

Child Development Services

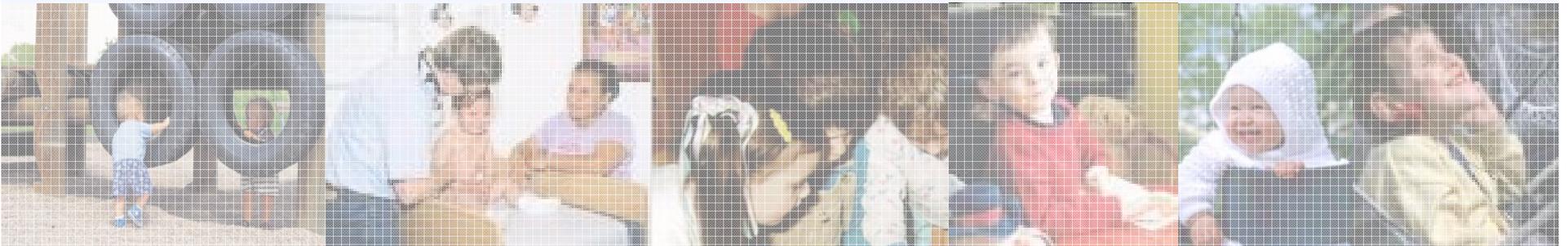
Legislative ECE Commission

September 6, 2007



Background

- 1977 The CDS system began with a joint order of the legislature requesting that Education MHMR and DHHS work together to serve young children with disabilities.
- 1982 The system began with pilots and fully covered the state for 3-5 year old children
- 1984 All regions were serving children birth to 2 as well



Part C - Birth to age 3

Part B – Ages 3 through 5

Children and Families

Administration

Case Management

Direct Instruction

CDS Site Level

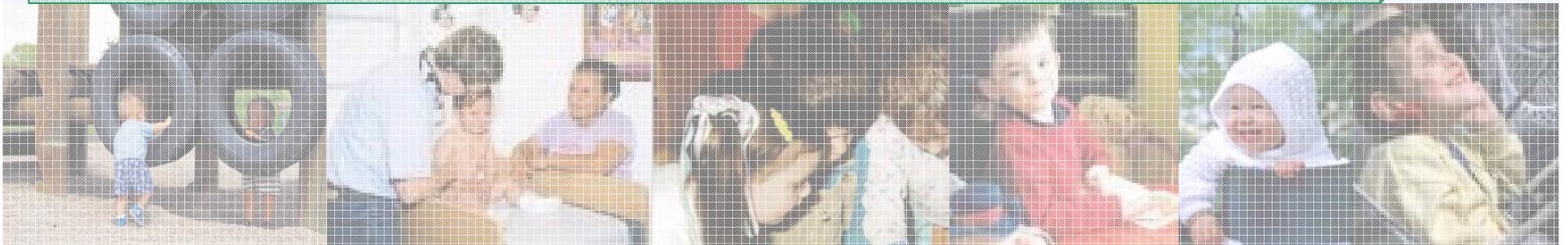
Policy

**Human
Resources**

Fiscal

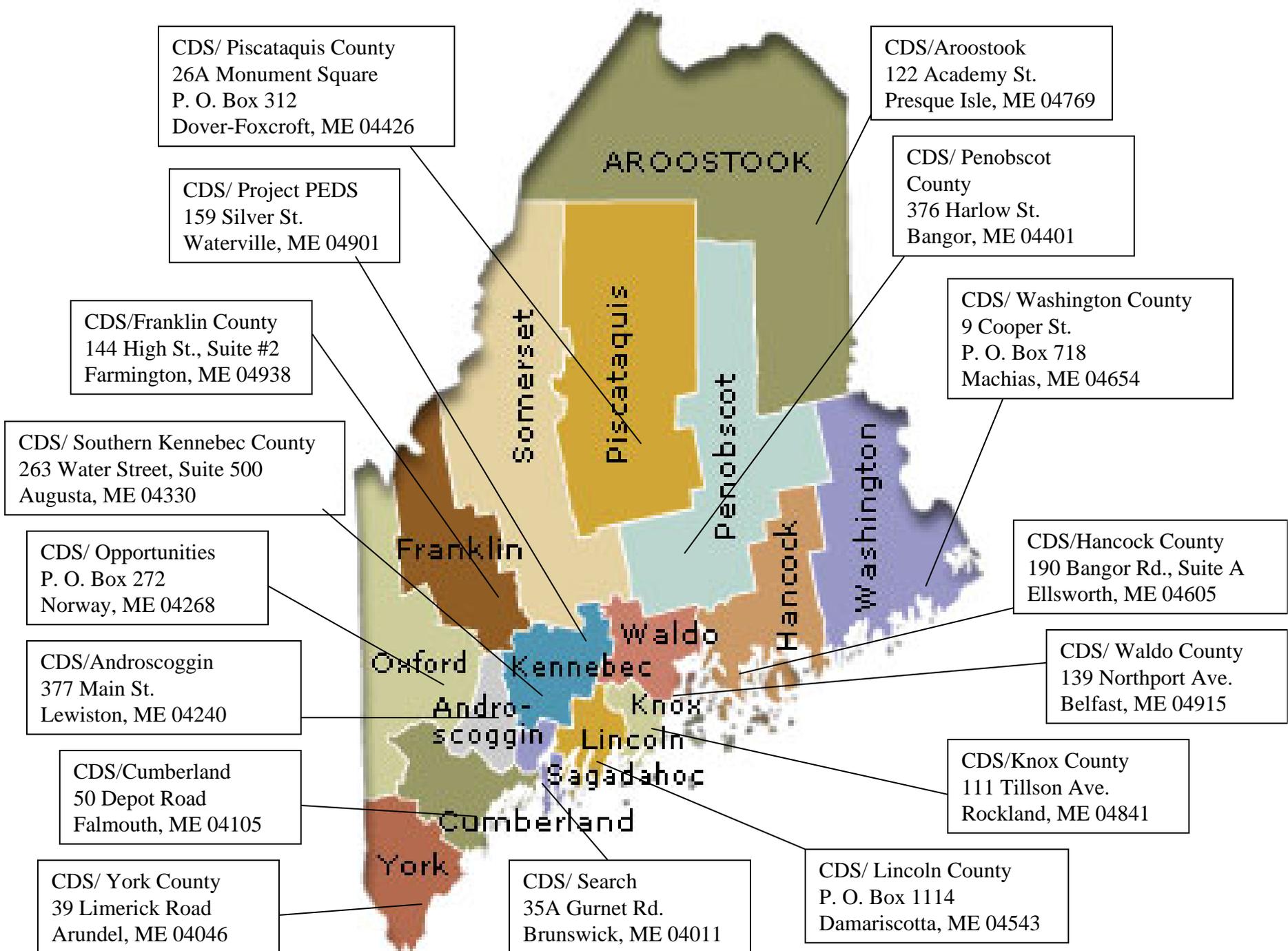
Data

State CDS Level



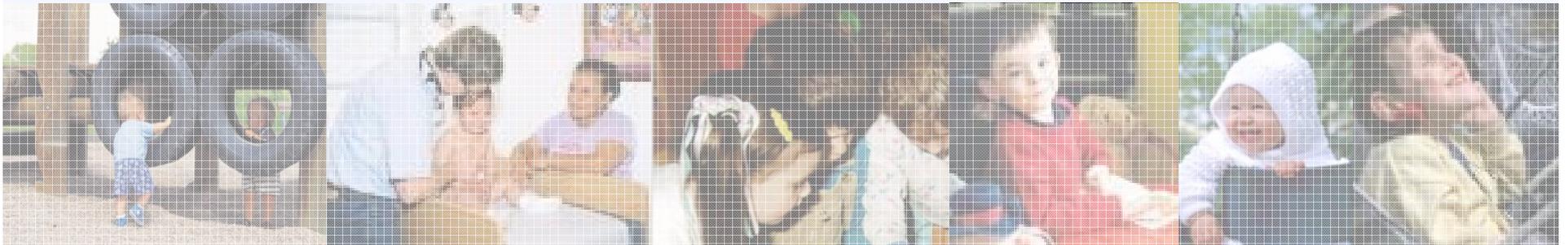
Childcount as of December 1, 2006

	619-B	H	Total
Aroostook	157	42	199
Cumberland	499	218	717
Androscoggin	299	98	397
Franklin	66	31	97
Guide	85	24	109
Hancock	99	39	138
Lincoln	68	27	95
Knox	135	47	182
Opportunities	189	63	252
PEDS	186	66	252
Penobscot	161	67	228
Search	112	37	149
So. Kennebec	241	86	327
Waldo	111	26	137
Washington	97	31	128
York	350	121	471
Total	2855	1023	3878



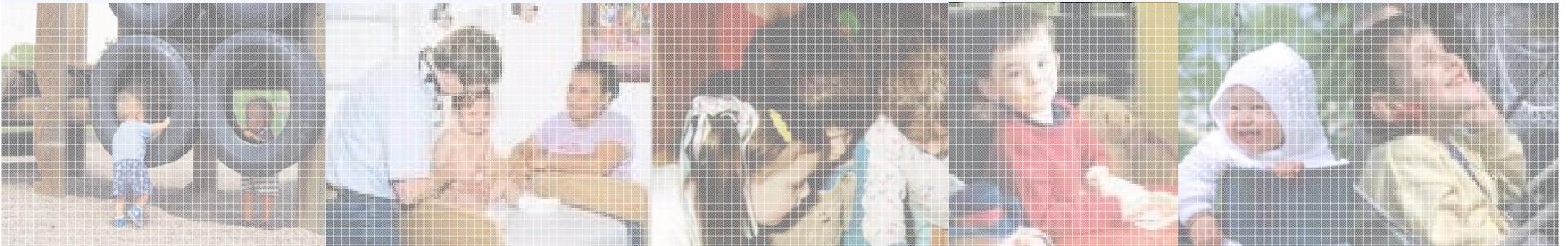
Children and Families

- Part C- Birth to age 3
- Individual Family Service Plan (IFSP)
- Natural Environment
- Early Intervention Services
- Local Service Access
- Active Parent Involvement
- Part B-3 through 5
- Individual Education Program (IEP)
- Least Restrictive Environment
- Special Education and Related Services (FAPE)
- Local Service Access
- Active Parent Involvement



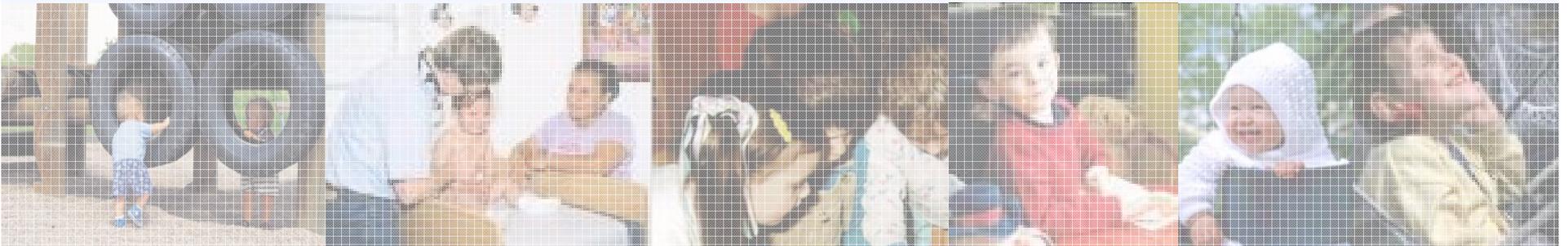
Local Sites (16)

- Administration
- Case Management
- Direct Instruction
- 16 Voluntary Boards



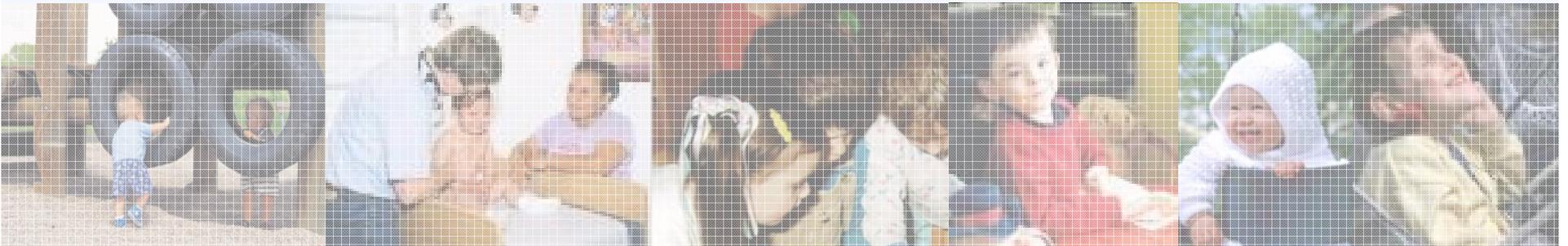
Local Sites - Administration

- Boards
- Site Directors
- Operations Managers
- Management and oversight of local operations
- Employees / Providers
- Verify based on data services provided
- Hire Fire and Supervise Employed Staff / Providers
- 16 Voluntary Boards
- Develop Customized Data Reports
- Develop annual entitlement plan and site budget
- Determine staff to take part in professional development and training options



Local Sites - Case Management

- Service Coordinators
- Case Managers
- Screening / Assessment / Evaluations
- Caseload Management
- Childfind
- Childcount
- Data Entry
- Enter local data for children
- Ensure that complete and accurate data is available to the State IEU
- Ensure that the local data system is linked to the central fiscal system



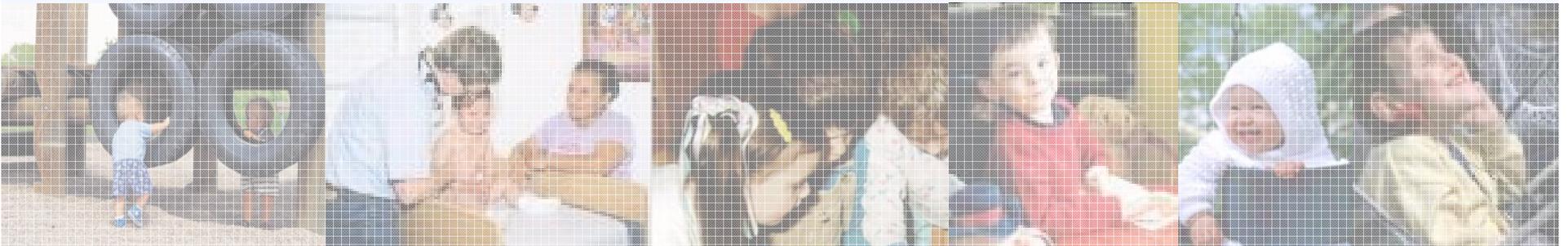
Local Sites - Direct Instruction

- Special instruction and related service provisions
- Early intervention services provision
- Provision of services on IFSP/IEP



State CDS Level

- Policy
- Human Resources
- Fiscal
- Data



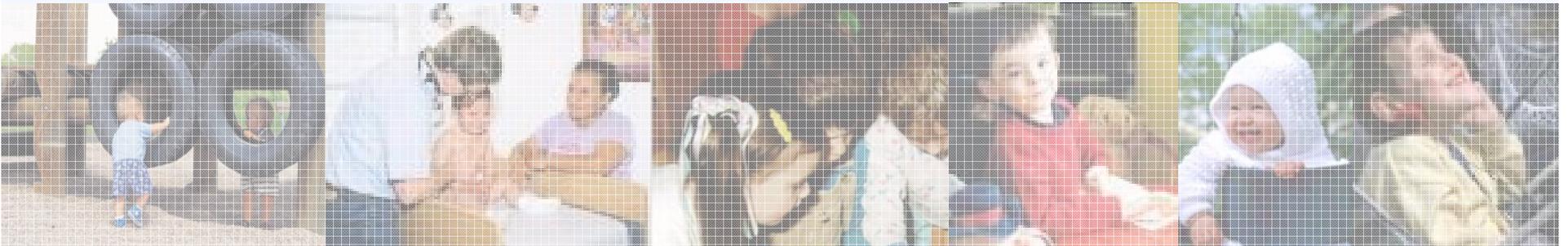
State CDS Level - Policy

- Serve as the lead agency for the statewide system pursuant to 20 US Code
- Ensure coordinated service delivery in each region of the State
- Develop /Adopt Rules
- Refine program accountability standards
- Provide template for annual entitlement plan
- Approve Local Entitlement Plans
- Ensure legal and policy compliance through regular audit of site records
- Approve Corrective Action Plans
- Coordinate State Level Advisory Committee
- Design and implement professional development and training
- Assume temporary responsibility for operations at a regional site that fails to meet compliance requirements



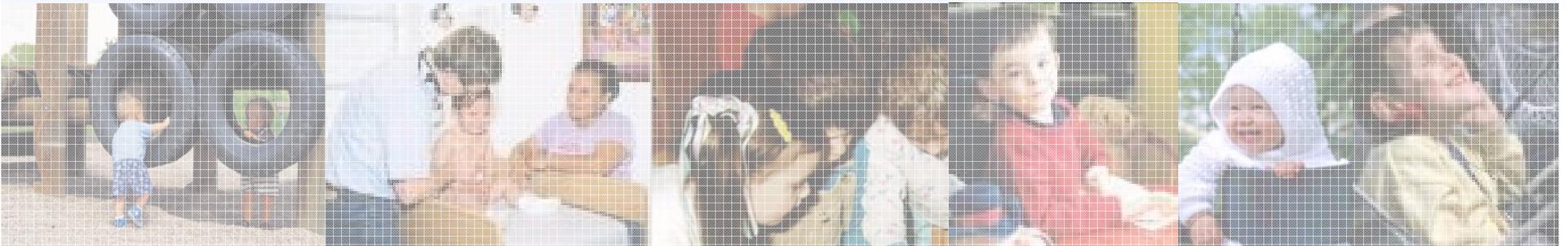
State CDS Level – Human Resources

- Refine standard policies and procedures for statewide human resource system
 - Salary Ranges
 - Job Descriptions
 - Benefits Package
 - Personnel Classifications
- Perform human resource functions
- Employ state level personnel



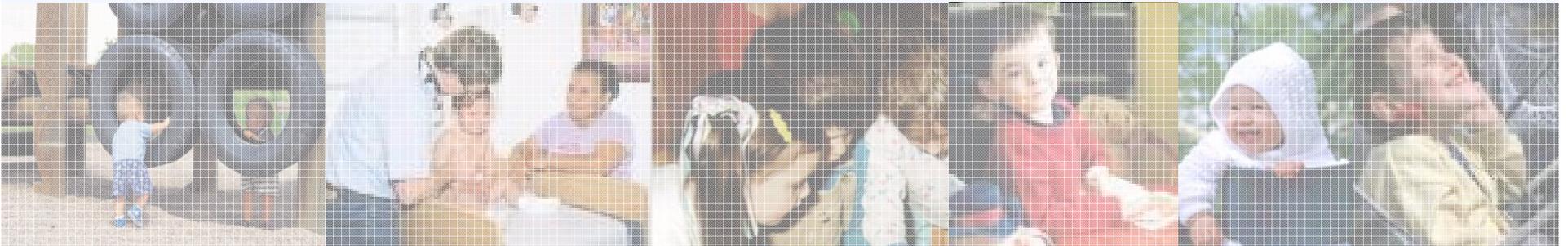
State CDS Level - Fiscal

- Maintain fiscal administration with internal controls
- Provide and disseminate standard statewide template for site contracts
- Approve Budgets
- Ensure fiscal compliance through fiscal audits
- Monitor to ensure program compliance at regional sites
- Perform payroll, accounts payable and accounts receivable functions



State CDS Level - Data

- Maintain and refine a central data management system
- Provide standard statewide interfaces for data entry and reports
- Verify that site data is valid and reliable.
- Oversee the centralized data / fiscal system.



CDS Director/State Advisory Committee Focus 2007-08

- Policy Statements for Centralization
- State Performance Plan
- Bargaining Unit Negotiations
- Software Completion
- Centralization of all fiscal components

