



LEPG Artifact Submission Form

Leader Name: _____ **Date of submission:** _____

Instructions: During the beginning of the year conference, leaders and their evaluators will determine a list of artifacts that the leader will submit at middle and the end of the current school year. The list should provide evidence for specific MSFE LEPG Rubric Core Propositions or Standards Indicators that demonstrate the leader’s desired level of performance. Throughout the school year, the leaders will collect the artifacts and evidence and complete the *Summary of Leader’s Evidence Collection* table below.

In the table, identify the title of the document you are submitting as evidence of your practice and the Core Proposition(s) and/or Standard Indicator(s) it aligns with. Then provide a summary what the document highlights about your practice. It is recommended that you only include 5-8 pieces of evidence for submission, so consider selecting a small number of high quality authentic examples of your practice that align to multiple Standard Indicators. Bring this completed form and the artifacts to your mid-course and summative conferences for discussion, analysis and review.

Summary of Leader's Collection of Artifacts

| Title of Document | Alignment to Core Props/ Indicators | Evidence of Practice and Rationale for Submission |
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