

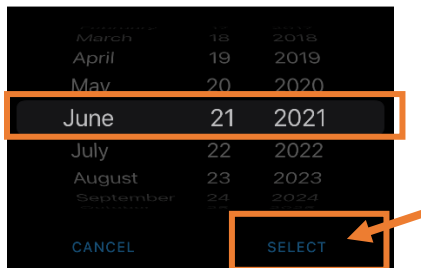
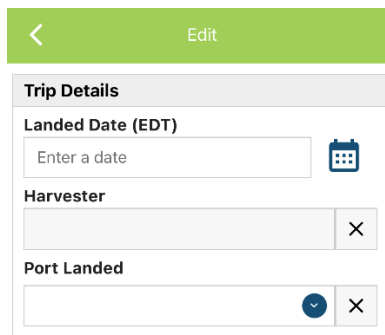
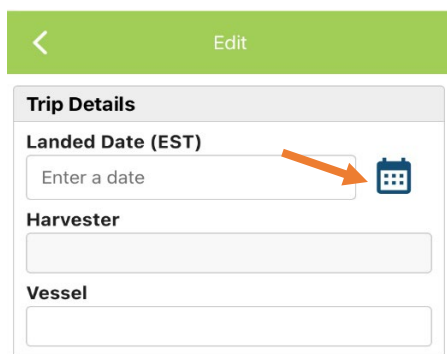
CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

The ME DMR VESL Harvester Application uses a dynamic form, which means the fields you are required to fill out are dependent on the gear you select. Only the fields you are required to report will be displayed.

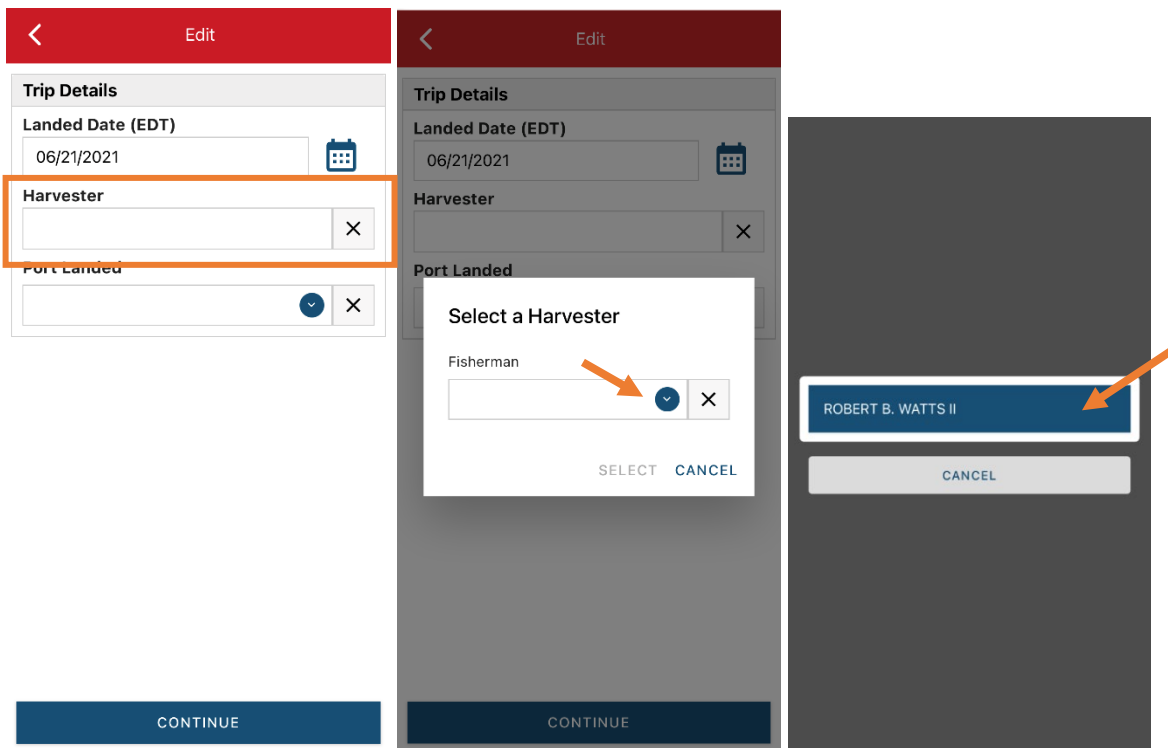
1. After you have logged into (or opened) the application you are presented with three options:
 - A. "FIND REPORT" allows you to search on previously created reports.
 - B. "CREATE REPORT" opens the applications reporting screen.
 - C. "CREATE DID NOT FISH" will bring you to the VESL website (requires active internet connection) to create and submit your "did not fish" reports.



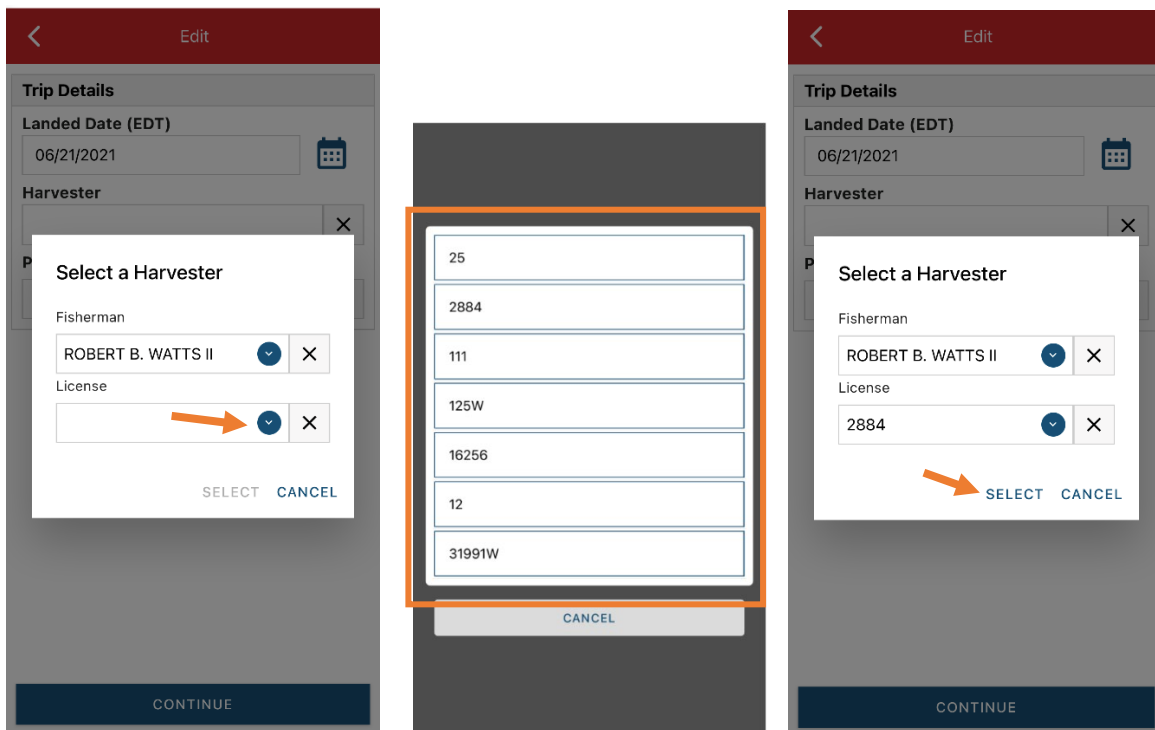
2. Creating a Report
 - A. After you click on "CREATE REPORT" (in Step 1b above) you will arrive at this screen. Click on the calendar icon to select your "Landed Date". A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date.



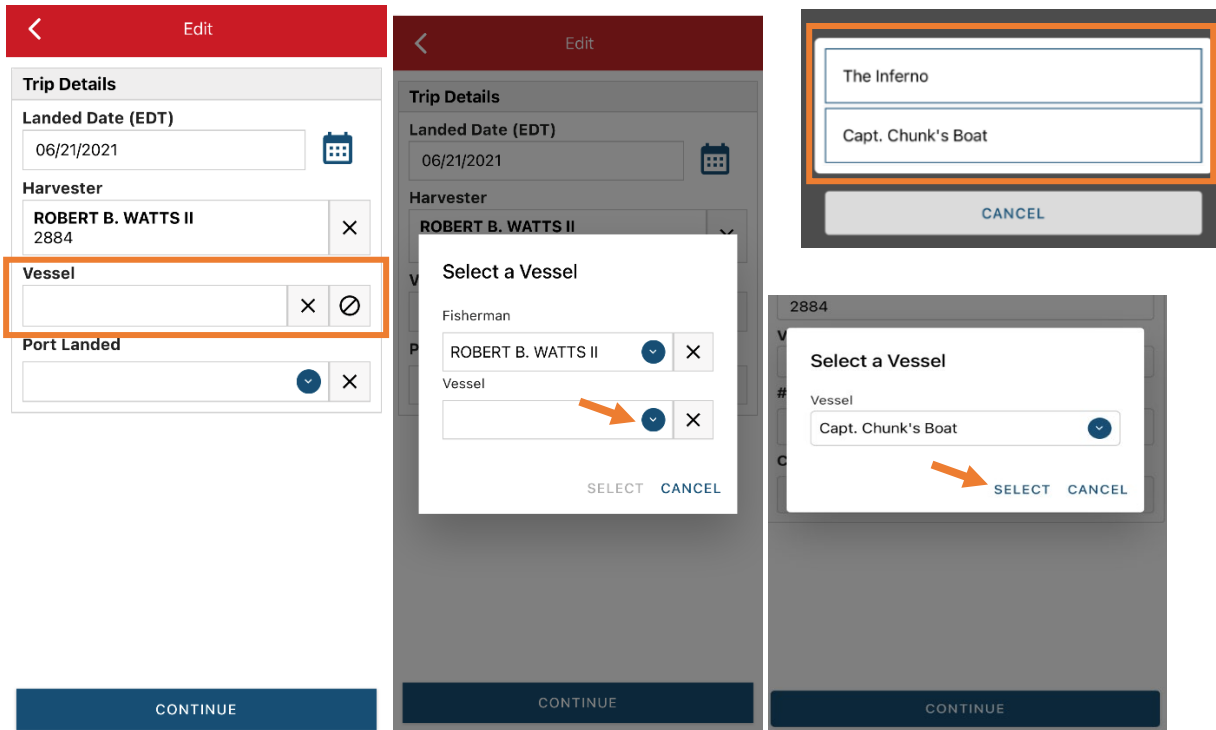
B. Click in the “Harvester” box. Click the drop-down arrow, then click on your name when it pops up.



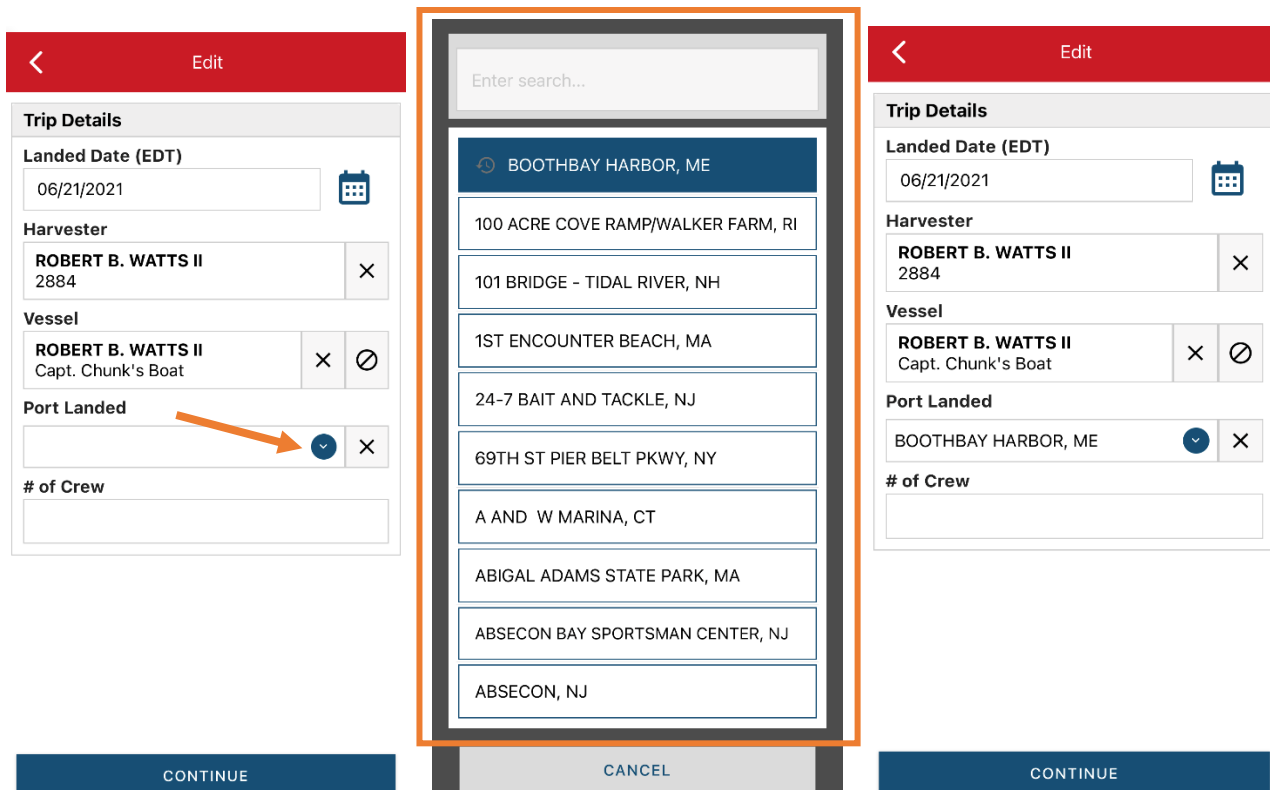
C. Then click on the drop-down arrow for “License” and select the license you want to report for by clicking on the license number in the list that pops up. Click “SELECT” once you are done selecting the license.



- D. Then click in the “Vessel” box to choose your vessel. Click the drop-down arrow to see the list of vessels available. Click the vessel from the list and then click “SELECT” once you choose the vessel.



- E. Click the drop-down arrow to enter the “Port Landed”. You can search for your port in the Search bar on the window that opens. When you see your Port in the list, click on it.



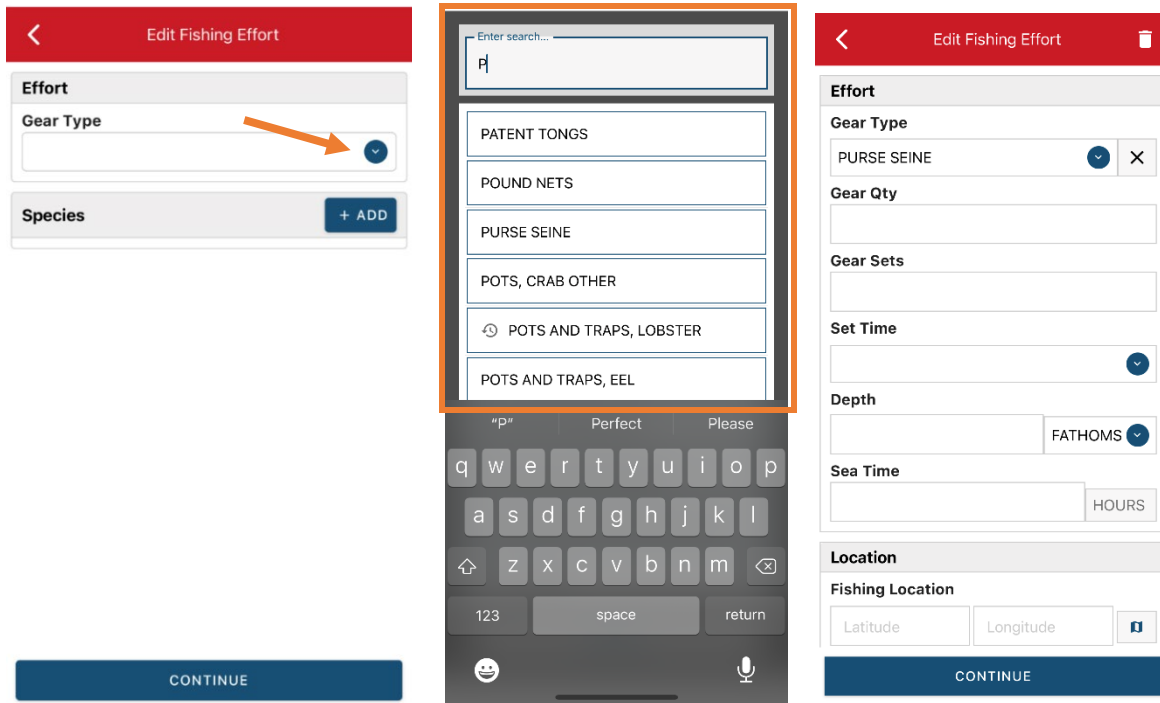
F. Enter the number of crew (including the captain in the count). Then click "CONTINUE".

The image shows two side-by-side screenshots of a mobile application's 'Edit' screen. Both screens display the same form fields: 'Landed Date (EDT)' (06/21/2021), 'Harvester' (ROBERT B. WATTS II 2884), 'Vessel' (ROBERT B. WATTS II Capt. Chunk's Boat), and 'Port Landed' (BOOTHBAY HARBOR, ME). The left screenshot has an orange border around the '# of Crew' field, which is currently empty. The right screenshot shows the '# of Crew' field containing the number '2'. Below each screenshot is a blue 'CONTINUE' button. An orange arrow points from the right 'CONTINUE' button towards the right.

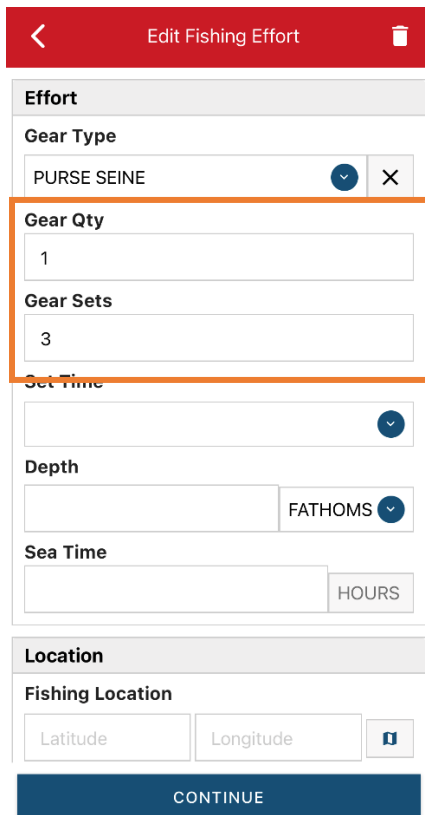
G. After clicking "CONTINUE", you will be able to add your effort information by clicking on the "+ ADD" button.

The image shows a screenshot of a mobile application's 'Report' screen. The top bar is red with a back arrow, the word 'Report', and icons for print, edit, and save. Below the bar is a yellow banner with the word 'Pending'. The main content area is titled 'Trip Details' and contains the following information: 'Landed Date (EDT)' (06/21/2021), 'Harvester' (ROBERT B. WATTS II 2884), 'Vessel' (ROBERT B. WATTS II Capt. Chunk's Boat), 'Port Landed' (BOOTHBAY HARBOR, ME), and '# of Crew' (2). Below the 'Trip Details' section is a grey bar labeled 'Fishing Effort' with a blue '+ ADD' button. An orange arrow points to the '+ ADD' button. At the bottom of the screen is a blue 'SAVE' button.

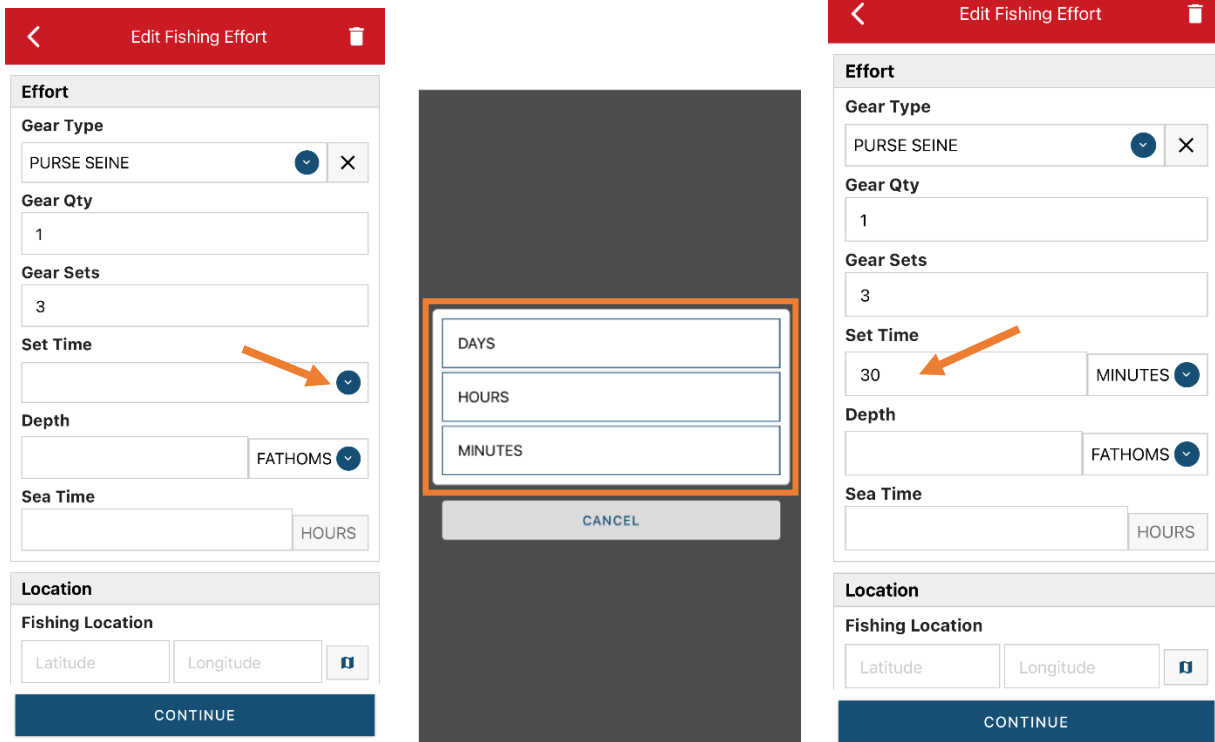
- H. First, pick your gear by clicking on the drop-down arrow for “Gear Type”. You can start typing the gear name into the search field. Click on the applicable gear type from the list. Once you do this, more effort fields will appear.



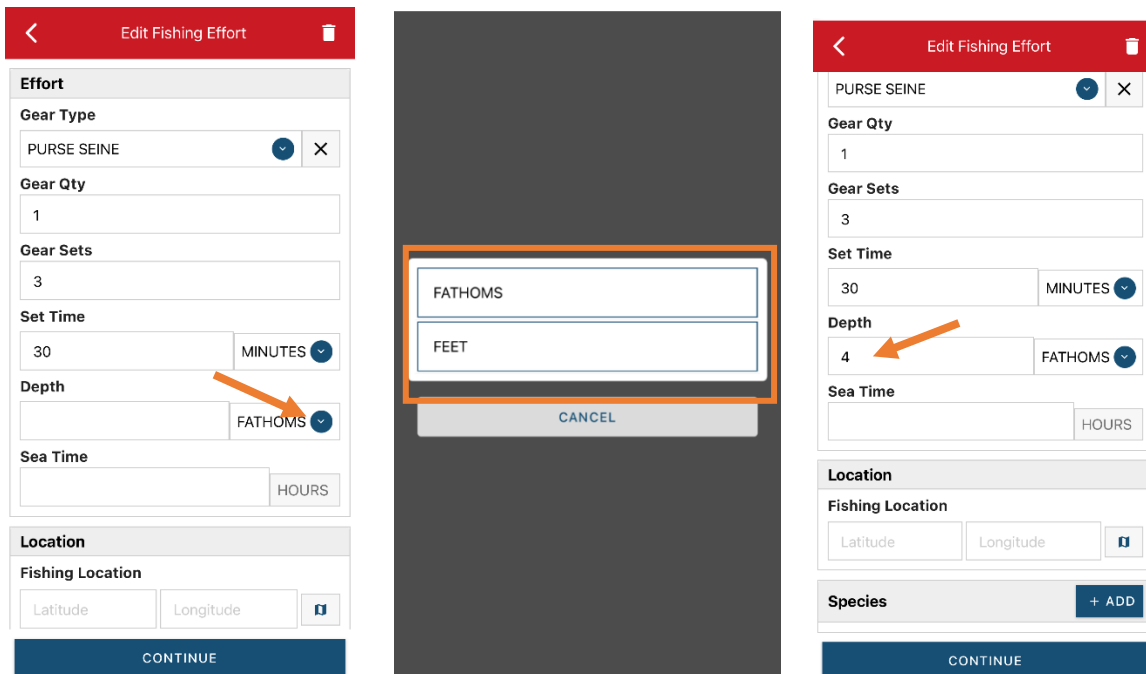
- I. Enter the number of nets you had in the water for the “Gear Qty” (usually 1) and then enter the number of times you set your net in “Gear Sets”.



- J. Next, click on the drop-down arrow for “Set Time” to enter the average time the net was in the water for each set. You will need to select your “Set Time Units” (hrs, days, mins) first, then you can enter the corresponding time.



- K. Next, enter the “Depth”. The depth unit is defaulted to FATHOMS. To change this, click on the drop-down arrow. You will then choose the applicable depth unit and enter your depth.



- L. Next, enter the “Sea Time”. The “Sea Time” units are defaulted to hours. This will be your total time spent at sea for the trip you are reporting on.

Edit Fishing Effort

PURSE SEINE

Gear Qty: 1

Gear Sets: 3

Set Time: 30 MINUTES

Depth: 4 FATHOMS

Sea Time: 5 HOURS

Location

Fishing Location: Latitude Longitude

Species: + ADD

CONTINUE

- M. Next is your “Fishing Location”. You can either use the map function, or manually enter the latitude/longitude into the two boxes under “Fishing Location”.

Using the Map Function if you are not actively fishing:

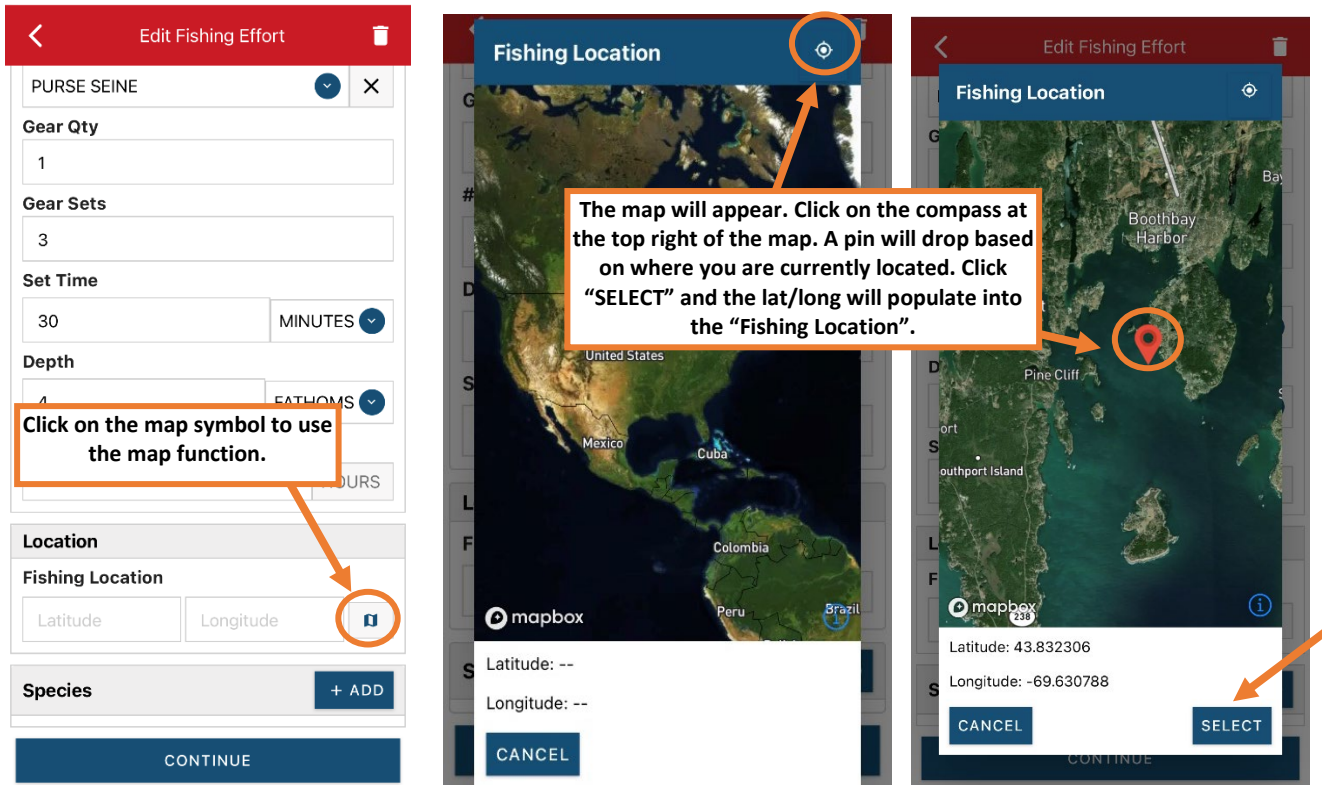
Click on the map symbol to use the map function.

The map will appear. Use two fingers to zoom in on the area you were fishing, then click on the map. A red pin will drop. Click “SELECT” and the lat/long will populate into the “Fishing Location”.

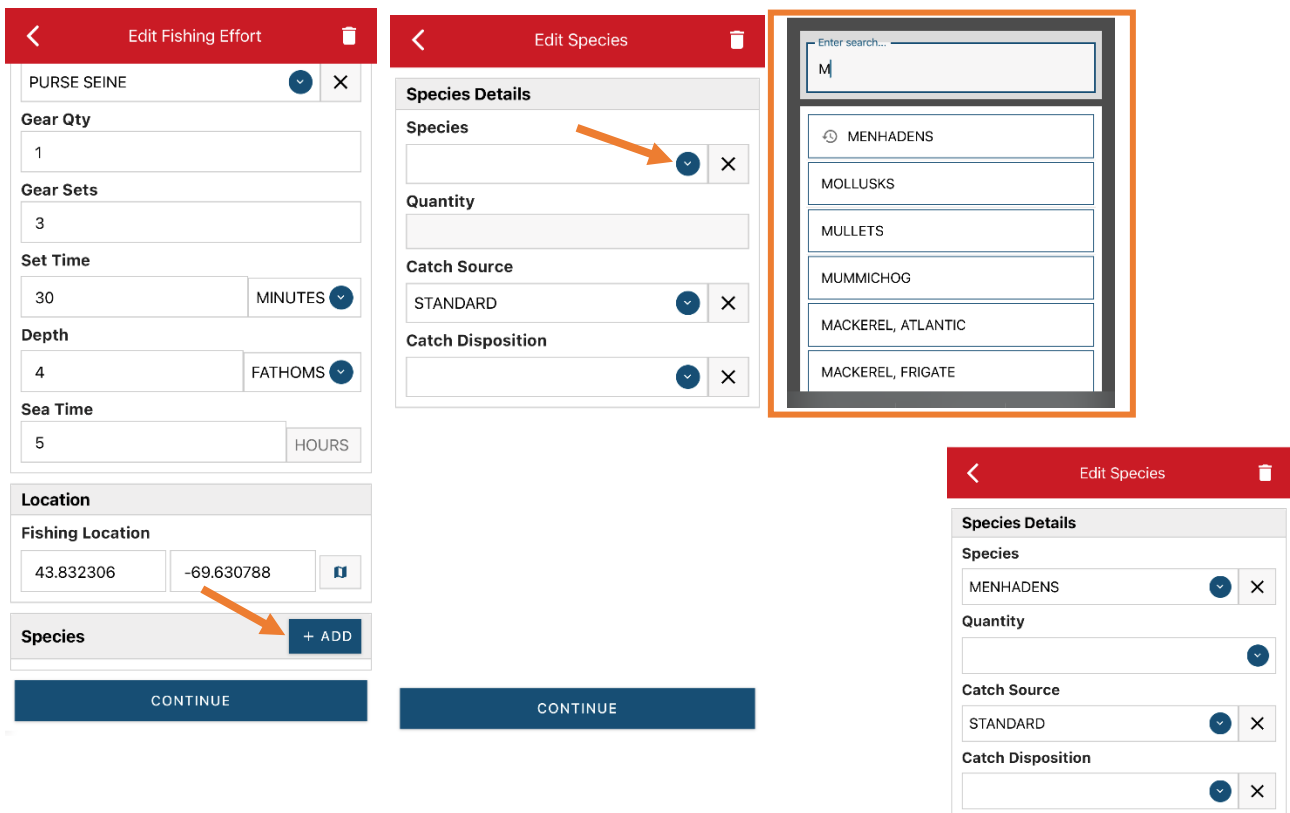
Latitude: 43.832306
Longitude: -69.630788

CANCEL SELECT

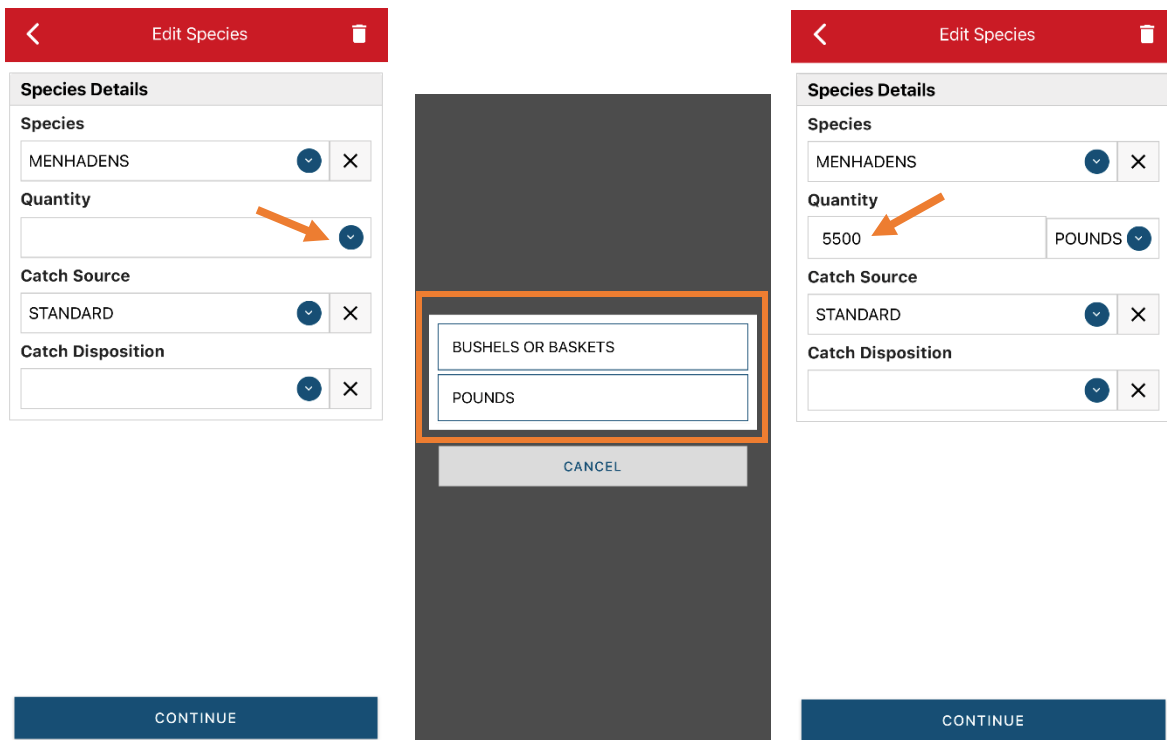
Using the Map Function if you are actively fishing:



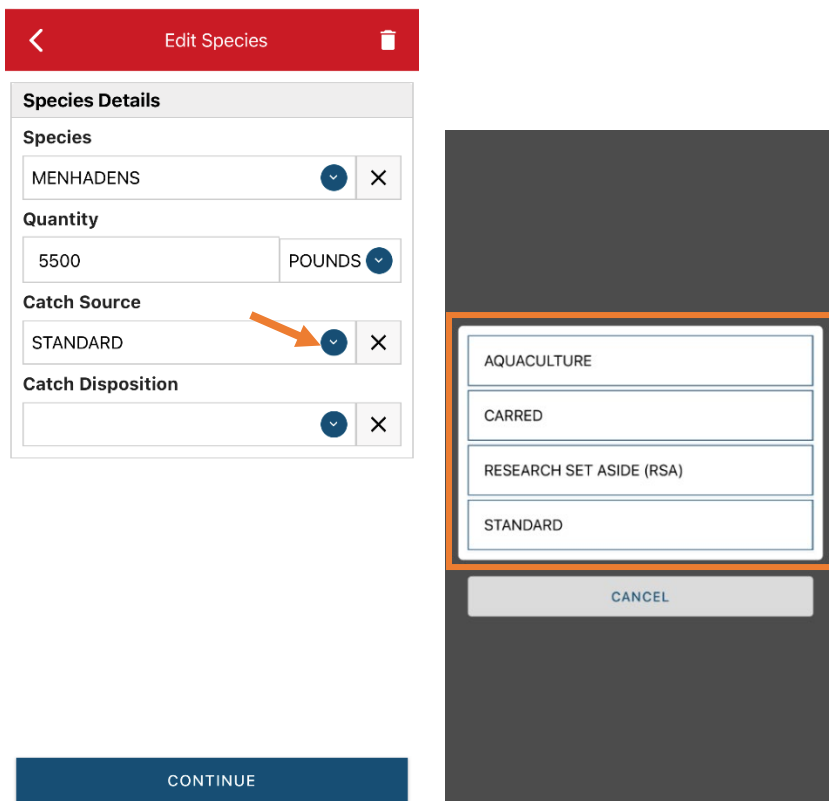
- N. Next click the “+ ADD” button next to the “Species”. Then, in the search box start typing the species name. You can also scroll through the list. Once you find the species you want to report, click on the species name.



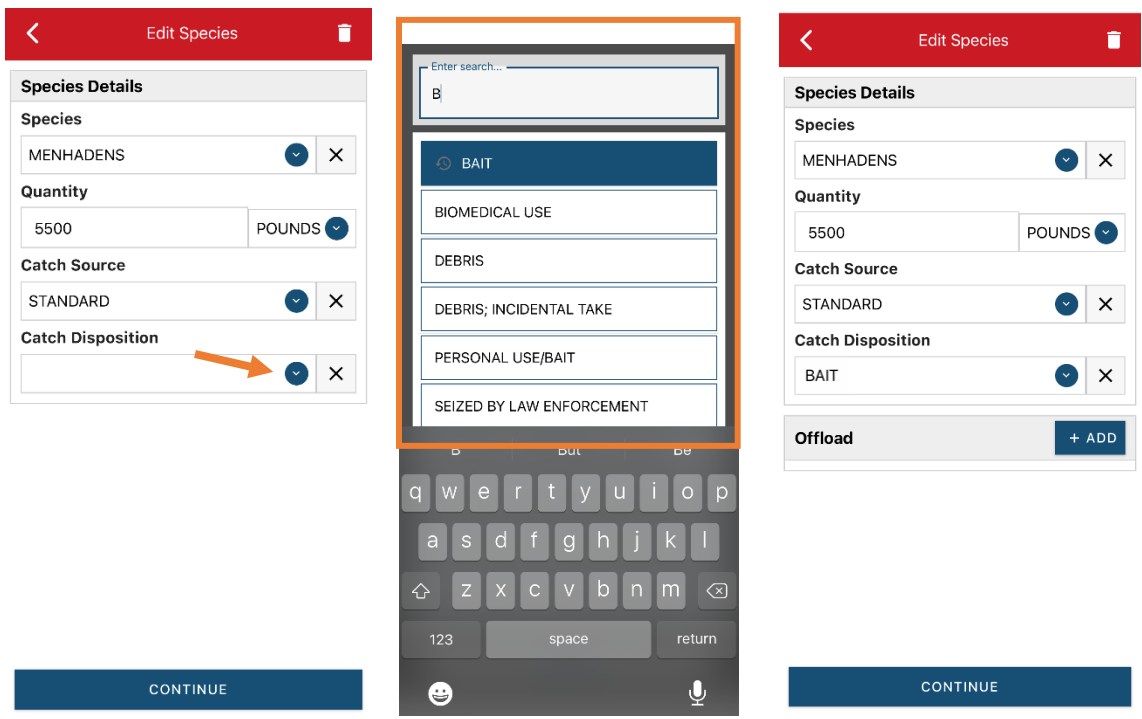
- O. Next, click on the drop-down arrow for the “Quantity” field. You will be prompted to pick the “Quantity Units” before entering a value, so click on the applicable unit from the list and then type in the total “Quantity” you landed. One barrel is 350 lbs, one bushel is 70 lbs, one barrel is 5 bushels.



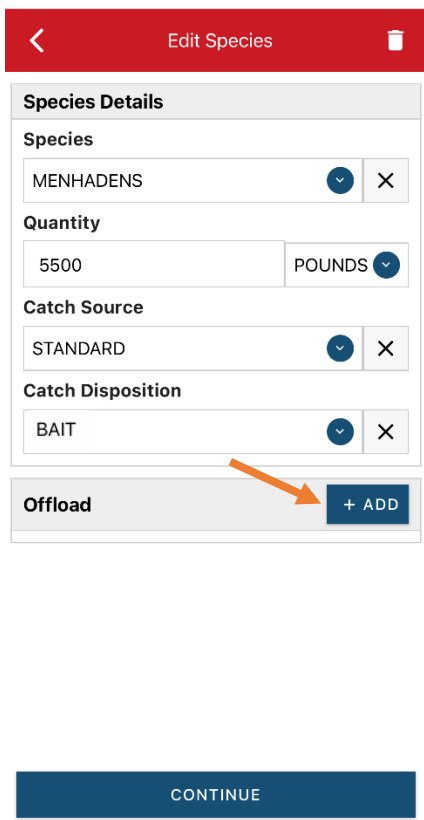
- P. The “Catch Source” is defaulted to Standard. You can leave this field as it is. If you feel you need to change it, click the drop-down arrow, and choose a “Catch Source”.



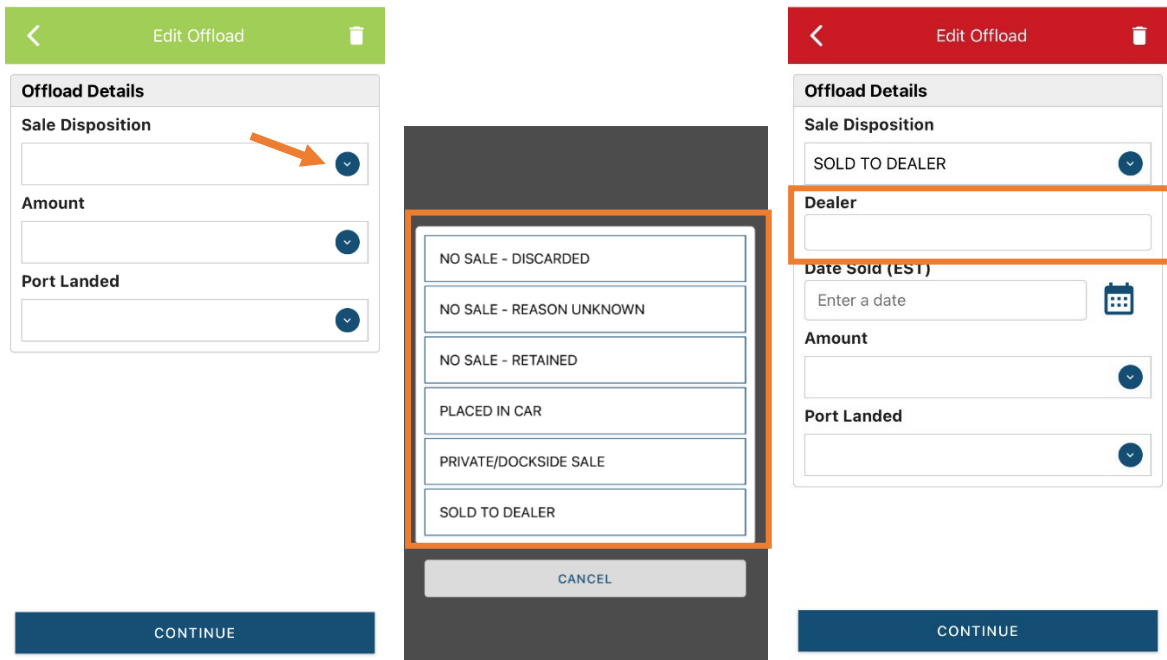
Q. Next, you will choose your “Catch Disposition”. This is where you declare what the products end use was. For menhaden, it is **always** BAIT. Click the drop-down arrow to choose. You can begin typing “Bait” into the search bar, or you can scroll through the list. Click “Bait” when you see it in the list.



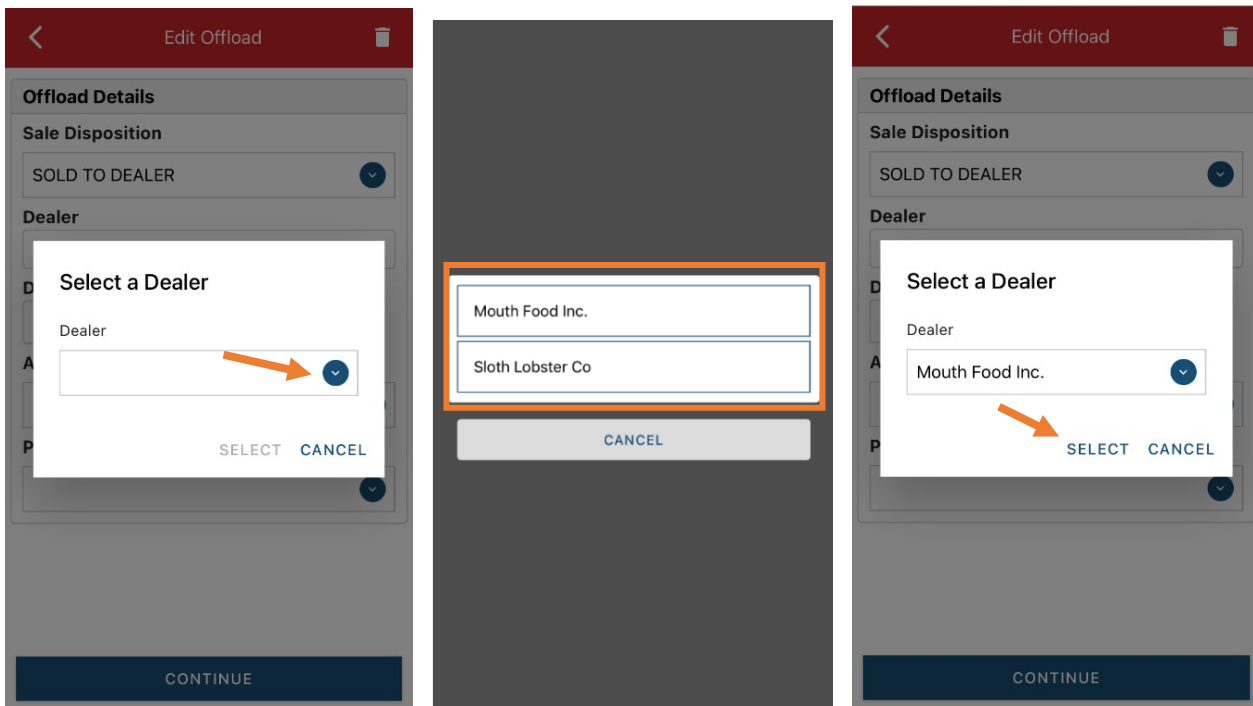
R. Next you will enter your “Offload”, which is what you did with the menhaden. Click on the “+ ADD” box.



- S. Next you will enter your "Sale Disposition". Click on the drop-down arrow and a box will pop-up with dispositions to choose from. If you sold to a dealer, select "SOLD TO DEALER" from the list that pops up, you will need to fill out the "Dealer" information. Click in the "Dealer" box and another window will open.



- T. Click on the drop-down arrow and you can search or scroll through the list of dealers. Click on the dealer you sold to once you find them in the list and then click "SELECT".



- U. Next you will enter a date sold. Click on the calendar icon and choose your date. Click on “SELECT” once you have your date selected.

Edit Offload

Offload Details

Sale Disposition
SOLD TO DEALER

Dealer
Mouth Food Inc.

Date Sold (EDT)
Enter a date

Amount

Port Offloaded

March 18 2018
April 19 2019
May 20 2020
June 21 2021
July 22 2022
August 23 2023
September 24 2024

CANCEL SELECT

- V. Now you will add the amount you sold on this Offload. Click on the drop-down arrow for “Amount” and you will choose the units for amount sold. Once you’ve chosen the units, you can enter the amount you sold. *If all of your catch was sold to one dealer, you’d enter the total quantity landed for your trip in this field. If you sold to more than one dealer or had more than one “Sale Disposition” for this trip (ex: sold to dealer and kept for bait), you would only enter the amount sold on this Offload as it applies to the “Sale Disposition” you’ve selected.* For this example, the total pounds landed this day were 5,500, but only 5,000 were sold to this dealer.

Edit Offload

Offload Details

Sale Disposition
SOLD TO DEALER

Dealer
Mouth Food Inc.

Date Sold (EDT)
06/21/2021

Amount

Port Offloaded

CONTINUE

BUSHEL
COUNT
GALLON
POUNDS
SHELLS

CANCEL

Edit Offload

Offload Details

Sale Disposition
SOLD TO DEALER

Dealer
Mouth Food Inc.

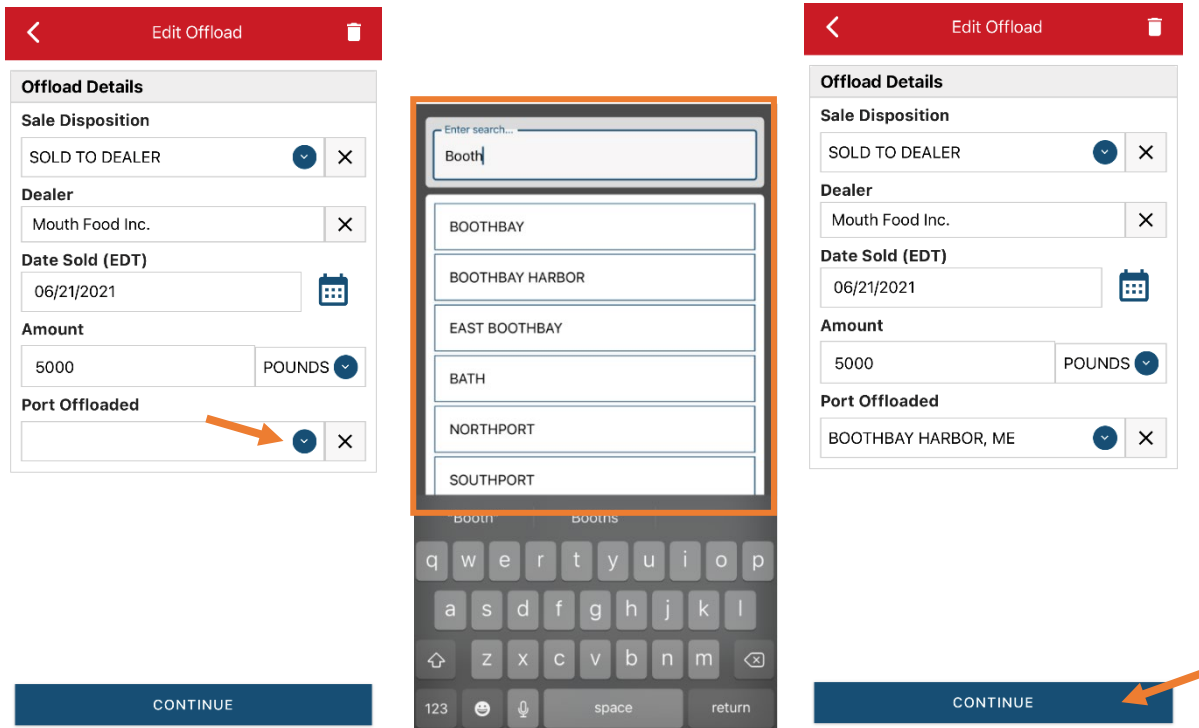
Date Sold (EDT)
06/21/2021

Amount
5000 POUNDS

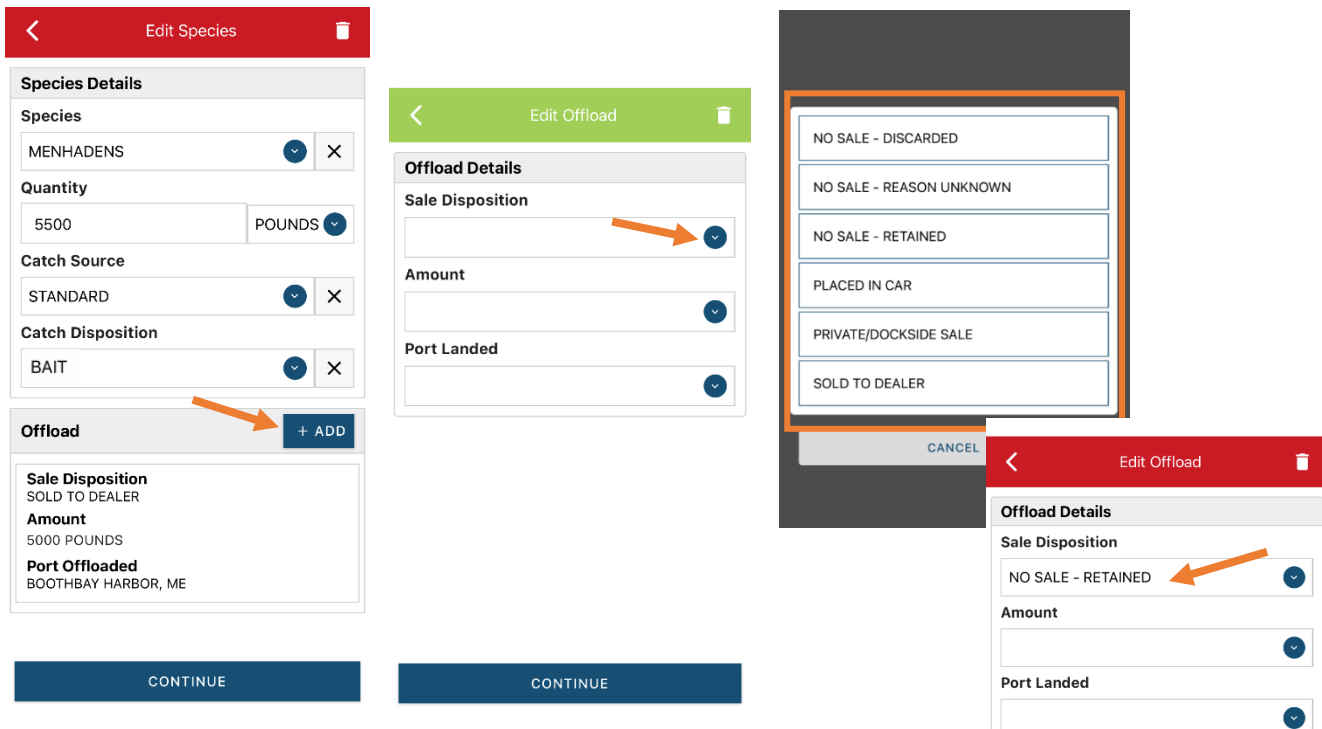
Port Offloaded

CONTINUE

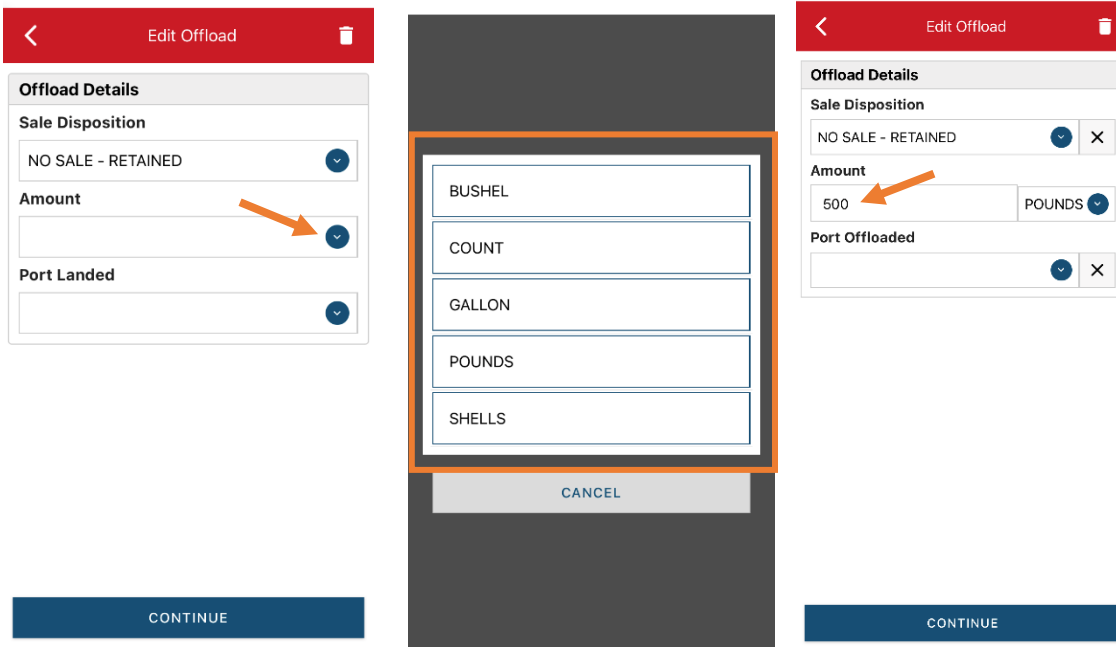
W. Next, click on the drop-down arrow for the “Port Offloaded”. You can start typing your Port into the search bar. Once you see your Port, click on it. Then click “CONTINUE” when the “Port Offloaded” has been selected.



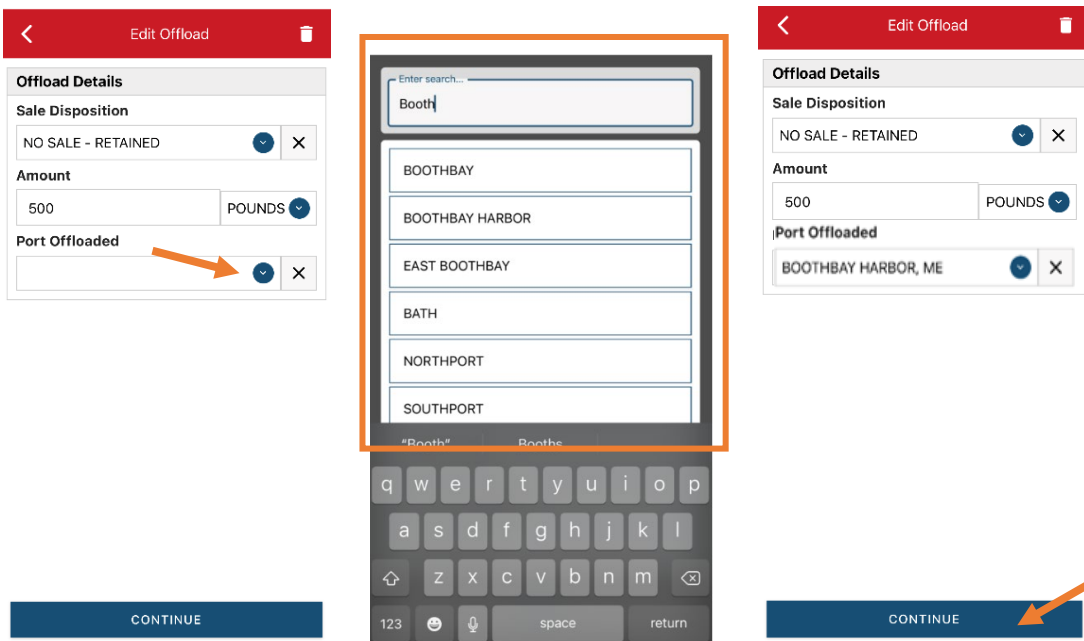
X. If you had more than one “Sale Disposition” for your trip, click “+ ADD” to add another Offload. Click on the drop-down arrow for “Sale Disposition” and choose a disposition from the list. In this example, the remaining catch landed was kept for lobster bait, so we need to add another offload and choose “NO SALE – RETAINED” as the “Sale Disposition”.



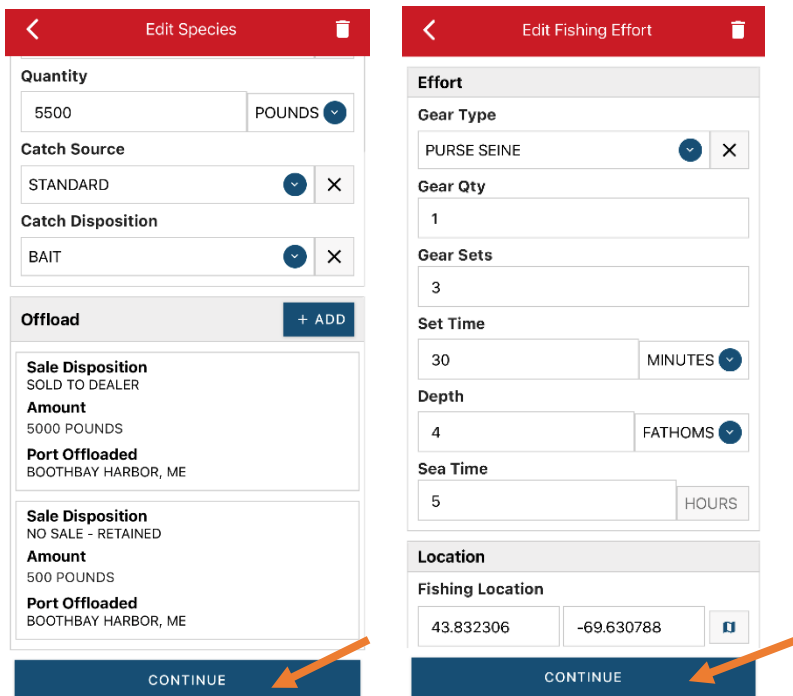
- Y. Next you will enter the amount kept for lobster bait. Click on the drop-down arrow for “Amount” and select the quantity units. Then you can enter the amount.



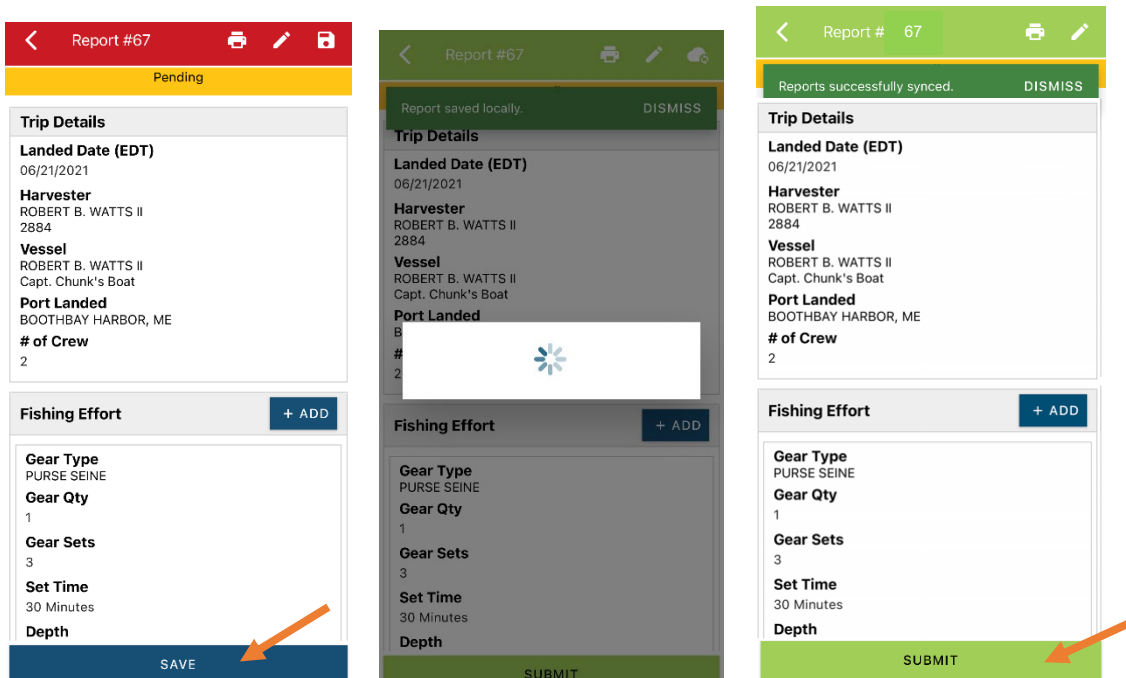
- Z. Next, click on the drop-down arrow for the “Port Offloaded”. You can start typing your Port into the search bar. Once you see your Port, click on it. Then click “CONTINUE” when the “Port Offloaded” has been selected.



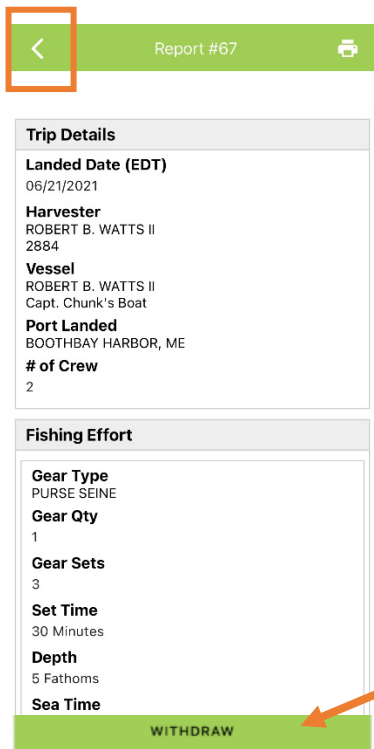
AA. Click “CONTINUE” again after reviewing to be sure the Amount reported in your Offloads matches the total Quantity reported. You will return to the Fishing Effort screen after clicking continue, where you can review effort information for accuracy. Click “CONTINUE” again if the effort information is correct.



BB. Once you click “CONTINUE”, you will click “SAVE” at the bottom of your screen. You will see a spinning wheel. After that goes away, click “SUBMIT” at the bottom of the screen. The report will upload immediately if you are connected to the internet/have cell service, or it will save to your phone until you are connected to the internet/regain cell service and go back into the application. If you are not connected to the internet when completing your report, you will need to open the program when reconnected to the internet/regain cell service to automatically submit any unsent reports.



CC. Once the report is submitted, click on the back arrow in the upper left corner and you will return to the home screen where you can submit more or find previously submitted reports. You will see “WITHDRAW” at the bottom of the screen. You should only click this if you’ve realized that you entered something incorrectly and need to update your report.



DD. After your first submission, the program remembers your frequently selected gear types, species, catch disposition and port landed. These selections float to the top of the list to make it easier to report.

