Board of EMS Meeting

May 1, 2019

9:30 AM

de Champlain Conference Room

Minutes (Approved 8/7/19)

Members Present – Scott Susi (Chair), Joe Kellner (Chair Elect), Tim Beals, Carolyn Brouillard, Brad Chicoine, Joe Conley, Heidi Cote, Laura Downing, Amy Drinkwater, Judy Gerrish, Rich Kindelan, Brent Libby, John Martel MD, Julie Ontengco, Dennis Russell, Matt Sholl MD (Ex Officio),

Members Absent – Nate Allen, Region 2 vacant

Staff – Commissioner Sauschuck, Janet Joyeux, Katie Johnson AAG, Marc Minkler, Tim Nangle, Jason Oko, Don Sheets

Stakeholders – Joanne Lebrun, Rick Petrie, Ben Zetterman, Howard Rice, Lori Pride, John Labrie, Butch Russell, Nate Yerxa, John Duross, Jay Bradshaw, John Doyle, Kevin McGinnis, Kate Zimmerman DO

1. 0930 call to order
2. Introductions
3. Disclosure of any conflicts of interest

18-028 – Rich and Dennis

1. Public comments
2. Minutes
	1. Approval of April 2019 Meeting Minutes
	2. Kellner Russell – Unanimous as amended.
3. Presentation by Kevin McGinnis
	1. Agenda 2050 – Kevin gave a background on the history of EMS strategic planning that brought us to the Agenda 2050. Kevin walked through the components that define what the EMS system is envisioned to be in 2050.
		1. No questions from the Board
	2. Innovation – Kevin looked most specifically the law/regulation piece of this document.
	3. Strategic Planning -
4. Investigations
	1. Presentation of investigation minutes
	2. Laura Downing motioned to accept the investigation Committee minutes, Tim Beals seconded unanimous
	3. 18-042 Brad
		1. Clarification that this was a violation of public trust.
		2. Julie Ontengco motioned to Approve Heidi Cote Seconded Unanimous Brad Chicoine recused himself
	4. 19-047
		1. Rich Kindelan motioned to approve Dennis seconded Unanimous
	5. 19-048
		1. Dennis Russell motioned to approve Rich Kindelan seconded Unanimous
	6. 13-056 Joe Conley Recused
		1. Julie Ontengco motioned to approve Brad Chicoine seconded Unanimous Joe Conley recused himself
	7. 19-045
		1. Clarified paramedic partner was only required on ALS calls
		2. Specified violation is failure to obtain an adequate patient history.
		3. Rich Kindelan motioned to approve as amended, Dennis Russell seconded Unanimous.
	8. 19-049
		1. Amendment recommendation to reflect the LOG requirement to keep an updated QI plan for four years.
		2. Joe Kellner motioned to approve as amended, Dennis Russell seconded Unanimous Tim Beals Recused
	9. 19-050
		1. Dennis Russell motioned to approve Julie Ontengco seconded Unanimous
	10. 17-024
		1. Standard cited violation of public trust, failure to follow up on patient care
		2. Julie Ontengco motioned to approve as amended Brent Libby seconded Unanimous Joe Kellner Recused
	11. 18-028
		1. Brent Libby motioned to approve Julie Ontengco seconded Unanimous, Dennis Russell, Tim Beals, Rich Kindelan Recused

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1. Commissioner Sauschuck (1100)
	1. The Commissioner gave an update on what has been going on with staffing and how workloads are being handled currently in the office. He brought a draft job posting for the Board to review and edit.
	2. Job posting
		1. Joe Kellner added some clarification and reference to Board and DPS policies for managing the system etc.
		2. Assist staff and the Board in resolving complaints brought to the EMS office
		3. Recommendation to add a vision for the future to the preferred candidate.
		4. Discussion about background additions suggested by Joe Kellner cut the end of 3 remove number 7. Number 6 add negotiate and manage contracts.
		5. Current 100,200,700,800 complete 300, 400 within 12 months
		6. Clarification that it is Maine EMS statutorily not bureau
		7. Developing relationships with stakeholders.
	3. Interviewing Candidates past practice:
		1. First vetting of applicants by HR
		2. Second vetting and ranking for interviews
		3. Initial interviews offered through skype or in person
		4. Second interview in person
	4. Interim/Acting Director
		1. Board is in support of the Commissioner working to find an appropriate interim director. The Commissioner and the Board agreed that they would put together a meeting to approve the appointment and that it will likely be a quick turnaround. The Board expressed support and committed to being as flexible as possible to achieve the goal of supporting staff.
2. Old Business
	1. Peninsula Ambulance program review
		1. Brent Libby motioned to table pending further information Rich Kindelan seconded Unanimous
	2. Legislative update
		1. 915 Funding Bill – Unanimous OTP as Amended it is important that Board members and stakeholders stay on top of speaking with legislators to ensure this gets support through appropriations.
		2. 1236 Definition of Paramedic ONTP there will be work through a department bill to clarify definitions as well as some other items.
	3. EMS Rules Update
		1. All chapters not listed below were previously approved by the Board.
		2. Chapter 5 – emergency medical apprentice was removed due to lack of statutory authority. Joe Kellner motioned to approve seconded by Rich Kindelan Unanimous
		3. Chapter 8 – grammar changes Dennis Russell motioned to approve seconded by Joe Kellner Unanimous.
		4. Chapter 10 – No changes Brent Libby motioned to approve Dennis Russell Unanimous.
		5. Brent Libby motioned to move to public comment seconded by Tim Beals Unanimous.
	4. Maine EMS Data Committee Update
		1. Tim provided the Board with information from the early development of the data committee proposed by Ben Woodard. The Board reviewed the material. Rich Kindelan motioned to table seconded by Tim Beals Unanimous

1. New Business
	1. Waiver request – Lori Pride (EMT # 19699) requested a waiver of EMS Rules Chapter 5 § 5 (5) B and Chapter 5 § 5 (C)(2)(a) to renew her expired license using continuing education credits.

	Each question must be answered by the Board and second if this supports the granting of the waiver.
		1. Question 1 – No, No
		2. Question 2 – No, No
		3. Question 3 – No, No
		4. Question 4 – No, Yes
		5. Question 5 – No, No
	2. Joe Conley motioned to not pass the waiver, Brent Libby seconded 11 in favor 3 opposed (Kindelan, Chicoine, Brouillard); the motion passes
2. Other
	1. Items for June agenda
		1. Data committee, Authority to enter into contracts, hand off sheet
	2. Rich Kindelan – Expressed concern about the volume of information that is disseminated to the Board related to the investigations committee. He is concerned that there is more information than he can consume in the time permitted and could compromise other ongoing investigations.
		1. Jason Oko reviewed past practice and why the Board requested that the entire investigations packet be given for review.
		2. The Board did not express desire to change the process except to have an opportunity to not receive packets they will recuse themselves.
	3. Next Meeting – June 5, 2019
3. Adjourn Rich Kindelan motioned to adjourn, Dennis Russell seconded Unanimous.