

**Community Service Network 6 Meeting  
Shalom House, Gilman St., Portland**

**November 20, 2009**  
Minutes **DRAFT**

**Members Present:**

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| <input type="checkbox"/> AIN – Janice Burns  | <input type="checkbox"/> Freeport Counseling Center – Phoebe Prosky                              | <input checked="" type="checkbox"/> <b>Riverview Psychiatric Center-M.L. McEwen</b>              |
| <input type="checkbox"/> Amistad – Peter Driscoll  | <input type="checkbox"/> Goodwill – Glenn Shelton <b>Exc. Absence</b>                            | <input checked="" type="checkbox"/> <b>Shalom House – Ed Blanchard</b>                           |
| <input type="checkbox"/> Catholic Charities of Maine – Sally Temm (Alt. Rep.)                | <input type="checkbox"/> Gorham House  | <input type="checkbox"/> SMART Child & Family Svcs. – Amy Thomas                                 |
| <input checked="" type="checkbox"/> <b>Community Counseling Ctr. – Todd Goodwin</b>          | <input checked="" type="checkbox"/> <b>Maine Medical Center – Christine McKenzie (Alt. Rep.)</b> | <input type="checkbox"/> Spring Harbor Hospital – Joyce Cotton                                   |
| <input checked="" type="checkbox"/> <b>Consumer Council – Karen Evans, David Bouthilette</b> | <input type="checkbox"/> Mercy Hospital – Burma Wilkins  | <input type="checkbox"/> Spurwink/Portland Help Ctr. – Catherine Lorello-Snow – Excused absence. |
| <input checked="" type="checkbox"/> <b>Counseling Services, Inc. – Lois Jones</b>            | <input type="checkbox"/> Mid-Coast Hospital – Tom Kivler   | <input checked="" type="checkbox"/> <b>Sweetser – Leslie Mulhearn</b>                            |
| <input type="checkbox"/> Creative Work Systems – Susan Percy                                 | <input checked="" type="checkbox"/> <b>NAMI-ME Families – Alyce Woodall</b>                      | <input type="checkbox"/> Sweetser Peer Center  |
| <input checked="" type="checkbox"/> <b>Crossroads for Women – Shannon Trainor</b>            | <input type="checkbox"/> Northeast Occupational Exchange – Jennifer Tingley Prince               | <input type="checkbox"/> Transitions Counseling Inc.   |
| <input type="checkbox"/> First Atlantic/Hawthorne House                                      | <input type="checkbox"/> Parkview Adventist Med. Ctr.  | <input type="checkbox"/> Volunteers of America   |
|  | <input checked="" type="checkbox"/> <b>Preble Street – Jon Bradley</b>                           | <input checked="" type="checkbox"/> <b>Youth Alternatives / Ingraham – Pat McKenzie</b>          |
|  | <input type="checkbox"/> PSL-Services  |  |

**Others Present:** Art DiMauro, Casco Bay MH, Deborah Rousseau & Anne Marquis, MMC/Emp. Serv. Network

**DHHS:** Ron Welch, Carlton Lewis, Don Chamberlain      **Muskie:** Linda Kinney

| Agenda Item  | Discussion  |
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| <b>I. Welcome, Introductions and Reminder to sign in</b>   | Carlton Lewis welcomed the group and introductions were made. He thanked Shalom for providing the CSN group meeting space for today.  |
| <b>II. Minutes – Review &amp; Approval of previous meeting minutes</b>   | Minutes were approved and accepted as written.  |
| <b>III. Continuity of Care WG</b> <ul style="list-style-type: none"> <li>Improved Access to Service</li> </ul> | <p>Pat McKenzie reported the workgroup has met 3 times and provided the members with minutes. Review of Intake and CFSN/APS Waitlist of 7 Section 17 serving agencies of CSN 6 revealed many similarities, but some significant differences, in how each agency creates the CFSN.</p> <p>The workgroup first clarified their work and came up with 3 considerations: 1) How to get consistent wait lists; 2) How to get consumer services to folks, particularly if there is a waitlist, and when other services are needed; and 3) Look at community integration and roles. There have been no formal recommendations yet, but there will be at the next meeting which will take place after the holidays. Karen Evans let the group know that Shamus attended the last meeting and made the face of the consumer real. So many are not part of MaineCare, and those consumers need to be addressed too. It was mentioned that waitlists used to be a way to track unmet needs, but it isn't done that way now because they don't track those not on MaineCare.</p> <p>Ron told the members it was very encouraging to see the group looking at recommendations beyond the consent decree. He said having the right stakeholders at the table is very helpful as often eyes are limited by the intake process.</p> |

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| <p><b>IV. Meeting/Activity Reports</b></p> <ul style="list-style-type: none"> <li>• Employment Service Network</li> <li>• CCSM</li> <li>• Crisis Quarterly Meeting</li> </ul> | <p>Anne reported on the ESN. Some highlights were: There is a 25 person caseload. There were 5 slots for non-host agencies but they got 2 referrals from Shalom so there are now 3 slots left. Seven people are employed, 3 are volunteering and 3 are in school. They meet the 2<sup>nd</sup> Friday each month at the Career Center for 2 hours. They invite employers to speak such as Manpower, the Muskie School and Hannaford. They work with consumers on social skills and job applications and average 6 to 8 clients. A consumer employment resource guide is being worked on and expected to be completed by the summer of 2010.</p> <p><b>CCSM</b> - Karen Evans informed the members that the CCSM didn't meet.</p> <p><b>Local</b> - David Bouthilette reported on the local level. He said the Gary Brady Foundation is helpful on getting computers at a low cost for consumers, plus they will set them up. They are starting a "Call for Serenity", which is similar to a warm line, but they call you instead of you calling them.</p> <p>Leslie conveyed to the group that they had a meeting and re-looked at collected data. When this is sorted, they will send it to the CSN members to see if more examination is needed.</p>  |
| <p><b>V. Other</b></p>  | <p><b>WRAP Report</b> – Pat McKenzie conveyed to the members they have been working with the Share Point web base, which is fairly secure. Jake White provided a look to the group. Large management issues have become a nightmare, but people have been very patient. She said there have been certification problems, technical problems and a learning curve to deal with. Soon, however, there will be a full 7 agencies that will be able to access it. Pat said \$62,000 has already been expended from the WRAP funds, going mostly to housing and medication needs. Soon all Section 17 providers will be able to upload their requests. Consumers have been involved in this process, but may they need alternates to participate in the decision making process. She said they DO need alternates.</p> <p>John Bradley suggested a guide to resources was needed, if only for case managers. It is important that agencies are expected to know their resources and do not have to ask others if they know where resources are.</p> <p><b>Bus Pass:</b> - Karen asked if there was any information on the MaineCare Bus Pass. She was told information was not available, but that Ron would get a full update on the topic and send it to the whole CSN group.</p> <p><b>HPRP:</b> John also stated that the shelters are very full because so many have no housing. He said elderly people are showing up more than was thought might happen, and shelters don't have the capacity to take care of these folks. John also referenced the Homelessness Prevention and Rapid Re-Housing Program (HPRP). This is a \$1.5 billion homeless prevention fund resulting from President Obama signing of the American Recovery and Reinvestment Act of 2009. For more information, check the following site: <a href="http://www.hudhre.info/HPRP/">www.hudhre.info/HPRP/</a></p> <p><b>Budget:</b> Ron informed the group that in 2 or 3 hours the governor would be holding a press conference regarding the curtailment package. He then gave a brief description on the process by which the legislature will handle this information. When asked if the CSNs or consumers could do something about these curtailments, he informed them when the legislature hears the supplemental budget, then the CSNs or consumers could say yeah or nay to what was proposed.</p> <p><b>Action:</b> John will send a copy of the HPRP flyer from the City of Portland to Linda and she will email it to the CSN 6 .</p> <p><b>Action:</b> Ron will get an update on the MaineCare Bus Pass and send it to members.</p> |
| <p><b>VI. Public Comment</b></p>  | <p>There were no public comments.</p>   |
| <p><b>VII. Meeting Recap &amp; Agenda for Next Meeting</b></p>  | <p>The next CSN 6 meeting will be on Feb. 10, possibly at Shalom. Members will be notified. The next CSN monthly conf. call will be on Dec. 15, 11:00 to 12:00. Pat and Karen will give a workgroup update at the next CSN meeting. The group was reminded to sign in if they arrived late today.</p>   |