



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333



JOHN ELIAS BALDACCI  
GOVERNOR

ANNE H. JORDAN  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

BOARD OF EMS MEETING  
JANUARY 7, 2009  
9:00 AM  
DECHAMPLAIN CONFERENCE ROOM

MINUTES (FINAL)

Members Present: Wayne Werts, Chair; Tim Beals, Chair-elect, Ken Albert, Roy Woods, Judy Gerrish, Peter DiPietrantonio, Jim McKenney, Paul Knowlton, Richard Doughty, Lori Metayer, Bob Hand, Steve Leach, Geneva Sides, Joe Conley, Steve Diaz (ex-officio)

Staff: Jay Bradshaw, Jan Brinkman, Dawn Kinney, Alan Leo

Regional Coordinators: Donnie Carroll, Steve Corbin, Joanne LeBrun, Rick Petrie

Office of the Attorney General: Lara Nomani, Esq., AAG

Guests: Eric Wellman, Steve Bunker, Dan Batsie, John Dovinsky, Sandra Carlton

*NOTE: Because many members attended by conference call, several agenda items were postponed.*

1. Introductions – those present introduced themselves and were welcomed to the meeting.
2. Minutes

**MOTION: To approve the minutes of the November 5, 2008, meeting as distributed. (Beals; second by Woods). Unanimous**

3. Public Comments – none

4. Old Business

1. Rules Committee – Jay reported that the Rules Committee completed its drafting of preliminary draft Rules which was included in the Board packets. Although not required by the Administrative Procedures Act (APA), in the past the Board has made this available to service chiefs for preliminary comments before starting the formal Rules hearing/adoption process. If approved by the Board, the timeline could be to receive preliminary comments until early February, then convene the Rules Committee to review comments and present a second draft to the Board in March. If the second draft is approved, hearings would then be scheduled, perhaps in early April with a goal of final action by the Board in May or June.

**MOTION: To approve the preliminary draft for comment and review an updated Rules draft at the March Board meeting. (Woods; second by Albert) Unanimous.**

5. New Business

1. Investigation Committee

**MOTION: For the Investigations Committee to approve the minutes of the December 3, 2008, meeting as presented. (Doughty; second by Hand). Unanimous.**

At the Board's request, Dawn reviewed the highlights of cases acted upon by the Committee.

There was discussion about whether the Board of EMS should require a service to notify patients if treatment was provided by an unlicensed provider or service. It was also mentioned that EMS services have a responsibility to notify insurance companies if care was provided by unlicensed personnel.

Dr. Diaz will send samples of the notice that the Board of Medicine requires be sent and Dawn will contact the Board of Nursing to see how they handle such cases.

**MOTION: For the Board to ratify the December 3, 2008, minutes of the Investigations Committee. (Leach; second by Woods) Unanimous.**

2. Training Center Approval Process – Dan Batsie reported that the TCAP has been approved by both the Education Committee and the Operations Team. One option for implementation would be to offer TCAP as an option for classes starting in the fall 2009, and make this the mandatory process for courses that begin after January 1, 2010.

**MOTION: To approve the TCAP document and the proposed timeline for implementation. (Leach) Failed due to lack of a second to the motion.**

Chief Woods expressed concern over the process and the cost, and after reviewing the document and the process, the following motion was made:

**MOTION: To table further discussion until the February Board meeting (Woods; second by Metayer) Unanimous**

3. MEMSRR – Jay reported that Ben’s last day at MEMS was January 2, and that there are still ~ 50 services who have not completed the conversion to e-run reporting. MEMS was contacted by several services who requested an extension and in light of the staffing shortage and other considerations, it was requested that the Board consider an extension to the January 1, 2009 MEMSRR deadline.

**MOTION: To extend the deadline for MEMSRR implementation to March 31, 2009, and notify services that effective April 1, 2009, all run reports must be submitted via MEMSRR. Services will also be reminded that compliance with this deadline is a requirement of their service license. (Woods; second by Leach) Unanimous.**

Next meeting will be at 9:00 on Wednesday, February 4, 2009, at Maine EMS.

Meeting adjourned at 10:04.