

# Town-Owned Property Management Board Georgetown, Maine

## Minutes of Meeting—March 30, 2009

A meeting of the Town-Owned Property Management Board (“TOPMB” or the “Board”) was convened at the Town Office at 9:00 am. Those present for the Board were Bruce Blessington and Edwin Pert. David Moyes appeared in his capacity as a member of the Finance Committee. Charles Collins, Selectman, appeared briefly in his capacity as liaison with the TOPMB. Bruce Plourde contractor, was present to observe the opening of sealed bids for the Town Wharf project.

Mr. Pert called the meeting to order at 9:00am.

The Board then proceeded to open sealed bids pursuant to a scope of work for Project No. 08025 “Building Repairs Five Islands Wharf” prepared by Pine Tree Engineering on February 24, 2009.

The Board received seven ( 7) bids in a range of \$6654.50 to \$24,600. The Board, after a preliminary review of the bids and given the wide range, decided that more study was warranted and that no award would be made until the full Board, including Mr. Freeman had an opportunity to carefully review the bids.

Upon a motion duly made and seconded, the Board unanimously voted to accept the minutes of the meeting of March 17,2009.

Mr. Moyes then reminded the Board of the parameters for the development of the TOPMB budget for fiscal year 2009-2010:

1. The Town has established a goal of a zero (0) increase in spending over the current year actual.
2. The Board must carefully distinguish between capital spending and operating expenses in its budget submission.
3. Mr. Moyes reminded the Board that the revenue derived from its leases belongs to the general treasury of the Town and should not be earmarked for TOPMB use. Mr. Blessington reminded Mr. Moyes that this may not be entirely feasible given the terms of the State of Maine Submerged Lands Lease. These terms provide lease fee exemptions if the revenue derived from certain facilities is directed to the maintenance of such facilities e.g. the commercial and recreational floats at the Town Wharf.
4. Mr. Moyes provided the Board with some historical and updated year to date figures to assist in developing this year’s budget.

5. Mr. Moyes asked if he might participate in the Board's budget meeting to be held on Monday April 6 at 1000.

Mr. Moyes then excused himself from the meeting.

Mr. Collins joined the meeting and remained until its adjournment.

Mr. Pert called the Board's attention to two outstanding invoices. Upon a motion duly made and seconded, the Board unanimously voted to approve the Times Record invoice in the amount of \$173.70 for payment. Upon a motion duly made and seconded, the Board unanimously voted to approve the Savoie Plowing invoice in the amount of \$360.00 for payment.

Mr. Blessington observed that we had not heard from Mr. Terry Ross regarding progress on the Five Islands Wharf Temporary Repair project and agreed to follow up.

Mr. Collins reported that there had been no further contact with Mrs. Elizabeth Todd Trench regarding the Shipyard.

There being no further business before the Board, the meeting was adjourned at 10:55 am.

Respectfully submitted,



Bruce A. Blessington, Secretary