



Maine Outdoor Heritage Fund Project Application Budget

Project Title:

1. Funding Description:	MOHF Request	Cash Secured Source #1:	Cash Secured Source #2:	Cash Secured Source #3:	Cash Pending All Sources	In-Kind Services	Total Budget
<i>Identify Cash Secured and Pending Sources. If more space is needed, list in rows 31 & 32:</i>					<i>(list source, amt, committal date in Row 29)</i>		
2. Personnel Expenses							
Salary & Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3. Other Expenses							
Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other: (List)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4. Capital/Land Acquisition							
<i>(Equipment GT \$5,000 or Land)</i>							
Describe:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5. Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6. Indirect Costs (Enter Rate)							
StaCap/DiCap or Other	\$0	\$0	\$0	\$0			\$0
7. Total Budget	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Cash Secured Sources & Amounts that are not described in H, J and L:

Cash Pending Sources & Amounts and Committal Dates:

In-Kind Services Description & Amounts:

Scoring Calculations for Matching Funds Section of Grant Evaluation Form - Must exceed 33% to meet requirement:

Cash In Hand:	Match Met
Total Cash:	Match Met
Cash & In Kind:	Match Met

MOHF Budget Form Directions:

1. Funding Description: Enter name of Secured Cash Funding Sources in cells H7, J7 and I7. If there are more than 3 Secured Cash Sources, combine totals in Source #3 and list detail names of Secured Cash Sources in Row 28. Enter name of Pending Cash Funding Source, Amount & Committal Date in Row 29. Describe the in-kind services and where they come from and enter in Row 30.

2. Personnel Expenses: Enter amount of personnel expenses (salary & benefits) needed in Row 9. Break out by MOHF Request (F9); Cash Secured (H,J,L 9); Cash Pending (N9); and In-Kind (P9)

3. Other Expenses: Describe expense in Column B, Rows 11 - 17 and break out expense dollars by MOHF Request (F); Cash Secured (H,J,L); Cash Pending (N); and In-Kind (P) in the correlating rows.

4. Capital/Land Acquisition: Enter description in cell (D21) and break out expense by MOHF Request (F21); Cash Secured (H,J,L 21); Cash Pending (N21) and In-Kind (P21). Capital Equipment is any equipment greater than \$5,000.

5. Subtotal: This is a calculation of all expenses and any capital/land acquisition expenses.

6. Indirect Costs: List your organization's indirect rate (if applicable) for calculation purposes under each of the cash funding sources. MOHF (F23) and Cash Secured (H,J and L23). Please note the amount will be calculated based on expenses (not including capital and/or land acquisition) and recorded in row 24. State agencies do not calculate indirect rates based on capital and/or land acquisition expenses. If your organization does calculate indirect rate based on these expenses, please adjust the formula in the spreadsheet accordingly.

5. Total Budget: This is a calculation of all expenses and any capital/land acquisition expenses. The total of column R should match the totals of column F, H, J, L, N and P.

The following information should be transferred and recorded onto the Summary Application Form; Please note if your budget has changed since the initial summary application form submittal, then you should update the summary form to reflect the revised budget figures.

Cash Match in Hand:	Total of (H25 + J25 + I25)
Cash Match Pending:	N25
MOHF Request:	F25
In-Kind Services:	P25
Total Budget:	R25