

**MCILS**

**November 13, 2012  
Commissioner's Meeting  
Packet**

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**MAINE COMMISSION ON INDIGENT LEGAL SERVICES**

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**NOVEMBER 13, 2012  
COMMISSION MEETING  
AGENDA**

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- 1) Approval of October 9, 2012 Commission Meeting Minutes
- 2) Operations Reports Review
- 3) Update on Meetings with Commissioner Millet and Governor LePage
- 4) Rule-making Update
- 5) Training Update
- 6) Public Comment
- 7) Set Date and Time of next Regular Meeting of the Commission
- 8) Executive Session, if needed (Closed to Public)

**(1.)**  
**October 9, 2012**  
**Commission Meeting**  
**Minutes**

**Maine Commission on Indigent Legal Services – Commissioners Meeting  
October 9, 2012**

**Minutes**

**Commissioners Present:** Steven Carey, Marvin Glazier, David Mitchell, Kenneth Spirer, Susan Roy  
**MCILS Staff Present:** John Pelletier, Ellie Brogan

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcome/Action Item/Responsible Party</b>
Approval of September 11, 2012 Commission Meeting Minutes	<p>Copy of minutes received by all Commissioners.</p> <p>During the September Commissioners Meeting, Commissioner Spirer moved to amend the August meeting minutes to reflect a resolution thanking former Chair Ron Schneider for his three years of service on the Commission.</p>	<p>Commissioner Glazier moved for the amendment and approval of the minutes. Commissioner Carey seconded. All present voted in favor. Approved.</p>
Operations Reports Review	<p>Deputy Director Brogan presented the <u>August 2012 Operations Reports</u> to the Commissioners.</p> <p>Director Pelletier explained that at the close of the first quarter, the Commission was two days behind the target date of fourteen days for processing vouchers due to a budget shortfall. The total amount of this shortfall has not yet been calculated, but those two days of voucher payments were processed in the second quarter. At the end of the first quarter, Director Pelletier was able to pay down the “All Other” revenue account to zero, thus avoiding the time consuming process of transferring the remaining funds to the next quarter.</p> <p>Director Pelletier indicated that while the Commission continues to see some large voucher amounts, the overall voucher totals appear to be leveling off. During the first two months of the second quarter, voucher averages ran higher and revenues were down. He explained that the funds allocated for the third and fourth quarters are substantially higher than for quarters one and two.</p>	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcome/Action Item/Responsible Party</b>
Operations Reports Review cont.	<p>Commissioner Carey inquired about the collections revenue account being \$27,000 behind projected estimates. He cautioned that the Commission should watch the trend on collections since the projection numbers are part of the budget. Director Pelletier explained that the budget calculation presumed around \$48,000 to \$49,000 average per month for collections. Commission Spierer inquired whether the budget's collections projections were based on past experience or what the court was collecting; Director Pelletier explained that the budget numbers were based on the Commission's past collections, which totaled \$600,000 last year.</p> <p>Commissioner Glazier commented that the financial screener in Bangor was doing a great job and commended Director Pelletier and Commissioner Carey for this hiring decision. He expressed a desire to have the Bangor screener expand to other courts, including Ellsworth. Director Pelletier informed the Commissioners that there will be a screeners meeting on October 25th to discuss the possibility of expanding to other courts.</p> <p>Chair Mitchell inquired about whether there has been feedback about the bail issues since the last meeting. Director Pelletier explained that a MACDL listserv email had been forwarded to him concerning this issue; his position is that the process currently employed is consistent with the statute. Commissioner Carey indicated that MACDL attorneys are frustrated with first-party bail monies being applied to counsel fees and fine payments. Commissioner Carey emailed the MACDL listserv to clarify that it is the bail statute, and not MCILS policy, which allows for bail monies to be applied to counsel fees. Director Pelletier was unable to be added to the agenda for the October all-judges meeting to discuss this bail issue, but will have the opportunity at the April meeting.</p>	
Budget Update	<p>Director Pelletier reviewed the FY'13 change package and explained that the requested amount is \$50,000 less than the request authorized by the Commission. This was due to the fact that the appropriation exceeded the Commission's expectation by \$50,000, which was not known to the Commissioners at the time the authorization was made.</p> <p>Chair Mitchell inquired about why the Commission had not been informed at the time the appropriation was made. Director Pelletier explained that while he did not know the exact details, he assumed that somewhere between the committee and the final vote, extra</p>	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
Budget Update Cont.	<p>money was discovered and the legislature decided give MCILS additional funds. Director Pelletier told the Commission that the final numbers will be presented at next month's meeting. Commissioner Spierer inquired about the personnel changes in the budget; Director Pelletier confirmed that the State Personnel Office is involved in the process, but that the budget office needs to first approve the changes.</p> <p>Director Pelletier reviewed some key aspects of the zero-based budget. First, the proposed increase in the hourly rate is reflected in the budget request for FY'14 and FY'15. However, the current budget needs are not being met even at the \$50 hourly rate. Currently, the Commission's budget is \$1.4 million less than what it needs to properly function. So while the figures in the requested amounts for the next two fiscal years are substantial, if there was an accurate baseline that the Commission currently operated under, the increase in the requested amounts would not appear to be as large. Commissioner Cary urged the Commission to develop a document for its members to use when they appear before the Legislature seeking additional funding.</p> <p>The discussion then turned to the Judiciary's computer system (MEJIS) and the upcoming merger with DefenderData. Director Pelletier and Commissioner Carey attended a meeting with court officials about electronic filing and learned more about the court's decision to replace MEJIS. Director Pelletier explained that the DefenderData system will be flexible with whatever new system the court puts in place. The Judiciary has a target date of the end of this fiscal year to make the switch. Commissioner Carey emphasized that this computer change will save Commission resources.</p> <p>Discussion then ensued about Commissioner Cary's email to the Commissioners about an MCILS attorney recently in the news. Director Pelletier reiterated the process for dealing with problem attorneys and acknowledged that the attorney Commissioner Cary was referring to had provided information about the incident to Director Pelletier and that the Board of Bar Overseers was also aware of the situation. Director Pelletier did not know if there would be formal action taken by the Board against this attorney. Director Pelletier did not believe that any changes needed to be made to MCILS procedure the in the wake of this event.</p>	

Agenda Item	Discussion	Outcome/Action Item/Responsible Party
Training Update	<p>Deputy Director Brogan informed the Commissioners about the upcoming minimum standards trainings that will be held in November and December. She explained that these trainings will be a combination of a live training in November for Child Protective and video replays in December for the Juvenile Defense, Criminal Law, and Emancipation trainings.</p> <p>Commissioner Carey expressed some concern about the involvement of the Maine State Bar Association in MCILS trainings; he believes that the Commission needs to remain in control of its minimum standards training.</p>	
Fee Schedule Amendments	<p>Director Pelletier summarized the three proposed fee schedule options. The Commissioners voted unanimously to adopt option 1 – the version which raises the rate proportionally for all case types. This version will be put out for public comment in November.</p> <p>The overall consensus for selecting option 1 was the administrative ease of implementing this option as opposed to options 2 and 3, which posed some administrative challenges. The concern that attorneys would refuse district court appointments if option 2 or 3 were chosen was also a consideration in the vote.</p> <p>The discussion then turned to the fee caps for appellate cases since vouchers for these cases are routinely at or over the cap. Director Pelletier proposed a cap of \$1,400 at the current \$50 hourly rate for appellate cases. For FY'14 and FY'15, the cap would increase to \$1,960 and \$2,100, respectively. The Commissioners all agreed to this fee cap change. An additional proposed change to the language in the rule concerning appellate cases was made to make it clear that the fee cap applied to all appellate cases, not just criminal cases.</p> <p>Director Pelletier asked the Commissioners to start thinking about other possible rule changes to be addressed in the coming year, including attorney performance evaluations.</p>	<p>Commissioner Glazier moved for the approval of option 1 as amended after the discussion of the appeal fee cap. Commissioner Spierer seconded. All present voted in favor.</p>
Public Comment	<p>Robert Ruffner, Esq., submitted a public comment:</p> <ul style="list-style-type: none"> <li>○ The current hourly rate is not comparable to other state-paid attorneys;</li> </ul>	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcome/Action Item/Responsible Party</b>
	<ul style="list-style-type: none"> <li>○ Expansion of financial screeners – he fears that courts are refusing to deal with defendants because screeners are not present to screen;</li> <li>○ First-party bail for payment of counsel fees – while the statute allows for it, he worries about the impact on indigent defendants. He believes MCILS should intervene in this bail issue and not seek counsel fee reimbursements in indigent cases.</li> </ul>	
Adjournment of meeting	The Commission then voted to adjourn with the next meeting to be on November 13, 2012 at 9:30 a.m.	Commissioner Spierer made a motion to adjourn. Commissioner Carey seconded. All present voted in favor.

**(2.)**  
**Operations Reports**  
**Review**

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**MAINE COMMISSION ON INDIGENT LEGAL SERVICES**

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**TO:** MCILS COMMISSIONERS  
**FROM:** JOHN D. PELLETIER, EXECUTIVE DIRECTOR  
**SUBJECT:** OCTOBER 2012 OPERATIONS REPORTS  
**DATE:** NOVEMBER 7, 2012

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Attached you will find the October, 2012 Operations Reports for your review and our discussion at the upcoming Commission meeting on November 13, 2012. A summary of the operations reports follows:

- 2,230 new cases were opened in the DefenderData system in October.
- The number of vouchers submitted electronically in October was 2,420, totaling \$1,000,231.63. We paid 2,832 electronic vouchers totaling \$1,097,349.00.
- There were 3 paper vouchers submitted in October totaling \$3,328.08.
- The average price per voucher in October was \$388.25. For Fiscal Year 2013 the average price per voucher is \$397.37, down from \$401.36 at the end of September.
- Appeals and Post Conviction Review cases were the highest average vouchers in October.

In our All Other Account, the total expenses for the month of October were \$1,196,839.34. Of that amount, only \$9,960.82 was devoted to the Commission's operating expenses.

In the Personal Services Account, we had \$39,386.82 in expenses for the month of October.

In the Revenue Account, our monthly transfer from the Judicial Branch for counsel fees for the month of October, which reflects September's collections, was not received before the end of the month. We did receive word that September collections totaled \$41,696.86. Collections continue to run below estimates.

In October, we collected \$525 in registration fees for the December trainings, bringing our Conference Account total balance \$8,063.93.

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Case Type

10/31/2012

DefenderData Case Type	Oct-12						Fiscal Year 2013			
	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid	Average Amount
Appeal	7	7	\$ 6,758.33	10	9,797.32	\$ 979.73	32	51	58,819.11	\$ 1,153.32
Child Protection Petition	173	275	\$ 145,495.81	316	148,856.42	\$ 471.06	663	1,122	560,956.55	\$ 499.96
Drug Court	0	14	\$ 4,135.00	20	6,025.00	\$ 301.25	11	52	17,420.00	\$ 335.00
Emancipation	7	10	\$ 2,275.60	13	2,545.60	\$ 195.82	51	44	8,350.48	\$ 189.78
Felony	515	534	\$ 333,135.52	608	388,537.84	\$ 639.04	1,999	1,961	1,217,069.02	\$ 620.64
Involuntary Civil Commitment	69	50	\$ 8,364.18	91	16,507.90	\$ 181.41	302	288	47,182.64	\$ 163.83
Juvenile	157	169	\$ 64,809.19	152	47,287.39	\$ 311.10	564	523	172,282.45	\$ 329.41
Lawyer of the Day - Custody	228	187	\$ 32,662.74	234	41,751.58	\$ 178.43	898	805	147,305.50	\$ 182.99
Lawyer of the Day - Juvenile	43	40	\$ 7,951.60	53	9,814.10	\$ 185.17	195	179	32,693.75	\$ 182.65
Lawyer of the Day - Walk-in	111	102	\$ 19,650.66	136	24,434.24	\$ 179.66	445	440	80,696.26	\$ 183.40
Misdemeanor	682	704	\$ 227,872.91	830	254,418.13	\$ 306.53	2,723	2,623	840,159.32	\$ 320.30
Petition, Modified Release Treatment	3	3	\$ 835.00	9	1,878.52	\$ 208.72	4	17	3,962.81	\$ 233.11
Petition, Release or Discharge	0	0		1	205.00	\$ 205.00	0	3	760.00	\$ 253.33
Petition, Termination of Parental Rights	16	24	\$ 21,601.04	22	18,385.80	\$ 835.72	47	80	60,870.96	\$ 760.89
Post Conviction Review	12	13	\$ 14,030.50	8	8,637.50	\$ 1,079.69	39	25	23,482.49	\$ 939.30
Probation Violation	155	130	\$ 41,867.17	156	53,052.32	\$ 340.08	562	544	177,579.19	\$ 326.43
Represent Witness on 5th Amendment	1	1	\$ 50.00	0			4	2	285.00	\$ 142.50
Review of Child Protection Order	44	154	\$ 67,273.62	168	62,667.14	\$ 373.02	180	546	221,533.48	\$ 405.74
Revocation of Administrative Release	7	3	\$ 1,462.76	5	2,547.20	\$ 509.44	17	15	4,543.20	\$ 302.88
<b>DefenderData Sub-Total</b>	<b>2,230</b>	<b>2,420</b>	<b>\$ 1,000,231.63</b>	<b>2,832</b>	<b>1,097,349.00</b>	<b>\$ 387.48</b>	<b>8,736</b>	<b>9,320</b>	<b>3,675,952.21</b>	<b>\$ 394.42</b>
<b>Paper Voucher Sub-Total</b>	<b>3</b>	<b>3</b>	<b>\$ 3,328.08</b>	<b>3</b>	<b>\$ 3,328.08</b>	<b>\$ 1,109.36</b>	<b>8</b>	<b>8</b>	<b>\$ 30,729.89</b>	<b>\$ 3,841.24</b>
<b>TOTAL</b>	<b>2,230</b>	<b>2,423</b>	<b>\$1,003,559.71</b>	<b>2,835</b>	<b>\$1,100,677.08</b>	<b>\$ 388.25</b>	<b>8,744</b>	<b>9,328</b>	<b>\$ 3,706,682.10</b>	<b>\$ 397.37</b>

MAINE COMMISSION ON INDIGENT LEGAL SERVICES

Activity Report by Court

10/31/2012

Court	Oct-12						Fiscal Year 2013			
	New Cases	Vouchers Submitted	Submitted Amount	Vouchers Paid	Approved Amount	Average Amount	Cases Opened	Vouchers Paid	Amount Paid	Average Amount
ALFSC	128	175	\$ 90,732.84	184	\$ 97,998.82	\$ 532.60	471	608	\$ 313,804.64	\$ 516.13
AUBSC	62	89	\$ 49,756.27	120	\$ 65,198.42	\$ 543.32	313	382	\$ 207,743.16	\$ 543.83
AUGDC	73	82	\$ 33,566.24	100	\$ 38,632.22	\$ 386.32	296	370	\$ 124,902.57	\$ 337.57
AUGSC	101	99	\$ 47,265.11	99	\$ 38,159.74	\$ 385.45	357	352	\$ 159,835.82	\$ 454.08
BANDC	63	61	\$ 17,876.20	101	\$ 27,857.96	\$ 275.82	278	360	\$ 104,234.29	\$ 289.54
BANSC	3	5	\$ 2,896.42	6	\$ 1,190.00	\$ 198.33	20	17	\$ 11,110.26	\$ 653.54
BATSC	23	13	\$ 7,635.72	19	\$ 9,661.32	\$ 508.49	71	62	\$ 31,766.48	\$ 512.36
BELDC	37	42	\$ 14,982.85	43	\$ 12,571.14	\$ 292.35	129	138	\$ 40,023.24	\$ 290.02
BELSC	30	41	\$ 19,806.98	28	\$ 19,252.25	\$ 687.58	90	79	\$ 37,908.34	\$ 479.85
BIDDC	97	100	\$ 34,517.00	104	\$ 35,181.37	\$ 338.28	355	372	\$ 131,042.93	\$ 352.27
BRIDC	15	28	\$ 11,102.74	30	\$ 8,898.34	\$ 296.61	80	94	\$ 39,425.30	\$ 419.42
CALDC	20	12	\$ 5,155.13	13	\$ 4,892.11	\$ 376.32	74	52	\$ 24,650.18	\$ 474.04
CARDC	15	19	\$ 8,170.48	26	\$ 9,561.01	\$ 367.73	77	74	\$ 29,792.51	\$ 402.60
CARSC	43	38	\$ 13,849.22	56	\$ 17,755.78	\$ 317.07	127	143	\$ 55,508.39	\$ 388.17
DOVDC	15	21	\$ 5,233.10	14	\$ 2,300.00	\$ 164.29	57	70	\$ 15,321.95	\$ 218.89
DOVSC	5	3	\$ 925.00	5	\$ 2,640.00	\$ 528.00	21	22	\$ 16,640.14	\$ 756.37
ELLDC	46	96	\$ 40,708.28	67	\$ 18,122.79	\$ 270.49	219	207	\$ 74,268.23	\$ 358.78
ELLS	18	49	\$ 40,321.00	25	\$ 21,465.62	\$ 858.62	106	91	\$ 50,801.29	\$ 558.26
FARDC	37	46	\$ 13,650.49	47	\$ 14,513.70	\$ 308.80	150	163	\$ 49,730.10	\$ 305.09
FARSC	28	31	\$ 20,064.63	29	\$ 19,611.42	\$ 676.26	82	78	\$ 42,770.88	\$ 548.34
FORDC	4	10	\$ 3,489.22	15	\$ 4,086.38	\$ 272.43	28	42	\$ 14,222.36	\$ 338.63
HOUDC	33	42	\$ 20,344.69	44	\$ 18,373.54	\$ 417.58	121	129	\$ 44,537.15	\$ 345.25
HOUSC	22	10	\$ 6,245.69	21	\$ 13,003.79	\$ 619.23	52	55	\$ 42,352.94	\$ 770.05
LEWDC	101	145	\$ 47,615.77	158	\$ 54,364.80	\$ 344.08	498	579	\$ 190,650.79	\$ 329.28
LINDC	21	20	\$ 7,934.86	32	\$ 10,892.48	\$ 340.39	66	70	\$ 25,682.94	\$ 366.90
MACDC	19	29	\$ 12,715.11	23	\$ 7,923.11	\$ 344.48	80	90	\$ 34,359.21	\$ 381.77
MACSC	16	13	\$ 6,656.78	17	\$ 8,447.69	\$ 496.92	78	66	\$ 35,586.43	\$ 539.19
MADDC	2	2	\$ 366.36	1	\$ 226.36	\$ 226.36	8	9	\$ 2,218.68	\$ 246.52
MILDC	2	2	\$ 731.68	2	\$ 250.00	\$ 125.00	12	5	\$ 680.84	\$ 136.17
NEWDC	31	38	\$ 10,255.78	48	\$ 12,655.96	\$ 263.67	109	140	\$ 42,114.25	\$ 300.82
PORDC	116	133	\$ 60,591.13	136	\$ 49,222.54	\$ 361.93	397	471	\$ 185,218.16	\$ 393.24
PORSC	11	8	\$ 2,628.00	10	\$ 3,280.00	\$ 328.00	32	26	\$ 12,378.63	\$ 476.10
PREDC	23	32	\$ 8,851.66	41	\$ 10,714.98	\$ 261.34	100	108	\$ 36,006.74	\$ 333.40
RODC	64	57	\$ 16,828.09	82	\$ 25,077.38	\$ 305.82	222	209	\$ 61,292.92	\$ 293.27
ROSC	36	35	\$ 15,262.96	40	\$ 19,207.88	\$ 480.20	137	135	\$ 90,707.66	\$ 671.91
RUMDC	16	19	\$ 3,595.00	27	\$ 8,208.32	\$ 304.01	82	93	\$ 28,151.54	\$ 302.70
SKODC	11	43	\$ 17,385.67	40	\$ 13,257.50	\$ 331.44	38	120	\$ 50,254.46	\$ 418.79
SKOSC	3	0		0			4	1	\$ 415.00	\$ 415.00
SOUDC	21	23	\$ 10,551.20	45	\$ 16,338.02	\$ 363.07	140	150	\$ 40,422.88	\$ 269.49
SOUSC	28	13	\$ 7,900.00	37	\$ 21,558.54	\$ 582.66	128	152	\$ 70,524.32	\$ 463.98
SPRDC	78	60	\$ 26,079.11	76	\$ 24,779.80	\$ 326.05	251	294	\$ 112,025.53	\$ 381.04
Law Ct	4	4	\$ 2,443.97	6	\$ 5,772.44	\$ 962.07	23	31	\$ 34,934.76	\$ 1,126.93
PENCD	171	193	\$ 63,089.70	288	\$ 87,802.12	\$ 304.87	783	739	\$ 236,010.75	\$ 319.37
CUMCD	310	260	\$ 106,833.55	326	\$ 156,248.47	\$ 479.29	1,157	1,088	\$ 481,084.67	\$ 442.17
WATDC	77	69	\$ 18,750.65	76	\$ 20,561.17	\$ 270.54	258	296	\$ 82,168.14	\$ 277.60
WESDC	85	31	\$ 9,922.86	46	\$ 12,474.98	\$ 271.20	252	202	\$ 52,971.04	\$ 262.23
WISDC	21	23	\$ 6,446.98	25	\$ 5,550.08	\$ 222.00	125	115	\$ 28,978.80	\$ 251.99
WISSC	21	31	\$ 17,981.42	32	\$ 14,320.64	\$ 447.52	86	101	\$ 55,647.42	\$ 550.96
YORDC	24	25	\$ 10,518.04	22	\$ 7,286.02	\$ 331.18	96	70	\$ 23,072.50	\$ 329.61
<b>TOTAL</b>	<b>2,230</b>	<b>2,420</b>	<b>\$ 1,000,231.63</b>	<b>2,832</b>	<b>\$ 1,097,349.00</b>	<b>\$ 387.48</b>	<b>8,736</b>	<b>9,320</b>	<b>\$ 3,675,952.21</b>	<b>\$ 394.42</b>

**MAINE COMMISSION ON INDIGENT LEGAL SERVICES**  
**FY13 FUND ACCOUNTING**  
AS OF 10/31/2012

Account 010 95F Z112 01 (All Other)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
FY13 Professional Services Allotment		\$ 2,884,397.00	\$	2,687,500.00	\$	2,965,472.00	\$	926,391.00	
FY13 General Operations Allotment		\$ 26,980.00	\$	26,979.00	\$	26,979.00	\$	26,979.00	
Financial Order Adjustment							\$	450,000.00	
<b>Total Budget Allotments</b>		<b>\$ 2,911,377.00</b>	<b>\$</b>	<b>2,714,479.00</b>	<b>\$</b>	<b>2,992,451.00</b>	<b>\$</b>	<b>1,403,370.00</b>	<b>\$ 10,021,677.00</b>
Total Expenses	1	\$ (953,054.83)	\$	(1,196,839.34)					
	2	\$ (1,091,744.87)							
	3	\$ (680,952.30)							
<b>TOTAL REMAINING</b>		<b>\$ 165,000.00</b>	<b>\$</b>	<b>1,517,639.66</b>	<b>\$</b>	<b>2,992,451.00</b>	<b>\$</b>	<b>1,403,370.00</b>	<b>\$ 6,078,460.66</b>

<b>Q2 Month 4 (as of 10/31/12)</b>	
<b>INDIGENT LEGAL SERVICES</b>	
Counsel Payments	\$ (1,100,677.08)
Somerset County	\$ (20,925.00)
Subpoena Witness Fees	\$ -
Private Investigators	\$ (18,072.31)
Mental Health Expert	\$ (12,208.54)
Misc Prof Fees & Srvc	\$ (2,977.92)
Transcripts	\$ (17,505.60)
Other Expert	\$ (13,172.50)
Process Servers	\$ (809.17)
Interpreters	\$ (530.40)
<b>SUB-TOTAL ILS</b>	<b>\$ (1,186,878.52)</b>
<b>OPERATING EXPENSES</b>	
Cell Phones	\$ (196.40)
DefenderData	\$ (4,213.00)
Service Center Fees	\$ (794.50)
Mileage/Tolls/Parking	\$ (2,601.44)
Mailing/Postage/Freight	\$ (473.41)
Risk Management Ins.	\$ -
Training Expenses	\$ (95.17)
Office Supplies/Equip.	\$ (172.26)
Office Equipment Rental	\$ (132.00)
OIT/TELCO	\$ (1,282.64)
<b>SUB-TOTAL OE</b>	<b>\$ (9,960.82)</b>
<b>TOTAL</b>	<b>\$ (1,196,839.34)</b>

<b>INDIGENT LEGAL SERVICES</b>	
Q2 Allotment	\$ 2,714,479.00
Remaining Allotment for Somerset cty PDP contract	\$ (165,000.00)
Q2 Expenses as of 10/31/12	\$ (1,196,839.34)
<b>Remaining Allotment as of 10/31/12</b>	<b>\$ 1,517,639.66</b>

**MAINE COMMISSION ON INDIGENT LEGAL SERVICES**  
**FY13 FUND ACCOUNTING**  
As of 10/31/12

Account 014 95F Z112 01 (Revenue)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
<b>Total Budget Allotments</b>		\$ 149,124.00		\$ 149,124.00		\$ 149,124.00		\$ 149,125.00	\$ 596,497.00
Financial Order Adjustment	1		4		7		10		
Financial Order Adjustment	2		5		8		11		
Financial Order Adjustment	3		6		9		12		
<b>Total Budget Allotments</b>		\$ 149,124.00		\$ 149,124.00		\$ 149,124.00		\$ 149,125.00	\$ 596,497.00
Collected Revenue from JB	1		4		7		10		
Collected Revenue									
Transfer from conference account									
Collected Revenue from JB	2	\$ 77,964.58	5		8		11		
Collected Revenue from JB	3	\$ 45,020.66	6		9		12		
<b>TOTAL REVENUE COLLECTED</b>		\$ 122,985.24		\$ -		\$ -		\$ -	\$ 122,985.24
Total Expenses	1		4		7		10		
	2	\$ (542.39)	5		8		11		
	3	\$ (121,688.85)	6		9		12		
<b>TOTAL REMAINING</b>		\$ 26,892.76		\$ 149,124.00		\$ 149,124.00		\$ 149,125.00	\$ 474,265.76

Q2 Month 4 (as of 10/31/12)	
<b>DEFENDER DATA COUNSEL PAYMENTS</b>	
	\$ -
<b>SUB-TOTAL ILS</b>	
<b>OVERPAYMENT REIMBURSEMENTS</b>	\$ -
<b>TRAINING MATERIAL REPRINTS</b>	\$ -
<b>SUB-TOTAL OE</b>	\$ -
<b>TOTAL</b>	\$ -

**MAINE COMMISSION ON INDIGENT LEGAL SERVICES**  
**FY13 FUND ACCOUNTING**  
AS OF 10/31/2012

Account 010 95F Z112 01 (Personal Services)	Mo.	Q1	Mo.	Q2	Mo.	Q3	Mo.	Q4	FY13 Total
FY13 Allotment		\$ 165,613.00		\$ 146,660.00		\$ 153,265.00		\$ 112,316.00	\$ 577,854.00
Financial Order Adjustments									
<b>Total Budget Allotments</b>		<b>\$ 165,613.00</b>		<b>\$ 146,660.00</b>		<b>\$ 153,265.00</b>		<b>\$ 112,316.00</b>	<b>\$ 577,854.00</b>
Total Expenses	1	\$ (48,341.22)	4	\$ (39,386.82)	7		10		
	2	\$ (29,487.98)	5		8		11		
	3	\$ (36,316.33)	6		9		12		
<b>TOTAL REMAINING</b>		<b>\$ 51,467.47</b>		<b>\$ 107,273.18</b>		<b>\$ 153,265.00</b>		<b>\$ 112,316.00</b>	<b>\$ 424,321.65</b>

<b>Q2 Month 4 (as of 10/31/12)</b>	
Per Diem Payments	\$ (825.00)
Salary	\$ (21,345.26)
Vacation Pay	\$ (1,823.00)
Holiday Pay	\$ (1,257.44)
Sick Pay	\$ (723.10)
Overtime Pay	\$ -
Health Insurance	\$ (6,565.38)
Dental Insurance	\$ (219.04)
Employer Retiree Health	\$ (2,054.64)
Employer Retirement	\$ (1,374.82)
Employer Group Life	\$ (130.00)
Employer Medicare	\$ (343.04)
Retiree Unfunded Liability	\$ (2,726.10)
<b>TOTAL</b>	<b>\$ (39,386.82)</b>