

**Community Service Network 1 Meeting  
Aroostook Community Action Program, Presque Isle, ME  
October 22, 2009**

**Minutes**

**Members Present:**

<input checked="" type="checkbox"/>	<b>Acadia Hospital</b> – Annette Adams (via ITV)	<input type="checkbox"/>	Dorothea Dix Psych. Ctr.	<input checked="" type="checkbox"/>	<b>New Day Counseling Services</b> – Danielle Perry
<input type="checkbox"/>	Allies, Inc. – Excused	<input checked="" type="checkbox"/>	<b>Harvest Inn Social Club</b> – Chris MacArthur	<input type="checkbox"/>	NFI North, Inc.
<input checked="" type="checkbox"/>	<b>Aroostook Mental Health Center</b> – Christine Brown	<input checked="" type="checkbox"/>	<b>Houlton Regional Hospital</b> – Vicky Hardy	<input type="checkbox"/>	Northern Maine General
<input type="checkbox"/>	Care & Comfort	<input type="checkbox"/>	Kindred Spirits	<input checked="" type="checkbox"/>	<b>Northern Maine Medical Center</b> – Patricia Michaud
<input type="checkbox"/>	Cary Medical Center	<input checked="" type="checkbox"/>	<b>Life by Design</b> – See Others Present	<input checked="" type="checkbox"/>	<b>The Aroostook Medical Center</b> – Brenda Tardif
<input checked="" type="checkbox"/>	<b>Consumer Council</b> – Chris MacArthur	<input type="checkbox"/>	NAMI-ME-Families	<input type="checkbox"/>	

**Others present:** Life by Design: Deborah Gray **MMC/Employment Services Network:** Katie Burby & Gayla Dwyer

**Staff Present:** DHHS OAMHS: Don Chamberlain, Sue Lauritano, and Darrell Wood. **Muskie Staff:** Scott Bernier

Agenda Item	Discussion
I. Welcome and Introductions	Sue welcomed participants; introductions followed.
II. Review and Approval of Minutes	Minutes were approved as written.
III. Review Direction of the CSN per 7/9/09 memo	<p>Don summarized the memorandum that went out to all CSNs in July:</p> <ul style="list-style-type: none"> <li>• The CSNs will maintain the mission as listed on each meeting's agenda.</li> <li>• CSNs will now meet quarterly. It will be a staggered quarter; not all CSNs will meet the same month in the quarter.</li> <li>• Quarterly meeting agenda will include reports from workgroups and committees.</li> <li>• Establish a Continuity of Care workgroup that will meet each month when CSN is not meeting.</li> <li>• A monthly teleconference will be held to disseminate information to CSN members</li> </ul>
IV. Continuity of Care Workgroup	<p>Members were provided two handouts in regards to this agenda item. Don explained that:</p> <ul style="list-style-type: none"> <li>• The workgroup would include staff from DHHS.</li> <li>• It would be up to the workgroup to take minutes at their meeting. They will be posted to the CSN website if they are forwarded to DHHS.</li> <li>• Workgroup members do not need to be CSN members. It would be up to those in the workgroup to invite others</li> </ul>

Agenda Item	Discussion
	<p>into the group.</p> <ul style="list-style-type: none"> <li>• The workgroup needs to assign a leader who will report back to the CSN each quarter.</li> <li>• The workgroup needs to assign someone to record minutes.</li> <li>• The workgroup would work on one of the two topic items from the handout. The workgroup is welcome to add other subtopics under the topic item they choose to work on.</li> </ul> <p>Members were asked to choose which topic from the handout the workgroup should review first. Members were also asked to select a leader for the workgroup.</p> <p><b>MOTION:</b> CSN 1's Workgroup will focus on <u>Improved Access to Services</u>. Motion carried.</p> <p><b>ACTION:</b> Christine Brown of AMHC will organize the first meeting. She needs to check room availability before setting the date/time of the meeting. Deb Grey, Patricia Michaud and Chris MacArthur will all participate. Chris will work on recruiting two other peers.</p>
V. Monthly Conference Call	<p>Don reported the monthly conference call is held the third Tuesday of the month. There are currently no minutes, but if it is switched to a webinar in the future, minutes would be possible.</p>
VI. Meeting/Activity Reports <ul style="list-style-type: none"> <li>• Consumer Council</li> <li>• Employment Service Network</li> <li>• Crisis Quarterly Meeting</li> <li>• Other</li> </ul>	<p><b>Consumer Council</b></p> <ul style="list-style-type: none"> <li>• The Council has created a value statement.</li> <li>• Dr. Sherritts spoke at the previous Council meeting about what happens when someone with mental health issues gets incarcerated and the problems they face.</li> <li>• There is no set date for the next meeting of the local Council</li> <li>• The next statewide Consumer Council meeting is set for November 11.</li> </ul> <p><b>Employment Support Network</b></p> <ul style="list-style-type: none"> <li>• The statewide ESN did not meet in July or August.</li> <li>• The statewide ESN did meet in September and reviewed their success in the first year of the program and set goals for the second year.</li> <li>• The local ESN met with AMHC to review the first year. The goal for this ESN was to have a 15% employment rate among those who sought their services. Twenty-two-and-a-half percent found employment. The goal for the second year has been set at 30%.</li> <li>• They are looking to develop a local employment resource guide.</li> <li>• The next local meeting will be held on Oct. 29.</li> <li>• There are still five slots available for consumers from other agencies to use ESN services.</li> </ul> <p><b>Crisis Quarterly Meeting</b></p> <ul style="list-style-type: none"> <li>• No update provided</li> </ul> <p><b>CLASS Hospital Initiative</b></p> <ul style="list-style-type: none"> <li>• Most of the last meeting was spent discussing whether the local group should still meet.</li> </ul> <p><b>PNMI Providers Quarterly Meeting</b></p>

Agenda Item	Discussion
	<ul style="list-style-type: none"> <li>• The quarterly meeting is held the second Friday of the month. The next meeting is in January. Notification of the date of the meeting will be sent to PNMI providers.</li> <li>• Region III PNMI book has been finished and is currently being printed. It has pictures and descriptions for all PNMI facilities in the region. You can contact Sue for a disk copy. A second edition will be worked on soon.</li> </ul>
VII. Other	No other topics were discussed.
VIII. Public Comment	There was no public comment.
IX. Meeting Recap & Agenda for Next Meeting	<p><u>Meeting Recap</u>  See <b>ACTION</b> item above.</p> <ul style="list-style-type: none"> <li>• Christine Brown will take the lead on the Continuity of Care Workgroup</li> <li>• Sue to send the List Serve Link to CSN members.</li> </ul> <p>Next meeting is at ACAP in Presque Isle on January 28, 2010, 9am to Noon.</p>