



STATE OF MAINE
DEPARTMENT OF CONSERVATION
MAINE FOREST SERVICE
22 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0022

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December 22, 2008

TO: Pulp & Paper Mills, Sawmills, Wood-to-Energy Facilities, Custom Sawmills, and **others, such as Loggers/Harvesters and Brokers, who import or export** forest products.

FROM: R. Alec Giffen, Director, Maine Forest Service

SUBJECT: **Confidential 2008 Wood Processor Report Forms**

Accompanying this memo you will find the **Confidential 2008 Wood Processor Report Forms**. Public law requires owners or operators of roundwood processing operations in Maine to report the amount of roundwood processed annually. This includes, but is not limited to: Pulp & Paper Mills, Sawmills, Wood-to-Energy Facilities, all Custom Sawmills, and Portable Sawmills. In addition, any firm or individual, such as loggers, harvesters, and brokers, who import or export forest products must also report.

Your report is confidential. Volume information contained in the Wood Processor Reports is confidential by law and shall not be made public. Summary reports are published using aggregate data that do not reveal the activities of an individual person or firm. **Accurate reporting of this information is critically important.**

Aggregate data gathered from the Wood Processor Report is used with other information systems: to determine the statewide harvest of Maine's forest resources; to improve the accuracy of scientific modeling of future forest dynamics; to monitor regional consumption, to track important commercial species such as white pine, spruce and fir; and to give the public, Legislature, and industry a comprehensive look at the status of Maine's forests each year. Previous years' Wood Processor Reports can be found on our web site at: www.state.me.us/doc/mfs/pubs/annpubs.htm#wdproc

Mail your completed report to the Maine Forest Service by

January 31, 2009.

If you have questions or comments, or if you need assistance in completing these reporting forms, contact the Maine Forest Service at (207) 287-2791 or in-state 1-800-367-0223.

Thank you for your cooperation

R. ALEC GIFFEN, DIRECTOR

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We help you make informed decisions about Maine's forests

Definitions and Notes

for use with the 2008 Wood Processor Report

Biomass Chips

Biomass chips are produced in the woods using the entire tree, stem or bole, branches and top. These chips are usually transported to wood-to-energy facilities; however, they are suitable for sludge composting, play ground padding and mulch.

Bole/Stem Chips

Bole/stem chips are usually produced in the woods from the lower portion of the tree minus limbs and top — using portable chippers. Bole/stem chips may not be bark free but are suitable for use in pulp mills. There are some tree length stationary chipping operations.

Cords (cfs)

A "cord" is a unit of measure of wood products 4 feet wide, 4 feet high, and 8 feet long, or its equivalent, containing 128 cubic feet when the wood is stacked and well stowed. Any voids that will accommodate a stick, log or bolt of average dimensions to those in the pile shall be deducted from the measured volume (MFS Rules Chapter 20 Definition).

Construction and Demolition Debris (C & D)

Waste wood removed from the waste stream, usually from buildings or contents thereof and processed through a grinder to improve handling and trucking.

Hog fuel

Hog fuel is any woody residue from mills (such as sawdust, bark, and shavings) that is burned for energy (measured either in green tons or bone dry tons).

Sawmill residues

Mill residues are clean, pulp quality chips, made from slabs and edgings at sawmills, etc. Measured in green tons, mill residues come from the sawlog component of the volumes reported and therefore are not drain figures.

Pulpwood

Includes: tree length, long length, 4', 8', & 16'

Sawlogs

Includes sawlogs, palletwood, boltwood and veneer.

Thousand board feet (MBF)

One thousand board feet. One board foot is a piece of wood 1" thick by 12" long by 12" wide.

2008 Wood Processor Report

pursuant to 12MRSA §8884

printed under appropriation # 010-04A-5420-512

Maine Forest Service, Department of Conservation

22 SHS, Augusta, Maine 04333-0022 (207) 287-2791 or in-state 1-800-367-0223

Instructions for completing this report

WHO IS REQUIRED TO COMPLETE THIS REPORT? Public law requires reporting by all owners and operators of roundwood processing operations in Maine including, but not limited to the following: Pulp & Paper Mills, Sawmills, Wood-to-Energy Facilities, Custom Sawmills, Portable Mills, and others who *import or export* round forest products, such as Loggers/Harvesters and Brokers.

WHAT IS THE PURPOSE OF COLLECTING THIS DATA? Aggregate data gathered from the confidential wood processor report will be used with other information systems to achieve the goals below —

- Better determine the statewide harvest of Maine's forest resources,
- Improve the accuracy of scientific modeling of future forest dynamics,
- Monitor regional consumption, tracking important commercial species such as white pine, spruce and fir, and
- Give the public, legislature, and industry a more accurate, comprehensive look at the status of Maine's forests each year.

Follow the detailed instructions on the reverse side.

For more information or assistance with this form, contact the Maine Forest Service at (207) 287-2791 or in-state 1-800-367-0223

Return your completed form by January 31, 2009 to:

**Maine Forest Service, Department of Conservation
22 SHS Augusta, ME 04333-0022**

EXCERPT from the FOREST PRACTICES ACT: 12MRSA §8884 Annual Wood Processing Reports.

1. Owners and operators of all roundwood processing operations shall submit an annual report to the director of the Bureau during the month of January for the roundwood used or processed by the operation during the preceding year. The report shall specify the amount of roundwood processed by species and county where cut from the stump.
2. Imports and Exports. Persons, firms, corporations or companies selling forest products out of the State or buying forest products to bring into the State shall submit an annual report to the director of the bureau during the month of January for forest products sold out of State or brought into the State. The report shall also identify the origin of imported forest products by state or country, and the destination of exported forest products by state or country.
3. **Confidentiality: Volume information contained in these reports is confidential and shall not be made public except that summary reports may be published that use aggregated data which do not**

Detailed Instructions for the Confidential 2008 Wood Processor Report

ALL processors: On the front cover of the Wood Processor Report check the accuracy of your name and address and make corrections on the cover if necessary. Follow the detailed instructions (below) for your type of operations.

Find all your operations below and follow the detailed instructions to the right ==>>					Product Types (see definitions)	C o l u m n s	<h1 style="margin: 0;">Detailed Instructions</h1> <p style="margin: 0;"><i>Do not return this page. Report your information on enclosed report form.</i></p>
Pulp and Paper Mill (P)	Sawmill, bolter mill, pallet mill, fence mill, etc. (M)	Logging/harvesting operations that import or export (OE)	Brokers or other import/export operations (OE)	Wood-to-Energy Facilities (W)			
1	✓		✓	✓		Pulpwood	1 - 14 <ul style="list-style-type: none"> • Enter volumes in the pulpwood section (in green tons). • Report bole/stem chips used to manufacture paper in the bole/stem chip section.
2		✓	✓	✓		Sawlogs, veneer, boltwood, poles, etc.	1 - 14 <ul style="list-style-type: none"> • Enter volumes in the sawlog section by species. Please use MBF.
3	✓		✓	✓		Bole/Stem Chips	16 & 17 <ul style="list-style-type: none"> • Enter volumes used for paper-making (in green tons). • Identify species by writing the species number in the species column.
4	✓		✓	✓		Sawmill Residues Sawdust, Shavings	18 <ul style="list-style-type: none"> • Enter volumes of sawmill residues used in paper-making (in green tons). • For PULPMILL use only.
5	✓	✓	✓	✓	✓	Biomass Chips	19 <ul style="list-style-type: none"> • Enter total volumes of biomass chips burned for energy, regardless of species (in green tons).
6	✓		✓	✓	✓	Hog Fuel	20 <ul style="list-style-type: none"> • Enter total volumes of hog fuel burned for energy (in green tons).
7	✓	✓	✓	✓	✓	C & D Waste	21 <ul style="list-style-type: none"> • Enter total volumes of construction and demolition waste burned for energy (in green tons).
8	✓	✓	✓	✓	✓	Imports and/or Exports	<ul style="list-style-type: none"> • Enter volumes on the Import/Export SUPPLEMENT form. • For imports, report volumes of wood purchased outside of Maine and processed at a Maine facility. • For exports, report volumes of wood to which you held title or ownership, that was transported out of Maine. • If you simply hauled wood across the border for someone else; or if you sold wood to someone else in-state who in turn sold wood out of state — put their name in the space provided and do not report this activity as an import/export.

Note: Report all export volumes by county where harvested