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STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
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MICHAEL F. KELLY
COMMISSIONER

JAY BRADSHAW, EMT-P
DIRECTOR

**Investigations Committee Meeting
Wednesday, January 6, 1999
Maine EMS Conference Room, Augusta**

Meeting Minutes

Present: S. Leach, Chair; E. Murray, Jr.; C. Pillsbury; R. Doughty

Staff: D. White; B. Montejo

1. CALL TO ORDER - The meeting was called to order at 12:20 p.m.

A. Additions/Deletions to the Agenda

- ♦ Eric Merrill - #15760

B. Accept Minutes of November 4, 1998, meeting

The minutes of the November 4, 1998, meeting were reviewed.

**MOTION: TO ACCEPT THE MINUTES OF THE NOVEMBER 4, 1998, MEETING
(Murray;Leach - Motion Carries).**

2. INVESTIGATIONS

A. Shauna Guillot

B. Montejo advised the Committee that Maine EMS has received a letter from licensee Shauna Guillot indicating that she would like to voluntarily surrender her license. A consent agreement has been drafted and Staff is attempting to contact the licensee.

B. Cynthia Ginn

B. Montejo advised the Committee that staff has been unsuccessful in obtaining a reply from Ms. Ginn regarding her failure to comply with the terms of the March 3, 1998, consent agreement. Staff will continue its attempt to discuss this matter with Ms. Ginn.

C. John Sawicki

The Committee reviewed all information, received to date, concerning investigation #97-15 - John Sawicki. D. White reported that Mr. Sawicki had requested that the additional information he had submitted (subsequent to the Committee's last review of the case) be reviewed and that this additional information be a basis for reconsideration of the Committee's previous motion.

The Committee reviewed the information and the history of this case.

MOTION: THAT AN INFORMAL CONFERENCE BE SCHEDULED WITH MR. SAWICKI FOR FEBRUARY 3, 1999 (Murray;Doughty - motion carries).

D. Anne Miller

E. St. George Volunteer Firefighter Association

The Committee reviewed responses to investigation notices sent to licensee Anne Miller and the St. George Volunteer Firefighter Association.

MOTION: THAT AN INFORMAL CONFERENCE BE SCHEDULED WITH LICENSEE ANNE MILLER AND THE ST. GEORGE VOLUNTEER FIREFIGHTER ASSOCIATION FOR FEBRUARY 3, 1999 (Doughty; Pillsbury-motion carries).

F. Eric Merrill

B. Montejo advised the Committee of information received by Maine EMS which indicates Mr. Merrill may have practiced EMS patient care while unlicensed.

MOTION: TO INITIATE AN INVESTIGATION OF ERIC MERRILL REGARDING HIS ALLEGED PRACTICE OF PATIENT CARE WITHOUT A LICENSE AND, WHEREAS THE SPONSORING SERVICE IDENTIFIED THE PROBLEM, IN LIEU OF A FORMAL INVESTIGATION OF THE SPONSORING SERVICE, THE SERVICE PROVIDE THE COMMITTEE WITH A PLAN OF ACTION TO ENSURE THAT A SITUATION OF THIS TYPE DOES NOT RECUR . THE COMMITTEE FURTHER DIRECTS STAFF TO IDENTIFY IF THE LICENSEE PRACTICED UNLICENSED PATIENT CARE WITH HIS AFFILIATE SERVICE, POLAND RESCUE, AND IF SO TO INITIATE A CONCURRENT INVESTIGATION OF THE POLAND RESCUE SERVICE REGARDING THE POSSIBILITY THAT THEY AIDED AND ABETTED THE PRACTICE OF EMS PATIENT CARE BY A PERSON NOT LICENSED TO DO SO. (Doughty;Pillsbury - Motion Carries)

3. OTHER

A. Update of current cases

Staff updated the Committee on the 18 cases pending Staff, Committee, Board, or Administrative Court action..

B. Conviction Matrix

The Committee discussed the need for some type of a conviction matrix; however, consensus of the group was that this would be worked on in the Investigations Task Force.

4. NEXT MEETING

A. Set Agenda - To be set prior to meeting

B. Set Date and Time - The next meeting of the Committee will be on February 3, 1999, following the Maine EMS Board meeting.

5. ADJOURNMENT - The meeting was adjourned at 2:46 p.m.

Respectfully Submitted,

Drexell White
Bill Montejo