



2012 FILING SCHEDULE

For Maine Clean Election Act Candidates

PRIMARY ELECTION: JUNE 12, 2012

GENERAL ELECTION: NOVEMBER 6, 2012

TYPE OF REPORT	FILING DEADLINE (BY 11:59 P.M.)	REPORT PERIOD
Seed Money Report* (for party and unenrolled candidates)	April 20, 2012	Date of first seed money contribution – date of certification request <u>For candidates who filed a Semiannual Report*:</u> January 1, 2012 – date of certification request
11-Day Pre-Primary	June 1, 2012	End of Seed Money Report – May 29, 2012
42-Day Post-Primary	July 24, 2012	May 30, 2012 – July 17, 2012
42-Day Pre-General	September 25, 2012	July 18, 2012 – September 18, 2012
11-Day Pre-General	October 26, 2012	September 19, 2012 – October 23, 2012
42-Day Post-General	December 18, 2012	October 24, 2012 – December 11, 2012
*PLEASE NOTE: Senate candidates collecting more than \$500 in seed money contributions in 2011 must file a January Pre-Election campaign finance report by 11:59 p.m. on January 17, 2012 showing all seed money contributions and expenditures through December 31, 2011.		

24-HOUR REPORTS

24-HOUR REPORT PERIOD	WHAT TO REPORT	WHEN TO FILE
For Primary: May 30 – June 11, 2012 For General: October 24 – November 5, 2012	Any single expenditure of \$1,000 or more. Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the obligations are made.	Within 24 hours, including weekends and holidays, of making the expenditure, incurring the obligation, or placing the order.

HOW TO FILE REPORTS

Using the Commission's Website. Candidates who receive or expect to receive at least \$1,500 for their campaigns must file reports electronically on the Commission's website. Candidates or treasurers must enter the required information and click "File Report" by 11:59 p.m. on the filing deadline. Candidates who lack access to the technology or the technological ability to file reports on the internet may request a waiver by April 15, 2012. The Commission will grant all reasonable requests.

Using Paper Forms. For candidates who are not required to file electronically, each original campaign finance report signed by the candidate and treasurer must be properly filed with the Commission by the filing deadline, except in two circumstances. A properly signed report may be faxed to the Commission office at (207) 287-6775 by 11:59 p.m. on the deadline, provided that the Commission receives the original report within five calendar days. A report mailed to the Commission by certified or registered mail and postmarked at least 2 days before the filing deadline will not be considered late, even if it is received after the deadline.

Commission staff will be available until 5:00 p.m. on filing deadlines to offer assistance to candidates and campaign staff.