

MINUTES
Maine GeoLibrary Board Meeting
 Wednesday, 21 March 2012
 Cross Office Building, Rm. 300, Augusta

Call to Order - 10:00AM

1. Introductions

Attending	Present	On the Phone
Gretchen Heldmann		X
Bill Hanson		
Ken Murchison		X
Vinton Valentine	X	
Aimee Dubois Mountain	X	
Greg Davis		
Dan Walters	X	
Joseph Young	X	
Michael Smith	X	
Christopher Kroot		
Dan Coker		
Brian Norris		X
Jon Giles	X	
Steve Weed	X	
Guests:		
JON CASSIDY	X	

2. Approval of the February 15, 2012 meeting minutes – Chair

- Motion to Approve February 15, 2012 Minutes Second
- Education Training – Kathleen Dunkel from Unity. Apple lawyers had “issues” not a “fit” in relation to GRASS not Q GIS. The USGS orthoimagery budget for the next cycle is about \$1 million, most of which goes to NAIP to ensure nationwide coverage for USTopo. Approximately \$2 million is budgeted for LiDAR. Based on the National Enhanced Elevation Assessment, USGS is going to work towards a much larger annual budget for LiDAR in conjunction with other federal stakeholders.
 - Voted – TABLED due to pending changes.

3. Membership Update – Chair

- No updated on County rep. Dan and Joe will work with the ME County Commissioners Association to make a recommendation. A few members re-up in September. GH is not seeking reappointment, it has been six years and she feels it is time for someone else to be on the board. She will look for another interested municipal person to serve.

4. CAP Grants Update– Mike Smith

ROI meeting went well, we are focusing on providing a high/low estimate for each case study including stormwater, forestry, transportation. Next step is to take initial results from interviews and review/evaluate, then create more formal presentation materials and executive summary.

Implementation plan for marketing ortho program grant has been submitted, so hope to hear on that soon.

5. Annual Report Update – Chair

MS move to accept document with exception of possible updates to pg. 12 financials chart, AD 2nd. All in favor.

6. Strategic Plan Implementation Groups

- Coordination & Communication – Mike Smith, Dan Walters
 - (some of this cut in/out, would someone please update?)
 - Mike talked about the meetings with York and Cumberland county towns to work out the details of the 2012 orthoimagery program
 - Dan and Joe met with Knox County towns to talk about the 2013 orthoimagery program. Some folks from Lincoln and Waldo Counties attended as well. About 30 people attended the meeting.
 - Steve met with the League of Towns again, they are interested in orthos, have asked him to draft a letter, to send to county and GeoLib, asking County to support the program.
 - Lengthy discussion on ortho program and funding, paying for UT, etc.
- GeoParcels – Michael Smith
 - First deliverable met MEGIS review standards and the vendor is working on second group of deliverables. Had some issues with towns turning in data to them in timely fashion, so got an extension. Are swapping towns around among groups as data comes in and how workable it is.
 -
- Education & Training – Vinton Valentine
 - New Chair Transition – VV emailing with Tora Johnson a lot lately and need to coordinate messages to avoid multiple requests to people. Hoping to finally get to some resolution soon.
 - MMA Tech Conf March 1st – 112 attendees so a bit smaller than expected because of the storm. People were leaving early in the afternoon so they could get home in daylight, so canceled MEGUG meeting. It was a success, just smaller than anticipated. MMA discussed with MEGUG changing the date from March to early April.
 - MEGUG scholarship and grants due March 31st. Summer school call for topics is out there.
 - Jim Page started as Chancellor yesterday for UMS.
- Geospatial Data – Dan Walters
 - Land Use Codes Report – Dan Walters – Presentation at the MEGUG/MMA conference was very well received. Got some good comments. Need to close the comment period on the codes and vote to accept them. MRS has not decided if they will adopt the codes. After discussion, the Board decided to contact MRS about getting on the agenda of the MRS Assessors Summer school to discuss the new codes. The Board would adopt the codes with feedback from the assessors and MRS with the hope that MRS would then adopt the codes for use with the real estate transfer tax form. Will need to work with Vision and TRIO and other CAMA vendors on getting the codes loaded into the software. Do we need definitions for each code? Members decided that we don't need to for most, but for some of the more questionable, i.e. – “other

transient...”) we should offer examples. Contract Updates – Michael Smith – Lidar – 2200sqmi, 1000sqmi in County, 1200sqmi completes Knox, Lincoln, Waldo, Sagadahoc counties and does a portion of another. Next year, would like to get rest of Kennebec, York, Cumberland. Easy enough in ArcGIS 10.1 with 3D Analyst to generate contour lines for basic engineering processes. Cartographic lines require more processing and human input.

7. Committee Reports

- Financial Committee – Chair
 - Return on Investment – already discussed.
 - Bond funding – good for ten years. MS has been researching what’s been spent out of bond fund vs. what’s been encumbered according to our minutes and records, and the discrepancies between the two. Bond funds good until June 2016. MS has been trying to sort out, has a meeting with accountant in next couple weeks. MS brought spreadsheets and summarized some of the differences. There were some things we approved but are not in state report, for example brochures – maybe UM paid for since they are the ones that printed it. A couple others that appear to be grant match that never got billed. Need to develop policy to how to avoid this situation in future to cover us and how we handle financials – monthly treasurer report and reconciliation with state accountant, etc. Chair feels this is important as it does not reflect well on us or on the state, and after all, the state did just receive an “F” grade for accountability/transparency.
- Policy & Marketing Committee – Vinton Valentine
 - Nothing, but will take assignment to develop policy for financial handlings as described above.
- Technical Committee – Christopher Kroot
 - GeoPortal Update and Discussion – GH read email from David Briggs. Christopher is continuing to investigate options for future of portal.

8. Guest Comments

None.

9. Recommendations for Next Agenda

Discussion about UT and ortho program.

Policy on financials.

Summer meeting to discuss financials

10. Adjourn JY ADM second

NEXT SCHEDULED MEETING: Wednesday, April 18, 2012, 10am – 12:30pm, Cross Office Building, Rm. 300, Augusta.