

Maine EMS Exam Committee Meeting

Tuesday September 28, 2010

De Champlain Conference Room, Augusta

Minutes

Present: Joanne LeBrun, Leah Mitchell, Bob Hawkes, Shaun St. Germain, Sally Taylor (via teleconference)

Absent: Rick Doughty, Jeff Regis, Peter Carbonneau, Jeremy Damren, Gary Utgard

Guests: N/A

Staff: Drexell White, Kerry Pomelow

1. Call to Order

The meeting was called to order at 9:40 a.m.

Drexell reported that Jeff Regis and Jeremy Damren had indicated that they would be absent from the meeting. During the course of the meeting an email was received from Gary Utgard indicating that a situation had arisen that prevented him from attending.

Shaun St Germain was introduced to the Committee as the new At-Large member. Shaun is a Paramedic with South Portland Fire Department and has recently obtained his Instructor Coordinator license.

Bob Hawkes announced his departure from the Maine EMS Exam Committee and the Maine EMS system to pursue new opportunities as the public safety program director at Edison State College in southwest Florida. Committee members expressed their appreciation for Bob's years of service as Instructor Coordinator – ALS representative to the Committee, his contributions to the Maine EMS system as a provider and as director of the Southern Maine Community College's EMS program. Committee members wished him well in his new endeavors.

A. Assign Timekeeper – Sally Taylor

B. Additions/Deletions to the Agenda – Web Site Testing Information

• **Minutes – June 22, 2010 Meeting Minutes - review for acceptance**

The minutes of the June 22, 2010, meeting, were reviewed. Committee members noted three corrections.

Motion: To accept the minutes of the February 23, 2010, meeting with the following corrections:

- *Jeremy Damren was present at the June 22, 2010, meeting*
- *Item 1.B. should read "BP Cuffs as Tourniquets"*
- *Correct the second of the meeting minutes to "Mitchell"*

(Taylor; second by LeBrun – carries unanimous)

• **Old Business**

A. EMT-I Skill Sheets

Committee members made changes to the EMT-Intermediate skill sheets for Cardiac Arrest Management, Medical Assessment and Trauma assessment. The revised sheets will be posted on the Maine EMS web site.

B. Equipment Position Paper

At the June 2010 meeting, committee members discussed creating a position paper outlining system expectations about the condition and functionality of equipment used in the Maine EMS testing process. Following Committee discussion, consensus was to include expectations in the skill sheet instructions. Committee members will review the sheets and make recommendations for changes consistent with the original intent of the position paper model.

Committee members assigned themselves to review the equipment lists for the following Basic Life Support (BLS) and Advanced Life Support (ALS) skill stations instructions:

Committee Member:	Station(s) Assigned:
Leah Mitchell	BLS & ALS Cardiac Arrest Management
Kerry Pomelow	BLS and ALS Airway
Sally Taylor	BLS & ALS Hemorrhage Control
	EMT-I Fluids and Meds
Shaun St Germain	BLS & ALS Splinting
Joanne LeBrun	BLS & ALS Medical and Trauma Assessment

C. Tourniquets

Kerry Pomelow reported that State Medical Director Matt Sholl and Assistant State Medical Director Steve Diaz advised that blood pressure cuffs are not a good option for use as a tourniquet and that a commercially available tourniquet be used.

Revisions to the Hemorrhage Control stations will be made to reflect the aforementioned guidance.

4. To Do List –

5. New Business

A. Annual Report to the Board

Drexell indicated that it's time again to prepare an annual report to the Maine EMS Board and to outline next year's goals.

Committee members reviewed this year's work plan and identified that the following items will continue as the work plan for 2011:

- Review the practical expectations of the Practical Skills Evaluation process; and,
- Monitor and respond to changes in Maine's use of the National Education Standards, as related to the Maine EMS exam process.

Drexell will work with Committee Chair Gary Utgard to develop an annual report for the November EMS Board meeting.

B. Web Site Testing Information

Drexell showed the Committee a draft Maine EMS web page that will provide information on testing opportunities in Maine. Web pages are also being created that will highlight EMS training opportunities

in the State. Suggestions included adding hyperlinks to the Training Center web pages (of Training Centers offering testing and/or education).

6. Next Meeting

The next meeting is scheduled for Tuesday October 26, 2010 at 9:30 a.m. at Maine EMS in Augusta

7. Adjournment – The meeting was adjourned at 11:47 a.m.

Respectfully submitted,

Drexell White