

**State of Maine  
Department of Education**

**Gifted and Talented Educational Program  
Initial Application  
2015-16**

Gifted and Talented Educational Program Initial Applications are to be submitted electronically to [GT.DOE@maine.gov](mailto:GT.DOE@maine.gov) by **September 30, 2015**.

Below is the Maine statute and accompanying Maine Department of Education rules pertaining to Gifted and Talented Educational Programs.

Maine Revised Statutes Title 20-A, Chapter 311, section 8101-A(1) and (2) state:

- 1. Implementation.** Each school administrative unit (SAU) shall implement a gifted and talented education program. The Commissioner may provide technical assistance to a SAU in planning and implementing its gifted and talented education program.
- 2. Costs; approval.** Costs of gifted and talented education programs approved by the Department are subsidizable costs under the Essential Programs and Services Funding Act.

Maine Department of Education (05-071) Rules Chapter 104:

**104.13 Program Approval: General Principles.** Each SAU shall apply annually to the Department for approval of its gifted and talented program(s) on forms provided by the Department. The superintendent of the SAU is responsible for supplying all information necessary for a determination that the program is entitled to approval. The application form must be signed by the superintendent of the SAU in which the program is located certifying that the form contains information that is accurate at the time of reporting.

**104.14 (Initial) Program Approval Application.** The Application for program approval must represent full implementation of the gifted and talented program. The following information (Items 1 – 9 on application) shall be required and must reflect the degree of implementation at the time of reporting.

\*\*\*Failure to submit required reports and applications in a timely manner shall be grounds for loss of program approval and of State subsidy aid.

***All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.***

School administrative unit name: Lamoine Consolidated School

Name and title of person responsible for gifted and talented program:  
Margaret Burnett

Phone number: 207-667-8578

Email address: mburnett@lamolneconsolidated.org

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

Katharine M. Kane  
Superintendent Name (printed)

Katharine M. Kane  
Superintendent Signature

Date application submitted to Maine DOE for review: 9/29/15

**FOR INFORMATION CONTACT:**  
Jennifer Pooler  
Maine Department of Education  
(207) 624-6638

**RETURN BY EMAIL TO:**  
GT.DOE@maine.gov

EF-S-206  
Revised May 26, 2015

**DUE DATE: September 30, 2015**

Reviewed By: Lee Worcester

- Approval  
 Approval with concerns  
 Non-approval

Maine DOE Authorization: [Signature]

Date of Approval: 12/28/15

## ***Initial Application***

The following information shall be required and must describe the complete plan for identification, programming, and evaluation of the gifted and talented academic and arts programs. Refer to the companion *Instructions* document for clarification. *If additional space is necessary, please include a separate sheet(s) at end of application.*

1. Provide the school administrative unit's (SAU) philosophy for the gifted and talented program(s) (by academic and arts).

### **Academic program philosophy:**

In accordance with the Lamoine Consolidated School philosophy and vision statement, the Gifted and Talented academic program is designed to identify and serve students who exceed or have the potential to exceed the standards beyond their age peers in the academic areas of ELA, Mathematics, Social Studies and/or Science. These students may require differentiated educational experiences that are aligned with the Common Core State Standards. The Lamoine Consolidated School is committed to meeting the needs of these students.

### **Arts program philosophy:**

In accordance with the Lamoine Consolidated School's philosophy and vision statement, the Gifted and Talented arts program is designed to identify and serve students who exceed or have the potential to succeed the standards beyond their age peers in the areas of visual and performing arts. These students may require differentiated educational experiences that are aligned with the National Coalition for Core Arts Standards. The Lamoine Consolidated School is committed to meeting the needs of these students.

2. Provide a program abstract which describes the children to be served and the program(s) to be implemented in the school(s) of the unit (by academics and arts).

**Academic program abstract:**

The Gifted and Talented academic program in the Lamoine Consolidated School will identify and provide services for students in grades K-8. This program will foster academic, social, and emotional growth. Specialized, differentiated, in-depth instruction will be provided for these students.

K-2: Early-grade opportunities will change from year to year and require no identification.

3-8: Opportunities may consist of but not be limited to acceleration, differentiation in the regular classroom, pull-out services and enrichment for identified students, individual instruction, and mentorships.

**Arts program abstract:**

The Gifted and Talented arts program in the Lamoine Consolidated School will identify and provide services for students in grades K-8. This program will foster academic, social, and emotional growth in the arts. Specialized, differentiated, in-depth instruction will be provided for these students.

K-2: Early grade opportunities will change from year to year and require no identification.

3-8: Middle grade opportunities may include - individual instruction, independent assignments, mentoring and/or visiting artists/musicians.

3. Provide the goals, objectives and activities for each program component, K-12 (by academics and arts).

## Academics

### Goals:

1. To enhance the performance of gifted and talented students in cognitive and affective areas
2. To develop, implement, and effectively manage comprehensive services for gifted and talented students

### Objectives:

1. By providing students with gifts and talents the opportunity to participate in a variety of program options
2. By providing coordinated services of gifted education, general education, special education programs, and related services.

### Activities

1. Educators regularly use multiple alternative approaches to accelerate learning, as well as enrichment options to extend and deepen learning opportunities.
2. Educators in gifted, general, and special education programs collaboratively plan, develop, and implement services.

## Arts

### Goals:

1. To enhance the performance of gifted and talented students in cognitive and affective areas in the visual and performing arts
2. To develop, implement, and effectively manage comprehensive services for gifted and talented students in the visual and performing arts

**Objectives:**

1. By providing students with gifts and talents the opportunity to participate in a variety of program options in the visual and performing arts
2. By providing coordinated services of gifted education and specialized programs in the visual and performing arts

**Activities**

1. Educators regularly use individualized learning options, such as independent study, as well as on-line learning options, to enhance access to high-level programming in the visual and performing arts.
2. Educators in gifted education and visual and performing arts programs will collaboratively plan, develop, and implement services.

4. Provide a description of the identification processes (for general intellectual ability, academic aptitude and artistic ability) for each of the following program components: screening, selection, placement, and review of policies and procedures

**General Intellectual Ability****Screening:**

The Lamoine Consolidated School will annually conduct screening of students in grades K-8 in ELA, Mathematics, Science, and Social Studies. The Gifted and Talented teacher will conduct the screening, using the school's screening tools, with aid from the classroom teachers.

Screening tools include, but are not limited to, the following:

1. Referral/nomination by the classroom teacher
2. Self and/or parent referral
3. Standardized test scores, such as the NWEA, NECAP, SBAC, and MEA
4. Checklists, such as modified SRBCSS
6. Student report card

**Selection:**

Selection will be made by a team consisting of classroom teachers, the school principal, and the G/T coordinator/teacher. The team will review the collected data and determine the needs of the particular student. To be identified, the student must receive scores within the highest range in all academic areas (math, ELA, science, and social studies) on the screening tools.

**Placement:**

Placement will occur in collaboration between the G/T teacher/coordinator and the classroom teachers.

1. A program notification letter will be sent to parents and administrators.
2. Written parental permission will be obtained.
3. An annual review of each child's program will be conducted.

## Academic Aptitude

### Screening:

The Lamoine Consolidated School will annually conduct screening of students in grades K-8 in ELA, Mathematics, Science, and Social Studies. The Gifted and Talented teacher will conduct the screening, using the school's screening tools, with aid from the classroom teachers.

Screening tools include, but are not limited to, the following:

1. Referral/nomination by the classroom teacher
2. Self referral
3. Parent referral
4. Standardized test scores, such as the NWEA, NECAP, SBAC, and MEA
5. Checklists such as a modified SRBCSS

### Selection:

Selection will be made by a team consisting of classroom teachers, the school principal, and the G/T coordinator/teacher. The team will review the collected data and determine the needs of the particular student. To be identified, the student must receive scores within the highest range on the screening tools.

### Placement:

Placement will occur in collaboration between the G/T teacher/coordinator and the classroom teachers.

1. A program notification letter will be sent to parents and administrators.
2. Written parental permission will be obtained.
3. An annual review of each child's program will be conducted.

## Artistic Ability

### Screening:

The Lamoine Consolidated School will annually conduct a screening of students in grades K-8 in the Visual and Performing Arts. The art and music teachers will conduct the screening, using the school's screening tools, with aid from the Gifted and Talented teacher/coordinator and others, as necessary.

Screening tools include, but are not limited to, the following:

1. Referral/nomination by the art and music teachers, with possible feedback from the classroom teachers
2. Self and/ or parent referral
3. VPA Checklists
4. Portfolios of student work

**Selection:**

Selection will be made by a team consisting of classroom teachers, the principal, and the G/T teacher/coordinator. The team will review the collected data and determine the needs of each particular student. To be identified, the student must receive scores within the highest range on the screening tools.

**Placement:**

Placement will occur in collaboration between the G/T teacher/coordinator and the classroom teacher/s.

1. A notification letter will be sent to parents and administrators.
2. Written parental permission will be obtained.
3. Records of participation will be maintained in each child's cumulative folder.
4. An annual review of each child's program will be conducted.

**Process for transfer students:**

In the event a student transfers from a different school district and was previously identified and serviced in that district, the Lamoine Consolidated School will review the identification documentation and compare it to the local identification system. If the student does qualify for services in the Lamoine Consolidated School under its local identification criteria, then the student will automatically be eligible for services. If the student was not identified in his/her previous school district, then the student should be automatically reviewed in the Lamoine Consolidated School within 45 days of the record review. If the student meets the local criteria, then he/she will be placed immediately in the Gifted and Talented program.

**Exit Procedure:**

1. Qualified students are eligible to continue in the Gifted and Talented program from one year to another unless there is a written request for a student to exit the program from the teacher of the Gifted and Talented, the parent/guardian, counselors, or administrators.
2. Exiting of students from Gifted and Talented services is based upon multiple criteria, including student performance and psychological or personal reasons, and is finalized by a consultation with parents and teachers.
3. Prior to exit from the program, the following steps will be followed:
  - a. Document and review student progress.
  - b. Conference with student, parents, and appropriate professional educators
  - c. Formal identification of parent

**Process for appeals:**

The parents, guardians, or teachers of any student denied inclusion into the Gifted and Talented program may appeal the identification committee's decision. The appeal process is as follows:

1. A parent, guardian, or teacher expresses concern regarding the exclusion of the student into the Gifted and Talented program. The concerned person initiates an appeal in writing to the teacher of the Gifted and Talented. The teacher of the Gifted and Talented will review results of testing and information collected with the concerned person and let the concerned person know why the decision was made according to the criteria of the program. The concerned person will be given the opportunity to provide additional data or information that was not previously taken into consideration.
2. The Gifted and Talented identification committee will meet to reconsider eligibility in terms of the additional data and/or student products.
3. The teacher of the Gifted and Talented will notify the parent, guardian, and teacher of the decision made by the identification committee.
4. In the event the student does not qualify for services, the student may be reevaluated in a year at the request of the parent, guardian, and/or teacher.
5. If the parents disagree with the decision of the Gifted and Talented identification committee, the parents may send an appeal to the superintendent of schools for a final decision.

5. Provide a description of the staff development that takes place in order to implement the program(s).

The teacher/coordinator of the Gifted and Talented program holds a G/T endorsement. She will continue to avail herself of professional development opportunities such as classroom visitations and regional/state MEGAT networks. All school teachers are encouraged to receive professional development appropriated to their defined responsibilities in the area of Gifted and Talented students and instruction.

6. Provide a description of the staffing and management of the program(s); including completing the staffing tables.

Staffing of the Lamoine Consolidated School will be by a Gifted and Talented teacher/coordinator with a Gifted and Talented teaching endorsement. The program will be supported by classroom teachers, guidance counselors, administrators, and possibly other personnel who will assist with program activities. Personnel who are not employed as full- or part-time employees, may work as independent contractors. The teacher of the Gifted and Talented works under the overall direction of the principal of the Lamoine Consolidated School.

Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full-Time or Part-Time in GT
Margaret Burnett	yes	teacher	K-8	part-time in GT

Indicate the Auxiliary Staff: Educational Technician

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full-Time or Part-Time in GT

7. Provide a description of the annual program self-evaluation process.

The following will be administrated annually:

1. Parent Survey
2. Student Survey
3. Teacher Survey (scheduling, alignment with regular education program, type of services)
4. Student progress on the NWEA (an any other objective testing) will be assessed annually.

8. Provide a description of the costs to be incurred to implement the program(s).

The costs to be incurred to implement the program include the following:

1. G/T teacher salary and benefits
2. G/T supplies
3. G/T books
  - A. Example themes include astronomy, thinkers/artists/works of the Renaissance (Galileo, Shakespeare)
4. G/T student tuition, memberships, fees, and mentorships
5. G/T professional development

9. For those school units requesting approval of allowable program costs for State subsidy, complete the following budget proposal. These amounts must be reported in the Maine Education Data Management System (MEDMS) financial system as part of the Annual Budget Reporting.

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Margaret Burnett	G/T Tchr Salary - \$6,851.00	
	G/T tchr P/Taxes - \$141.84	
	G/T Tchr Ins - \$1,430.00	
	G/T Tchr MPERS - \$230.19	
Subtotal		

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Subtotal		

Independent Contractor Name	Elementary (contract amount)	Secondary (contract amount)
Subtotal		

Please list individual product names and costs associated with the district's gifted and talented program(s).

**A. Educational Materials and Supplies:**

Elementary: Material/Supply name	Cost	Secondary: Material/Supply name	Cost
G/T Supplies	\$91.06		
(These may include batteries and other supplies for Lego Robotics, building materials for structure and other science projects, etc.)			
<b>Subtotal</b>	\$91.06	<b>Subtotal</b>	

**B. Other allowable costs:**

Elementary: Item name	Cost	Secondary: Item name	Cost
G/T books (for enrichment groups) (e.g. <u>On a Beam of Light</u> )	\$230.00		
local Lego robotics track meet	\$180.00		
Challenge Learning Center	\$900.00		
NASA Mission/Bangor			
Mathcounts	\$90.00		
<b>Subtotal</b>	\$1400.00	<b>Subtotal</b>	

**C. Student Tuition:**

Elementary: Program name	Cost	Secondary: Program name	Cost
Aleks	\$50.		
Smart Music	\$270.00		
<b>Subtotal</b>	\$320.00	<b>Subtotal</b>	

**D. Staff Tuition/Professional Development:**

Elementary: Title	Cost	Secondary: Title	Cost
MEGAT conference	\$100.00		
<b>Subtotal</b>	\$100.00	<b>Subtotal</b>	

## Totals

Subtotals from above	Elementary Costs:	Secondary Costs:
Professional Staff	\$8653.03	
Auxiliary Staff		
Independent Contractors		
A. Materials & Supplies	\$91.06	
B. Other Allowable Costs	\$1400.00	
C. Student Tuition	\$320.00	
D. Staff Tuition/PD	\$100.00	
<b>Total</b>	<b>\$10,564.09</b>	