



Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

Roster Billing for MaineCare Clients 2012-2013 Influenza Season

Maine Center for Disease Control and Prevention (Maine CDC) has been working to find the most efficient process for Roster Billing. In the new process school nurses will be able to locate their MaineCare reimbursement.

Maine CDC and MaineCare have developed a billing procedure that will not require any extra work from your staff. In the next few months more details will be shared with partners and will be posted on the secure DOE SLVC website and in the *2012-2103 SLVC Toolkit*.

- **School Districts and Vaccinator Partners who claim MaineCare reimbursement through ImmPact will be able to automatically process for reimbursement from Maine Care by following a few steps.**
 - MaineCare staff is creating a process that will accommodate the need to locate this reimbursement as a distinct payment for SLVC activities in the school district business office or the vaccinator partner business office.
 - **Roster billing is acceptable for all influenza presentations, including intranasal.** ([10-144 Chapter 101; MaineCare Benefits Manual - Chapter II, Section 3: Ambulatory Care Clinic Services](#))

The new process will work as follows:

1. Enter the NPI Type 2 number for the organization that will be receiving the reimbursement for the vaccine administration fees, otherwise known as the Pay-to-Provider. This NPI Type 2 number is available at your business office.
 - For School Districts receiving payment:
 - When registering your SLVC clinics you must associate sites in ImmPact with 4 major roles (See SLVC ToolKit, Section 1: Clinic Registration).
 - ***It is essential that the site that you associate as your Vaccinator (this is the new name for the entity that administers the vaccine on-site) is the site that you wish to receive the reimbursements for vaccine***

administration fees. Your School Physician's individual NPI Type 1 number, should already be listed with MaineCare as rendering provider with your organization.

- Your school physician will fulfill MaineCare's requirement of the Supervisory Physician.
 - Your School Physician does not need to be present on-site for SLVCs, but rather be available for consultation as specified in Chapter 90 of the Maine Care Benefits Manual
 - The Supervisory Physician is also able to have other personnel work under their auspices, in accordance with rules approved by their licensing board (MD or DO). Is there a citation for this?
2. MaineCare will add an invoicing category to their remittance process,, specifically for SLCV.
- This change will allow your payment to include a line item specifically for payment requests that are made from the Maine Immunization Program on your behalf.
 - Once this change in the MaineCare system is completed, you will have a line item indicating that a portion of your MaineCare reimbursement is SLVC-related and the amount of that portion of the remittance.
3. Implementing this change will take approximately 90 days.
- Until the changes can be made to the invoicing process, the Maine Immunization Program will post a list of NPIs and the reimbursement value made to each NPI to the secure DOE SLVC website for SLVC partners to view their reimbursements.
 - A communication with detailed information about this process will be disseminated to partners in the near future.

We are extremely pleased that MaineCare is able to offer improvement to the SLVC roster billing procedure. The simplified process will help partners to locate the SLVC reimbursements for flu vaccine administration. We hope this helps clarify the MaineCare roster billing process through ImmPact for the 2012-2013 influenza season.

If you have additional questions, please contact Dr. Lauren Ball, Deputy State Epidemiologist, Maine Center for Disease Control and Prevention at lauren.ball@maine.gov or (207) 287-4326.