



INSTRUCTIONS FOR COLLECTING \$5 QUALIFYING CONTRIBUTIONS

1. Qualifying contributions are checks or money orders from registered Maine voters in the amount of \$5 made payable to the "Maine Clean Election Fund." For legislative candidates, the contributors must be registered to vote in the candidate's district.
2. Money orders must be signed by the contributor.
3. The \$5 for a qualifying contribution must come from the personal funds of the contributor.
4. Every person making a \$5 qualifying contribution must sign a Receipt and Acknowledgment Form. Spouses, domestic partners, family members, and friends cannot sign for each other.
5. All contributors listed on a single page of the Receipt and Acknowledgment Form should be from the same town or city.
6. Members of a family who are registered to vote in the same household may combine contributions in one check or money order, provided that each contributor gives \$5 from their personal funds and signs the Receipt and Acknowledgment Form.
7. Checks drawn from a checking account with a business name are acceptable if the contributor's name is also printed on the check or the contributor submits a note or makes a notation on the check that the contributor uses the business account for personal expenses.
8. Candidates and campaign staff must clearly explain to the contributor that the purpose of collecting qualifying contributions and signatures is to qualify for Maine Clean Election Act funding for their campaign. It is a violation of the Act to misrepresent the purpose of collecting the contribution or contributor's signature.
9. If someone other than the candidate collects the qualifying contributions, that person must provide the required information and sign the Receipt and Acknowledgment Form.

Additional Instructions from Candidate: