

# Maine EMS Exam Committee Meeting

Tuesday, May 15, 2007

De Champlain Conference Room, Augusta

## Minutes

**Present:** Jacky Vaniotis – Chair, Joanne LeBrun, Kelly Roderick, Yvonne Drown, Bob Hawkes, Gary Utgard

**Absent:** Rick Doughty, Rick Miller, Glenn Targonski

**Staff:** Drexell White

**1. Call To Order** - The meeting was called to order at 9:44 a.m.

Drexell reported that Rick Miller was unable to attend the meeting.

The committee recognized Bob Hawkes for his recent graduation from the University of New England's Physician Assistant program. He will continue on as the EMS Education Director for the Southern Maine Community College.

**A. Assign Timekeeper** – Bob Hawkes

**B. Additions/Deletions to the Agenda**

a. **Retest Form** – Kelly Roderick

b. **NREMT Paramedic Exam** – Drexell White

**2. Minutes – April 17, 2007 meeting minutes - review for acceptance**

The minutes of the April 17, 2007 meeting were reviewed.

*Motion: To accept the minutes of the April 17, 2007, meeting (LeBrun; second by Roderick - motion carries – 3-0-3, Hawkes, Drown and Utgard abstain)*

**3. Old Business**

**4. To Do List**

**5. New Business**

a. **EMT-Intermediate Exam – Review Questions – 130 Minutes**

The Committee began work on the EMT-Intermediate exam by finalizing the Exam Blueprint, which is based upon the 2004 Maine EMS EMT-Intermediate curriculum. The written exam will be 150 questions and will be based upon questions per hour vs. question per objective.

Due to the work involved in updating the exam, the committee decided to meet on June 12, 2007 from 9:30 a.m. – 4:00 p.m. to work on question development

b. **Exam Administration Manual - Placeholder**

c. **IPE Evaluations – Placeholder**

d. **Other – Retest Form**

Kelly Roderick asked that the new re-test form developed by Maine EMS be distributed to the regional offices electronically. She also asked that regions be reminded to use the new NREMT skill sheet for CPR/AED as well as the new IPE roster, which reflects the CPR/AED skill sheet scoring change.

e. **Other – NREMT Paramedic Test**

Drexell reported that the National Registry of EMTs (NREMT) Paramedic exam will be held on June 1<sup>st</sup> in Camden. On May 30<sup>th</sup>, NREMT Paramedic Exam Representatives will be trained by Rob Wagoner from NREMT and on May 31<sup>st</sup>, examiner training will be held.

Gary Utgard, Dawn Kinney, Dan Batsie and Drexell White will train to be NREMT Test Representatives.

Drexell stated he will notify the regions about examiner training as soon as more information on the time is known.

#### **6. Next Meeting**

The next meeting will be at 9:30 a.m. on Tuesday June 12, 2007 at the Maine EMS offices in Augusta, Maine. The meeting will run until 4:00 p.m. to allow sufficient time to work on the Intermediate written exam.

**7. Adjournment** – The meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Drexell White