



Child Nutrition Thursday Update

In this week's Thursday Update

You can scroll through or click on a title below and you will be taken to that page.

Welcome to this week's edition of the Child Nutrition Thursday Update! The Thursday Update is your one stop to stay informed about all the updates, changes and exciting things happening in the National School Lunch Program.

List Serve Email Change

USDA Foods - Last Monthly Survey for SY24

How to Place Your Final Monthly Order

How to Order Bonus Items

School Closure

Community Eligibility Provision (CEP)

Paid Lunch Equity (PLE)

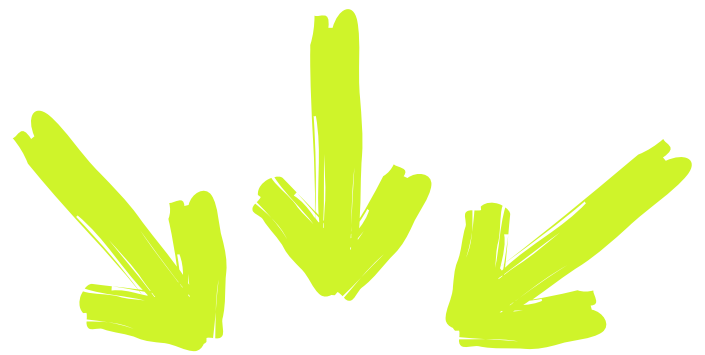
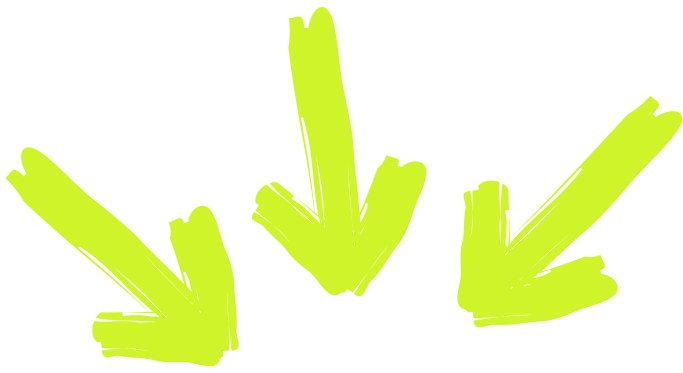
Fresh Fruit and Vegetable Program (FFVP)

State Local Foods Fund

Summer

Child Nutrition Training

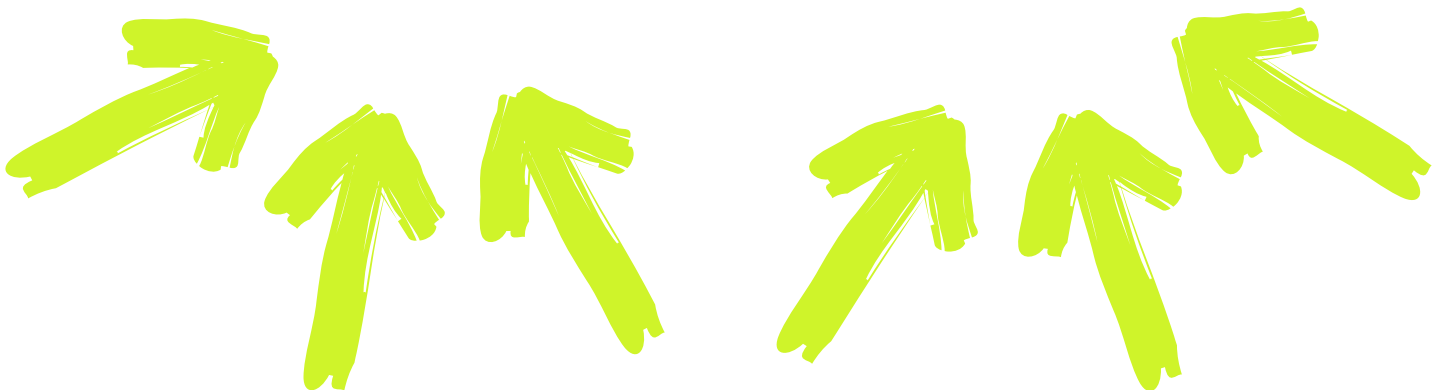
Shout Out!



!!List Serve Change!!

The Child Nutrition List Serve has a new address. Please use the address below when submitting anything to the List Serve.

child.nutrition@maillist.informe.org



USDA Foods

Last USDA Monthly Survey for SY24!

The last USDA monthly survey for SY24 is April 1st-15th, bonus items will be offered, bonus means free items which are available first come, first serve. Items not taken by the Sponsor throughout the school year, will be shipped in May. Orders cannot be refused or sent back to the PFG warehouse once shipped.

What is left in your districts inventory?

Please check the Inventory tab on the Sponsor Summary page in CNPweb. The description and available quantity columns will show the items being shipped. If those columns are blank, then the items have been delivered throughout the year.

if you have questions regarding your USDA order or bonus items, please contact Terri, 624-6882 or terri.fitzgerald@maine.gov

How to place your Final SY23 USDA Order and Order Bonus Items

When placing your last order

In CNPweb - FDP

- Program Year - 2024
- Locate Sponsor name by clicking on the 1st letter of your Sponsor name/district
- Sponsor number

On the Sponsor Summary page

- Orders tab
- New order button (Under orders and invoicing tab)
 - Location
 - Delivery Period
 - Next

This next step is CRUCIAL

Sponsor Order form - The Order Qty box **MUST** have the same exact number entered in each box that is showing in the Available Qty column.

- Next page
- Submit

How to Order Bonus Items

In CNPweb - FDP

- Program Year - 2024
- Locate Sponsor name by clicking on the 1st letter of your Sponsor name/district
- Sponsor number

On the Sponsor Summary page

- Allocation tab
- Add Surplus-Underneath Order and Invoicing tab
- Next Page
- Submit

Sponsor Order form - The Order Qty box MUST have the same exact number entered in each box that is showing in the Available Qty column.

- Next page
- Submit

Crucial - These bonus items will roll over to Orders tab and you must go back to the Orders tab.

Orders tab

New Order button - Underneath Orders and Invoicing tab

- Location
- Delivery Period
- Next

Sponsor Order form - The Order Qty box MUST have the same exact number entered in each box that is showing in the Available Qty column.

- Next page
- Submit

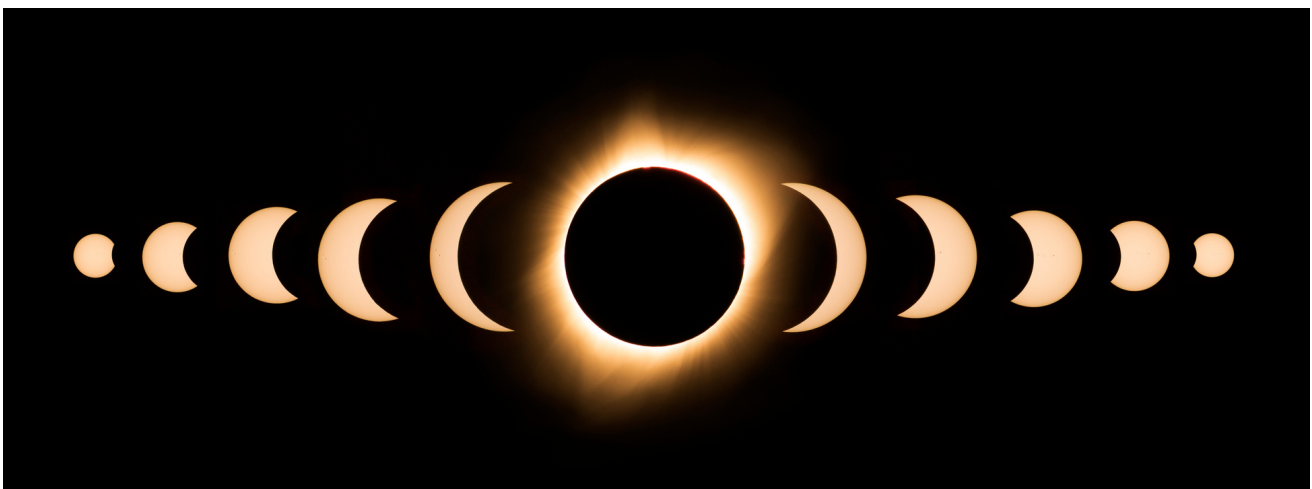
School Closure

If a school decides to close on a typical school day, this is not considered an “unanticipated closure, and waivers cannot be used to allow meals to be sent home.

One of the questions asked in the Q&A’s about this is:

Can I use the waiver for planned remote days, such as professional development days or voting? No, these waivers are only for unanticipated closures. Planned remote learning days are not considered unanticipated.

Closing the school and using a remote learning day for the eclipse on April 8, 2024 is not a unanticipated closure. Any meals served on this day, would not be reimbursable in the NSLP, and would be paid for from a different funding source.



Community Eligibility Provision (CEP)

Just a reminder, the date to determine if your district/schools are eligible to participate in CEP is just around the corner, April 1st. All documents used to determine eligibility must be dated and must be around April 1st.

More information is available on the [Special Provisions](#) page on our website.

Paid Lunch Equity (PLE) School Year 2025

The PLE requirements apply to SFAs that charge students for meals. On March 20, 2024, FNS released SP 14-2024, Paid Lunch Equity: Guidance for School Year 2024-2025. This memo provides guidance on the Paid Lunch Equity Requirements for School Year 2024-2025.

Only SFAs that charge students for meals and had a negative balance in the nonprofit school food service account as of June 30, 2023, shall be required to establish a price for paid lunches according to the PLE provisions.

SFAs that charge students for meals and have a positive or zero balance in the nonprofit school food service account as of June 30, 2023, are exempt from PLE pricing requirements. [PLE Guidance Memo](#)

Fresh Fruit and Vegetable Program Fund Usage Report

We have received questions on where to check FFVP balances of schools. There is a report in CNP web called “FFVP Usage” that can be used to find the balance and shows the percent of funds spent to date. FFVP funds should still be monitored internally; however, this report can be used as a tool to compare against.

To access the report, take the following steps:

1. Go to the Reports tab in CNP web and click on “Accounting Reports”.
2. Click on FFVP Usage report, then select School Year 2024 and District Name
3. Refer to the Balance column, and Oct-Sept. This will show the balance that each school has available to spend.

If you have any questions on how to read the report, please contact stephanie.stambach@maine.gov.

State Local Foods Fund Update

Please email your STATE Local Foods Fund (LFF) claims to Katie Knowles at katie.knowles@maine.gov by the 12th of each month. Please continue to submit your FEDERAL Local Food for Schools (LFS) funds claims through CNP Web.

If you have any questions, email Katie!



Summer

The 2024 SFSP Application is now available in CNPweb!

Contact paula.nadeau@maine.gov for access or user changes as a CNPweb user access form will need to be completed.

Do you need to add or inactivate sites? Complete this [form](#).

The application has changed! Need help? Visit the “Help” tab in CNPweb for step by step instructions.

Updates for 2024!!

Non-Congregate portion of the Site Info Sheet

Help Maine Expand SFSP and SSO in Rural Areas!

The rural designations in the Summer Food Service Program and NSLP Seamless Summer Option have been revised! Please see the updated map [here](#). A permanent non-congregate (meals to go) meal service option through the SFSP and SSO for children who live in rural communities with no congregate meal service was established through the Consolidated Appropriations Act. Non-congregate operations must be approved by Maine DOE in order to claim meals taken offsite. Additional SFSP/SSO eligibility criteria are in place as to what constitutes open sites and which meals can be claimed. The area eligibility [map](#) indicates which areas are open site eligible based on census tract data. School data can also be used. Please email adriane.ackroyd@maine.gov for more information, including how to operate non-congregate sites in rural areas that are not area eligible.

Management Plan

Due to a final integrity rule released by USDA, select Sponsors, including those who only operate SFSP, will be required to complete a new portion of the SFSP application – a Management Plan. The Management Plan template will be completed in CNPweb as part of the annual application to participate. The Management Plan is located in the checklist and instructions are in the help tab.

Important Deadlines

April 21, 2024: SFSP application deadline for those who receive USDA SFSP commodities

May 1 – 15, 2024: USDA SFSP Commodity Orders for those who receive commodities

June 2, 2024: SFSP application deadline for those who do not receive SFSP commodities

By start of operations – mandatory SFSP training must be completed for all staff

2024 SFSP Reimbursement Rates

	Rural or Self-Prep	All Other Types of Sites
Breakfast	2.9775	2.9225
Lunch or Supper	5.2125	5.1300
Snack	1.2350	1.2050

If you are interested in Lawn Signs for your 2024 Summer Food Service Program open sites, please email paula.nadeau@maine.gov and let her know how many signs you would like. Signs will be provided on a first come, first serve basis. Signs are only available for open SFSP sites to advertise the location to the community. They can be for congregate or non-congregate open meal sites.

Signs cannot be mailed and will be distributed at the Summer Sponsor trainings. Please let Paula know if alternate arrangements for pick up are needed.



It's a **Hot Lunch Summer!**  

Free Meals for Kids & Teens

ALL Across Maine



To find a location near you, scan this QR Code, visit hotlunchsummer.com, or text "Summer Meals" to (914) 342-7744

This institution is an equal opportunity provider



Child Nutrition Training Opportunities

Registration links are in the title or can be found on our website

Edit Checks Webinar

March 25th @ 1:30pm

Edit checks are a required internal control measure where daily meal counts are compared to student enrollment. Prior to filing the claim for reimbursement, meal count edit checks must be performed. This webinar will review the requirements for counting and claiming reimbursable meals and completing daily edit checks.

Accountability Webinar

April 29th @ 1:30pm

Proper accountability is one, if not the, most important parts of running a school nutrition program. This webinar will review different accountability methods, including electronic point of service (POS), rosters, and tic sheets, and when to use them. We will also look at the pros and cons of each, as well as common accountability issues that are seen with administrative reviews.

In Person SFSP Training

Experienced Sponsor Training

This training is for experienced Summer Food Service Program (SFSP) sponsors. In this session, sponsors will hear about updates to the SFSP and receive a refresher on SFSP requirements. There are many changes to 2024 operations. This training will offer an in-person opportunity to review them.

April 4, 2024

9:00am-12:00pm

Dennis Paper

Ron Dennis Conf. Ctr.

101 Mecaw Road

Hampden

New and Make-up Sponsor Training

May 9, 2024

9:00am-12:00pm

Child Nutrition Office

Deering Building

Room 101

90 Blossom Lane

Augusta

This training is for new Summer Food Service Program sponsors. It is also an opportunity for experienced sponsors to receive a more in depth training opportunity. In this session, sponsors will receive a comprehensive overview of the SFSP requirements in Maine. This training is required for new sponsors operating in 2024. There will be a break for lunch.

Shout Out!!!

During school breakfast week, students Enfield Station School in RSU 31 were not only provided with delicious and healthy breakfast choices, they also received bracelets and fun glasses before a school wide assembly from their Food Service Director Terry Cummings!



Thank you for sharing Terry!!

