

Dear Applicant:

Enclosed is an application for the Governor's Training Initiative. Help in completing this application is available by calling (207)623-7981.

Applications demonstrating the following eligibility requirements will be considered for assistance:

- Provision of post-training wages equal to at least 85% of the average wage for that occupation in the company's labor market area.
- Provision of at least 50% of the premium cost of employee health insurance, except for small businesses employing fewer than 25 individuals and in business fewer than three years.
- Innovative, non-routine training for sustained or enhanced competitive ability.
- Training that provides positive impact both for private sector employers and Maine workers.
- Training that has not yet begun.

Once eligibility is determined, a site visit will be scheduled to gather additional information for project selection. Selection for funding will be determined by a team of senior-level staff from the Departments of Labor and Economic and Community Development and will be based on selection preferences outlined in program statute.

Please return completed applications to:

Governor's Training Initiative  
Maine Department of Labor  
Bureau of Employment Services  
55 State House Station  
Augusta, ME 04333-0055

We welcome your comments about this process. Together, we are working to ensure a competitive workforce for Maine business and quality employment for Maine citizens.

Sincerely,

David Klein  
Division Director  
Department of Labor

Mark Ouellette  
Director of Business Development  
Department of Economic & Community  
Development