

**MACTE Meeting Minutes**  
**United Technology Center**  
**Bangor, Maine**  
**May 16, 2016**

**Directors Present:** Glenn Kapiloff, Rosie Schacht, Greg Miller, Pat O’Neill, Dave Keaton, Rob Callahan, Mary Hawkes, Brian Leavitt, Mike Johnson, Beth Fisher, David Dorr, Clayton Belanger, Kevin Michaud, Todd Fields, Fred Woodman, Don Cannan

**Directors Tandberg:** Kathy Sargent, Paulette Bonneau, Ralph Conroy, David Morse, Brenda Gammon, Tim Prescott,

**DOE Tandberg:** Donna Tiner, Nigel Norton    **ACTE-ME President:** Bo Zabierek

**Guests:** Eric Halse & John Andreau, **Oxford Networks** and Laura Keller, **Nestle Waters**

- **President Woodman called the meeting to order @ 9:35 AM**
- **Introductions of participants:** 20 Centers represented
- **Approval of March 28 Minutes** – O’Neill/Leavitt (20-0)
  
- **Treasurer’s Report** – Pat submitted the following: Moved by Kapiloff/Callahan Approved (20-0)  
Cash on hand: \$5,642.03  
Total revenue YTD; \$148,133.60  
Total Expenses YTD: \$115,241.22
  
- **Cloud Technology:** Eric Halse and John Andreau gave a PP presentation about Cloud Technology services and products available. The many uses of Cloud Technologies was presented and the many ways educators could use this service.
  
- **Nestle Waters, North America, Inc.** – Laura Keller presented the many job opportunities available for CTE students and graduates. The Poland Spring company has great sustainability, good wages, good benefits, and employee satisfaction. This company is a great option for many of Maine’s CTE students.
  
- **Doe Update:** Donna reported the following:  
  
Calendars Due- May 5<sup>th</sup>- contact Elaine Briggs with any questions or go to <http://www.maine.gov/doe/regionalcalendar/>  
  
Safety Schemas, which are part of the Perkins Safety Grant, are being developed, currently being vetted by Safety Works. Should be ready by early fall – This is the Dave Dorr grant project.  
  
New School review position- in the process of interviewing – This is the Shawn Collier / Dwight Littlefield position.  
  
Rulemaking work for L.D. 1627 –Meg will be looking for input as this work starts-more at next meeting

School review calendar-draft- please let us know if you see any conflicts.

Perkins update – FY 16 Year End reports and FY17 Grants are due in June. Let me know if you have any questions or concerns.

**Nigel Norton reported:**

Have completed tables for 8 program areas with formatting being finalized for the last 3: Auto Tech, Carpentry, Culinary Arts, Health Occupations, Early Childhood Education, Criminal Justice, Welding and Computer Technology.

The original plan was to do only these 8 but we have decided with input from Directors to keep going. So, in the fall of the coming school year we will hold another workshop for the following programs: Electrical, Machine Tool, and Graphic Arts

At this point no decision has been made to work on the other programs, which are small in number. The completed Intersections tables will be posted on the DOE CTE website.

- **NNE Summer Conference:** Dave K presented an update of the Annual NNE Conference discussions. It appears that NH and VT find the Planning of the Conference challenging and cumbersome. As a result Maine could host the Conference each year. Each individual State will meet with their Directors and come back with a plan. MACTE has given full support to the recommendation of hosting the NNE Conference each year. This year we are all meeting in Burlington, VT on July 27, 28, 29. Maine has 35 rooms reserved.
  
- **MACTE Meeting Dates and events for 2016-2017:**
  1. Weds & Thursday, July 27, 28 – meet in Burlington
  2. Monday, Sept. 12 – MACTE Meeting – Lewiston
  3. Friday, Oct. 7 – CTE Conference – Lewiston
  4. Monday, Nov. 14 – MACTE Meeting – Westbrook
  5. Monday, Dec. 12 – MACTE Meeting – Bangor
  6. Monday, Feb. 13 – MACTE Meeting – Farmington
  7. Monday, April 10 – MACTE Meeting – Ellsworth
  8. Saturday, April 29 – SOTY Celebration – Lewiston
  9. Monday, May 15 – MACTE Meeting – Lewiston
  
- **Maine CTE Conference Planning:** Don suggested that MACTE-ME be the catalyst for Conference planning. Tech Updates and Meal schedule will remain the same. Conference planners will decide on Conference Theme, suggested Breakout sessions, Panel discussions, and content delivery. Two Directors have volunteered to be on this Conference Planning Committee. ACTE-ME President, Bo Zabierek has agreed and will proceed with scheduled meetings. Maine's next Conference will be on Oct. 7 in Lewiston.
  
- **Maine CTE Website:** Rob asked participants what date they want for a roll out of the new web site. It was agreed that the site will be introduced on **June 20** and training will be available in the afternoon of **June 27** ..... The same day as our MACTE meeting.

- **Student of the Year Celebration:** A great event .... Very impressive evening shared by all. Student narratives will be restricted to 200 words using a google doc protocol. Starting earlier was mentioned and rotation of student presentations before and after Dinner. Next year our **CTE Student of the Year** will be on Sat. April 29, 2017.
- **Law Enforcement Assessment:** The Law Enforcement Assessment template was discussed. There was some reservation regarding assessment certification lacking the words law enforcement and the lack of compatibility with the Maine State Police Academy assessment. It was decided that changes could be made at any time. It was moved and approved ..... Schacht/Fields (20-0).
- **Mike Johnson informed us of his retirement and thanked everyone in MACTE for their valued friendship.**

**Next Meeting: Monday, June 27 - Rockland**