Adult Mental Health Services
An Office of the
Department of Health and Human Services
John E. Baldacci, Governor Brenda M. Harvey, Commissioner

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To: CSN Members
Fr: Ronald S. Welch, Director, OAMHS
Re: September Budget Discussions
Da: August 28, 2008

OAMHS is obligated to seek input for the budget from a variety of stakeholders and specifically from the CSNs and the Statewide Consumer Council, as part of the Consent Decree Compliance Plan.

Please use these forms to guide your recommendations for budget requests to be made at your September CSN meeting. OAMHS will summarize the recommendations from each of the CSNs using this format. OAMHS will then compile the results statewide and do an analysis regarding which unmet needs it will recommend for funding.

Unmet Needs by CSN

Please look at the unmet needs ***subcategories*** that report 100 or more unmet needs in your CSN for the 4th quarter of 2008 (April, May, June 2008).

Do these categories require budget requests to meet the needs?

Which categories do you recommend for funding and why?

Category	Reason

Additional Consideration (complete a separate form for each need)

Are there service needs that are not captured above that require budget requests?

What is the unmet need?

What data and data sources support this request?

What is the proposed solution(s)?

What is the cost, if any, of the proposed solution(s)?

Are there changes that could reduce costs?

System Needs (complete a separate form for each need)

In addition to unmet service needs, what recommendations do you have for system needs? (For example, reimbursement to assist with heating costs for PNMIs)

What is the issue?

What data supports this request?

What is the proposed solution(s)?

What is the cost, if any, of the proposed solution(s)?

Are there changes that could reduce costs?