**2019-2020 MLTI Grant Application Materials**

**ATTACHMENT A: Student and Staff Count Worksheet**

**PART I: Grade 7 and 8 Students**

If your school is eligible for grants based on 7th/8th grade students, enter the certified October 1, 2018 enrollment of grade 6 and 7 students, as listed in this table:

 https://www.maine.gov/doe/sites/maine.gov.doe/files/inline-files/Public\_Oct2018\_0.xlsx.

Place this number on line 5 of the application form.

**PART II: Grade 7 and 8 Staff; Grade 9-12 Staff**

If you are eligible for 7/8 or 9/12 grants, complete the following section to determine how many eligible staff you have. Lists may be compared to NEO staff reporting, to ensure accurate determinations of eligibility.

If you are eligible for a grade 7/8 grant, include in the list: teachers that serve grades 7 and 8, eligible school specialists, eligible school administrators and eligible SAU administrators.

If you are eligible for a grade 9-12 staff grant, include in the list: teachers that serve grade 9-12, school specialists and school administrators.

 **Categories of Eligible Staff**:

*Eligible Teachers*:

Certified teachers who teach 7/8 or 9th-12th grade subjects including, but not limited to, mathematics, science, language arts, social studies, visual and performing arts, world languages, physical education, CTE teachers and/or special education teachers

*Eligible School Administrators:*

 Certified 7/8 or 9th -12th grade principals, special education directors, deans, assistant principals, assistant deans, CTE directors, assistant CTE directors, guidance counselors, library media specialists, technology integrators, and literacy specialists

*Eligible School Specialists:*

Licensed or certified physical therapists, occupational therapists, and speech therapists who are employed by the SAU and serve participating students

*Eligible SAU Administrators:*

At the SAU level, superintendents, assistant superintendents, and curriculum directors/coordinators. At the SAU level, one additional seat per 300 devices deployed (minimum of 1) for technology support staff

Please list the name and role of all each eligible staff person, as defined above. You may attach your own spreadsheet, as long as it contains the information requested in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name |  Role (s)(e.g., HS math teacher; principal; speech therapist, ec) | Check if counted as Grade 7/8 Staff |  Check if counted as Grade 9/12 Staff |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Enter the TOTAL number of eligible 7/8 Staff on line 6 of the application form

Enter the TOTAL number of eligible 9/12 Staff on line 7 of the application form