

**Maine Commission on Indigent Legal Services – Commissioners Meeting  
July 12, 2011**

**Minutes**

**Commissioners Present:** Ron Schneider, Marvin Glazier, Sally Sutton, Ken Spirer

**MCILS Staff Present:** John Pelletier, Steve Carey, Jennifer Smith, Lynne Nash, Christina Tripp-Maynard, Lloyd Herrick, Bruce Stahl, Moira Paddock, Jeff McClellan

**AAG Representative:** Carrie Carney

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcome/Action Item/Responsible Party</b>
Approval of 6/14/11 Commission Meeting Minutes	Copy of minutes received by all Commissioners.	Commissioner Spirer made motion to accept minutes. Commissioner Glazier seconded. All present voted in favor. Approved.
Staff Recognition	Commission Chair Schneider, MCILS Executive Director Pelletier, and the Commissioners expressed their gratitude to the MCILS office staff and screeners.	
Operations Report and Budget Update	<p>Office Manager Smith presented the <u>June 2011 Operations Reports</u> to the Commissioners.</p> <p>Commission Chair Schneider asked why the number of attorneys continues to rise. Deputy Director Carey explained that there have been a few experienced attorneys deciding to join MCILS but the majority is from newer attorneys becoming rostered after attending our trainings.</p> <p>When discussing the Revenue Account, Office Manager Smith noted that of the \$143,152 collected in Q4 only \$8,000 of that was from tax offset so the majority was from collection efforts of our screeners and the court clerks. She also noted that we will have to adjust our budget allotments for the Revenue Account since we are now collecting more then allotted.</p>	

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Operations Report and Budget Update (continued)	When discussing the biennial budget both Executive Director Pelletier and Office Manager Smith explained that they are already working on preparing information for the supplemental budget. Those numbers will be provided next meeting.	
Review of Public Comment and Recommended Changes	<p>Executive Director Pelletier reviewed the Response to Public Comments and the Commissions thoughts behind the drafting of some responses. Executive Director Pelletier thanked Law Court Justice Gorman for her edits of all three rules.</p> <p><u>Chapter 201: Appeals of the Decisions of the Executive Director</u> Commissioners discussed the rule and responses. Then voted as noted.</p> <p><u>Chapter 301: Fee Schedule and Administrative Procedures</u> Commission Chair Schneider explained that the Commission agrees that the hourly rate is too low and that they are discouraged that the Commission can not raise the rate at this time. The other Commissioners agree with this statement. Commissioners discussed the rule and responses. Then voted as noted.</p> <p><u>Chapter 302: Procedures Regarding Funds for Experts and Investigators</u></p>	<p>Commissioner Spirer made motion to accept rule and responses as amended. Commissioner Glazier seconded. All present voted in favor. Approved.</p> <p>Commissioner Glazier made motion to accept rule and responses. Commissioner Sutton seconded. All present voted in favor. Approved.</p> <p>Commissioner Glazier made motion to accept minutes. Commissioner Spirer seconded. All present voted in favor. Approved.</p>
Training Update	Deputy Director Carey presented the <u>June 2011 Training Update</u> to the Commissioners.	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Outcome/Action Item/Responsible Party</b>
Annual Renewal Update	Deputy Director Carey presented the <u>2011 Annual Renewal of Registration Update</u> to the Commissioners.	
Public Comment	No public members in attendance.	
Adjournment of Meeting	Next meeting will be August 9, 2011 at 9:30 am at the Judicial Committee Meeting Room at the State House.	Commissioner Glazier made motion to adjourn. Commissioner Sutton seconded. All present voted in favor. Approved.