

# Town-Owned Property Management Board Georgetown, Maine

## Minutes of Meeting–April 9, 2009

A regularly scheduled meeting of the Town-Owned Property Management Board (“TOPMB” or the “Board”) was convened at the Town Office at 4:00 pm. Those present for the Board were Myrick Freeman, Chairman, Bruce Blessington and Edwin Pert.

Mr. Freeman called the meeting to order at 4:00pm.

Upon a motion duly made and seconded, the Board unanimously voted to accept the minutes of the meeting of April 6, 2009.

Mr. Freeman directed the Board’s attention to several outstanding invoices which were reviewed by the members. Upon separate motions duly made and seconded, the Board unanimously voted to approve for payment the following invoices: Times Record in the amount of \$405, the Pine Tree Engineering invoice of \$2330 and the Central Maine Power Company in the amount of \$58.61.

The Board then reviewed and discussed the revised bid received from Bruce Plourde for work at the Five Islands Wharf in response to the scope changes agreed by the Board during its April 6, 2009 meeting. In order to clarify several points in the bid, the Board requested that Mr. Plourde to appear in person. He did so immediately and was joined by his business associate, Chris White. After extensive discussion, Mr. Plourde agreed to a firm price of \$21,145 for the scope of work detailed in his April 8, 2009 bid. The Board, upon a motion duly made and seconded agreed to accept Mr. Plourde’s revised bid.

The Board then discussed the need for lane markings on the Wharf to ensure that vehicles did not stray from the major load bearing area to less robust zones. Mr. Blessington agreed to obtain a quote from Pine Tree Safety Lines for this work.

Mr. Blessington invited the Board to consider Atlantic Mechanical’s offer to install fendering material on the recreational floats at no cost provided that the Town supplies the material. Upon a motion duly made and seconded, the Board unanimously approved the purchase of 140 feet of fender material from Hamilton Marine. Mr. Blessington will coordinate installation with Atlantic.

The Board discussed the need for a Strategic Plan for the Five Islands Wharf that would serve as guidance document for the upcoming budget year as well as several years beyond. Mr. Blessington agreed to draft such a document for review and approval by the Board.

The Board then agreed to meet next on April 16, 2009 and so advised the assistant to the Selectmen.

There being no further business before the Board, the meeting was adjourned at 5:35 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bruce A. Blessington". The signature is written in a cursive, flowing style with some loops and flourishes.

Bruce A. Blessington, Secretary