



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

March 29, 2024

Michael Felton
Superintendent
St. George Public Schools
65 Main Street
Tenants Harbor, ME 04860

Dear Superintendent Felton:

The St. George Public Schools Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On March 27, 2024 Sarah Platt reviewed St. George School. An exit conference with Janet Harjula occurred on March 27, 2024. The SY 2024 School Nutrition Program Administrative Review has been completed. There were no findings.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas
Child Nutrition Director

JM/SP/pn



SNP Administrative Review Report
Program Year 2024

St George Public Schools (1738)

St George Public Schools (1738)
65 Main street
Tenants Harbor, ME 04860

Food Service Contact
Mrs. Janet Harjula
Food Service Director / Kitchen
Cafeteria Manager
(207) 372-6312

Executive Contact
Mr. Michael Felton
Superintendent
(207) 372-6312

No. of Sites / Reviewed: 1 / 1
Month of Review: February 2024

Commendations

* The St. George School Nutrition Program does a great job! Janet Harjula, Nancy Duguay, and Dawn Gauthier were knowledgeable about the complex program requirements and also had a nice rapport with the students. As the food service director in a small school, Janet wears many hats. From completing complex paperwork to planning meals and cooking, she does a great job staying on top of everything. Cassie Kilbride was also very helpful – quick to provide requested information and answer any questions.

Technical assistance was provided on completing the required 'edit checks' prior to filing the claim for reimbursement. The Director of Technology immediately found the report in Meals Plus that Janet will need to complete this task.

Keep up the great work! There were no findings during this review.

No Findings during Review