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| **#** | **DATE** | **NAME** | **HGN** | **WAT** | **OLS** | **BrAC +/- .08** | **Arrest Not Arrest** | **Measured BrAC** | **Remarks** |
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**Officers Name and Agency at the top of the form**

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**#:** Number of Evaluation **Date:** Date the evaluation was performed **Name:** Name of the suspect being evaluated

**HGN:** Record the number of clues you observed during HGN **WAT:** Record the number of clues you observed during Walk and Turn

**OLS:** Record the number of clues you observed during One Leg Stand

**Breath Alcohol Concentration (BrAC) +/- .08:** Record **+** or **–** symbol indicating your opinion if the suspect is over or under .08 BrAC

**Arrest /not Arrest:** Record **YES** or **NO** indicating your opinion to arrest based on clues.

**Measured BrAC:** All evaluations performed by you will need a BrAC confirmation. This can be done using an Intoxilyzer or a Portable Breath Testing (PBT) Device. A printout of the BrAC is preferred but not always available. The BrAC results are reviewed by the SFST Instructor or DRE Instructor to determine if the subject’s impairment matches the observed clues and the impairment determined by the officer.

**Remarks:** Record anything out of the ordinary i.e.: Low test contacted a DRE, etc.

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Students wishing to be deemed proficient are required to complete 10 evaluations and pass the SFST Proficiency Exam with an SFST Instructor or DRE instructor sign off within 6 months of completion of the SFST training program. If the 6-month deadline is not met, and the officer wishes to be deemed proficient, the officer must complete an SFST refresher class before continuing to record evaluations.

**In order for evaluations to be counted, 80% (8 of 10) must have recorded BrAC result of .08% or greater. The officers opinion, based on clues observed must also be consistent with the BrAC readout and arrest decision.**

No more than 20% (2 of 10) can be under .08% BrAC and could be in cases where a low test was obtained, or a low test and the officer suspects drug impairment and contacts a DRE.

An SFST Instructor or DRE Instructor will review the arrest log to ensure that at least 10 evaluations meet the above standard and indicate that the student has a good understanding of the SFST concepts. The SFST Instructor or DRE instructor will then have the student perform an SFST Proficiency Exam. If the exam is completed properly, the SFST Instructor or DRE instructor will sign and date the exam.

The student will e-mail a scanned copy of the completed Arrest Log and Proficiency Exam to [James.a.lyman@maine.gov](mailto:James.a.lyman@maine.gov) at the MCJA for processing.

Any Intoxilyzer printouts are for instructor review and are not sent to the MCJA. An SFST Proficiency certificate will be sent to the officer’s agency.

4-1-2020