief Engineer/Deputy Commissioner/Planning Director Meeting
- **June 4:** MaineDOT Upper Management and Commissioner Review
- **June 18, 2014:** Commissioner approval and Commissioner Record Item approval.

MaineDOT Working Group Team:

Dan Stewart, Bicycle and Pedestrian Program Manager
Brad Foley, Director, Highway Program
Steve Landry, Traffic Engineering
Ed Hanscom, Traffic Analysis Section
Darryl Belz, Scoping Division
Duane Brunell, Safety Office
Sue Moreau, Transit Program
Theresa Savoy, Civil Rights Office
Wayne Frankhauser, Bridge
Scott Rollins, Planning
Duane Scott, Planning
Rhonda Fletcher, Training
Jeff Tweedie, Multimodal
Penny Vaillancourt, Planning
David Gardner, Environmental
Nate Kane, Results and Information Office
Wayne Emington, FHWA (invited to meetings)
Nancy Grant, BCM (invited to meetings)

Bicycle Coalition of Maine Subcommittee:

Nancy Grant, Bicycle Coalition of Maine
Peter Garrett, Maine Bicycle and Pedestrian Council, Messalonskee trails, BCM Board Member
Charlie Colgan, Muskie School
Tom Errico, TYLIN, Complete Streets National Presenter
Jim Tasse, BCM
Jennifer Ladd, Engineer, BCM Board
Chris Bradley, North Yarmouth, Business Owner
Damon Yakovleff, Planner, GPCOG, Portland Bike Pedestrian Advisory Council
Paul Niehoff, PACTS

Stakeholder Group Meeting Attendance and Review and Comment on Draft Policy:

AARP
Center for Disease Control
Public Safety
Grow Smart
City Planners
Bicycle Coalition of Maine
Council of Governments
MPO's
Landscape Architects
Bicycle and Pedestrian Committees

Engineering Firms
Association of Civil Engineers
Disability Rights Center
Maine Rail Transit Coalition
Public Works Directors
Traffic Engineers
City Engineers
Trail Alliances

Statewide Bike and Pedestrian Council