

**Community Service Network 5 Meeting
DHHS Offices, Lewiston
November 16, 2009**

Minutes DRAFT

Members Present:

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| <input checked="" type="checkbox"/> Alternative Services, Inc., Susan Bundy | <input checked="" type="checkbox"/> Evergreen Behavioral Svcs/Franklin Hospital, April Guagenti | <input checked="" type="checkbox"/> Peer Ctr-100 Pine St (Common Ties) Dale Grace MacDonald |
| <input type="checkbox"/> Androscoggin Home Care & Hospice | <input type="checkbox"/> Friends Together, June Watson | <input type="checkbox"/> Possibilities Counseling – Kate Marble |
| <input type="checkbox"/> Beacon House Social Club | <input checked="" type="checkbox"/> Lutheran Community Services, Scott Morrison & Heather Bingelis | <input checked="" type="checkbox"/> Riverview Psychiatric Center, Diane Pearson |
| <input type="checkbox"/> Bridgton Hospital | <input checked="" type="checkbox"/> Merrymeeting Behav. Svcs., Samantha Stancil | <input type="checkbox"/> Rumford Hospital |
| <input type="checkbox"/> Central Maine Medical Center | <input type="checkbox"/> Oxford County Mental Health, Ron McHugh | <input checked="" type="checkbox"/> Spring Harbor Hospital – Lynn Suggs |
| <input checked="" type="checkbox"/> Common Ties MH Coal., Craig Phillips | <input checked="" type="checkbox"/> MMC/ESN – Travis Dunbar, Deborah Rousseau | <input type="checkbox"/> St. Mary's/Sisters of Charity Health |
| <input type="checkbox"/> Community Concepts – Joan Churchill | | <input type="checkbox"/> Stephens Memorial Hospital |
| <input checked="" type="checkbox"/> Consumer Council, Melissa Caswell | | <input checked="" type="checkbox"/> Sweetser, Mary Gagnon |
| <input checked="" type="checkbox"/> ESM, John Carroll | | <input checked="" type="checkbox"/> Tri-County Mental Health Services, Chris Copeland |

Others Attending:
Staff Present: Sharon Arsenault, DHHS, Cynthia McPhearson, DHHS, Muskie: Linda Kinney
Presenter: None

Agenda Item	Discussion
I. Welcome, Introductions and Reminder to sign in	Sharon Arsenault welcomed the group and introductions were made.
II. Minutes – Review & Approval of previous meeting minutes	Minutes were accepted as is.
III. Continuity of Care Work Group – Improved Access to Service	<p>Five people attend the workgroup meeting. They ranked several issues and completing a survey for consumers was chosen as the first thing to do. This survey was presented to the members which resulted in changes to be made before sending it out. It was also decided to run the survey by the State Consumer Council for their stamp of approval. The workgroup was reminded that even though only 5 people showed up at the meeting, 3 consumers need to be part of this group. Not getting paid on time for travel was mentioned as a problem that prevents consumers from attending.</p> <p>The next meeting was scheduled for Dec. 21, but it has been changed to Jan. 18 to allow for the survey to get out and information gathered before proceeding. The meeting will be at Lutheran Services at 1:00 pm.</p> <p>Action: Sharon will look into the problem of consumers not being reimbursed on time for travel.</p>
IV. Meeting/Activity Reports	
<ul style="list-style-type: none"> • Employment Support Network (ESN) 	Travis Dunbar, the new employment specialist for MMC/Employment Services Network, gave the report. They meet every 3rd Wed. of the month and discuss labor market needs, business hiring and future hiring. (There are 500 new jobs opening at a call center at the old Bates Mill) He will also be meeting with the Chamber of Commerce. Travis indicated Wal-Mart has been great and will be hiring 1 person soon. This group works to develop consumer skills and is working to make a new employment

<ul style="list-style-type: none"> Consumer Council of Maine District Crisis Meeting – Crisis Agencies 	<p>resource guide by January. They are also looking for new members. Travis indicated the trends and opportunities now are in health care and retail. Transcription work done from home is being sent out of the country now.</p> <p>CCSM - Melissa Caswell, rep. for the CCSM, reported the following: CCSM has a seat on the MeHAF steering committee for Peer Services Grant. CCSM sent 8 members to the Alternatives 2009 conference this year with everyone attending different workshops. They met with peers around the country to talk about efforts in uniting the consumer voice. Melissa informed the group that the CCSM will have one seat on the committee that Sen. Nutting is putting together in regards to LD1360. The CCSM is against this bill as it takes away consumer rights. Some members attended a workshop at the Statehouse and learned tools on how to speak and write what’s on your mind, working with community members and lobbying public policy makers. She said the CCSM/AIN conference was held in October and had national speakers discussing how to move the consumer movement in Maine forward. The monthly MAPSRC group met and agreed to work on legislative issues. Ron and Leticia did a Q&A session around the RFP process.</p> <p>Local Council – Grace reported the last meeting was fairly good. They talked about the sub-committee work and about how to get people to come to the sub-committee meetings.</p> <p>Crisis - At the last meeting they discussed rapid response and collaborative trainings, and set a schedule for next year. In other CSNs there is a monthly or quarterly meeting similar to CLASS Statewide meetings. Sharon asked members if this was something the CSN 5 group might be interested in doing every other month. Sharon reminded the group that the Department’s expectations are that members will collaborate but people felt they had no pull with hospitals. No final decision was made.</p>
<p>VII. Other</p>	<p>“Network of Care” website - Chris Copeland spoke briefly about this. It is now just supporting western Maine families, youth and providers and is not yet supporting for adults. Chris will check into setting up a presentation at the next CSN 5 meeting. A link to this website is: http://networkofcare.org/index2.cfm?productid=2.</p> <p>WRAP- The group voted to have the WRAP report added as a regular event. Grace gave the following report: Eight Agencies/consumers submitted a total of 57 applications, of which 31 were incomplete & returned. Total requests for rent/security-25, CMP-8, HEAP/oil/furnace-4, Glasses-9, Meds, 0 and misc.-11 since the last CSN meeting. People have paid back \$904 so far. Over \$8,000 has already been applied for but they only have \$5,000/\$6,000.</p> <p>The question was raised whether consumers always paid back this money and the answer was no. They are requested to pay back \$5 to \$10 a month except for grants for deposits for apartments. Grace also reported the applications have changed. Supervisors of case managers need to look at the report request to make sure all info is there. If it is not approved by the supervisor, it will be returned. He said about 88% of applications are approved but if the requests are not part of the guidelines, they just cannot approve them.</p> <p>CSN Member No Shows - Another issue questioned was what is being done to agencies and organizations that never show up to CSN meetings and why are these no show occurrences not enforce. Sharon will look into this</p> <p>Action: Chris will check into setting up a Network of Care website presentation for the next CSN 5 meeting. Action: Sharon will check into what is being done about agencies/organizations that never show up to CSN 5 meetings. Action: - WRAP Reports will be added to future meeting minutes under Meeting/Activity Reports for CSN 5</p>
<p>XIII. Public Comment</p>	<p>There were no public comments.</p>
<p>IX. Meeting Recap & Agenda for</p>	<ul style="list-style-type: none"> Survey from Workgroup to go to local consumer council for review. When changes are done, send them to April Guagenti

Next Meeting	who will send them to Linda Kinney. Linda will get the new version out to the CSN members. <ul style="list-style-type: none">• Sharon will check on why stipends are late.• The next workgroup meeting will be at Lutheran on Jan. 18, 2010.• The group will continue to receive WRAP Around Fund reports.• The schedule will change for the Feb. meeting as it falls on a holiday. Sharon will let Linda K. know when it will take place.• Sharon will check into people not showing up for meetings.• The meeting ended at 2:30.
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