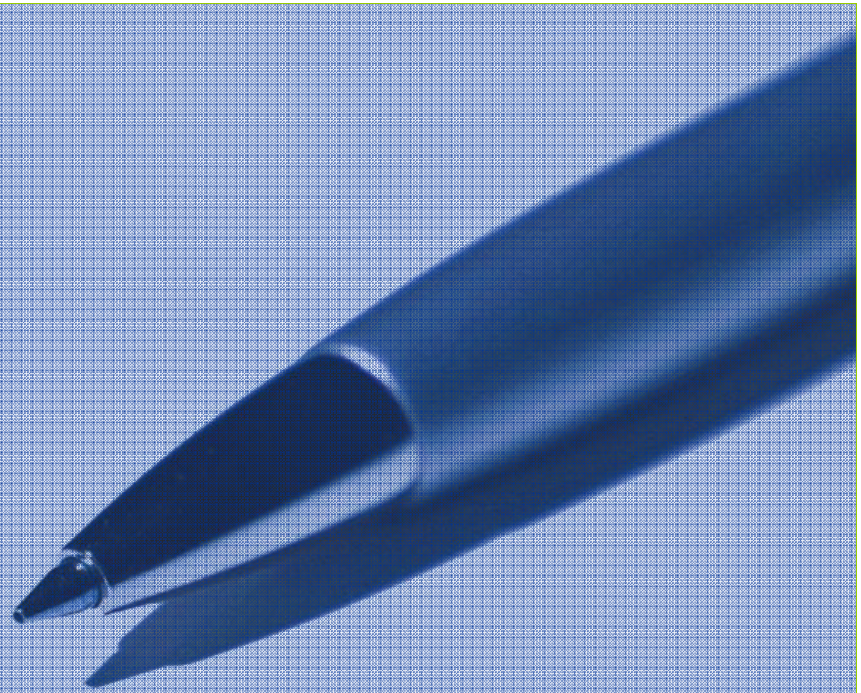
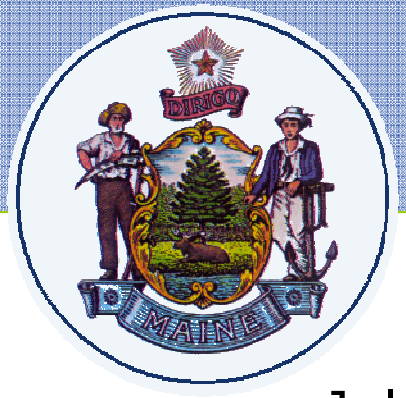
Provider Forum





July 13, 2009

Today's Agenda

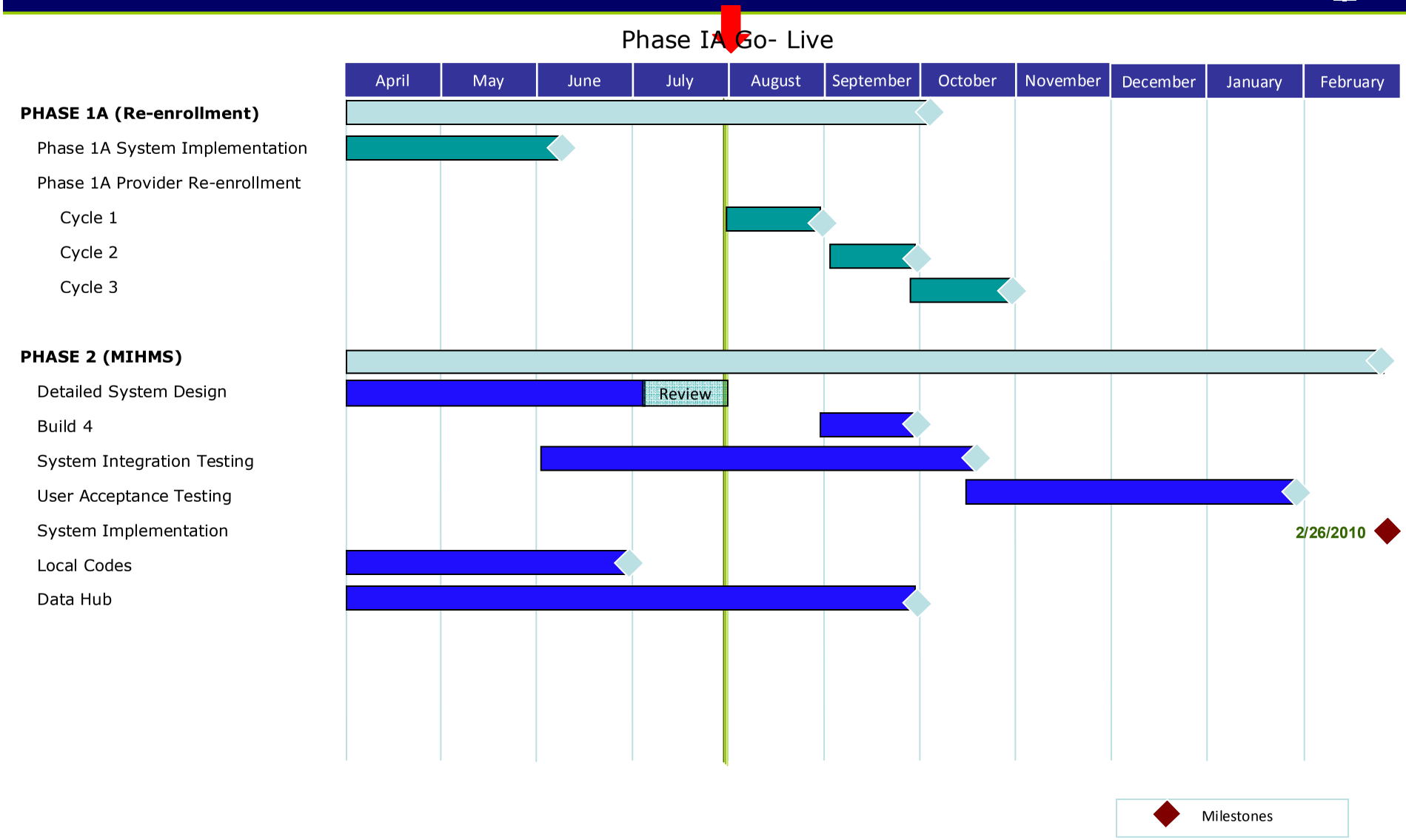
- Project Update
- Provider Re-enrollment
- Trading Partner Agreements
- Enhanced Functionality for Providers
- Question and Answer Session

Project Milestones

- **Recent Accomplishments**
  - Design sessions completed
  - Provider training for re-enrollment underway
  - User Acceptance Testing of Phase 1 begun
  - Local Codes and Policy revision work completed
  - Detailed System Design delivered for State review

- **Upcoming Milestones**
  - Conduct provider re-enrollment
  - Finalize Detailed System Design
  - Finalize cutover details from MeCMS to MIHMS
  - Communicate provider billing changes for MIHMS
  - Communicate with software vendors

MIHMS Project Timeline



Upcoming Timetable for Providers

- Re-enrollment — July through October
- MaineCare Policy changes for MIHMS posted to web site — July and August
- Software Vendor Discussions — Begins in August
  - Known vendor list
- MIHMS Billing Guides Available — August / September
  - National CMS HIPAA Implementation Guides available at www.wpc-edi.com/**HIPAA**
- Training for use of MIHMS — January and February

Provider Re-enrollment Update

- First training cycle completed
- Training Q&A posted to the web site
- Providers will receive letters notifying them of their re-enrollment cycle timeframes
- Provider Organizations Grouped by Cycle Posted to the MaineCare web site

http://www.maine.gov/dhhs/oms/member/innerthird/fa_mihms_reenroll.html

- Check your cycle assignment on the MaineCare web site
- If you identify a problem or have questions:

MaineCare2010.DHHS@maine.gov

Provider Re-enrollment Update

- Provider Organizations Grouped by Cycle Posted to the MaineCare web site
  - Providers grouped by Tax Identification Numbers
  - Only individuals functioning as individual practitioners and FAO's with no rendering providers are to re-enroll in the first cycle
  - All Out-of-State providers will re-enroll in Cycle 3
  - Hospital-based physicians are in Cycle 3; non-hospital-based physicians are in Cycle 2
  - Case Management Free Standing and School-Based provider are moved from the first to the third cycle
  - New providers enrolled for MeCMS since 3/1/2009 should re-enroll for MIHMS in the third cycle

Trading Partner Agreements

Provider TPA Registration

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http://ushim-pmewss1/Default.aspx

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User Name:

Password:

Sign In

Register

Reset Password

Retrieve User Name

- Reference
- Contact Us

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Welcome

Welcome to the Maine Integrated Health Management Solution (MIHMS), a state-of-the-art, HIPAA compliant Medicaid Management Information System that will process Medicaid claims when it is fully implemented in 2010.

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If you have any questions, please contact us at 1-800-321-5557, option 8.

We thank you for your service to MaineCare members and look forward to our continued partnership in improving the health of Maine citizens.

Announcements

Title	Body
Providers	This website is for the re-enrollment of MaineCare Providers
Claims	Claims will not be processed in the new MIHMS system until full implementation in 2010

Useful Links

- Provider Enrollment
- Resume Your Enrollment
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- Out Of State Provider Enrollment
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- Provider Maintenance
- Maine Secretary of State
- Maine Department of Health & Human Services
- Office of MaineCare Services
- Center for Medicare & Medicaid Services
- CMS NPI Registry Search

MaineCare Provider Enrollment Training Calendar

Start Time	City/Town	Location
6/15/2009 9:00 AM	Caribou DHHS	30 Skyway Drive, Un 100, Rm A&B,
6/15/2009 1:00 PM	Caribou DHHS	30 Skyway Drive, Un 100, Rm A&B,
6/16/2009 9:00 AM	Presque Isle	The Career Center
6/16/2009 1:00 PM	Presque Isle	The Carrer Center
6/17/2009 9:00 AM	Caribou DHHS	30 Skyway Drive, Un 100, Rm A&B
6/17/2009 1:00 PM	Caribou DHHS	30 Skyway Drive, Un 100, Rm A&B
6/18/2009 9:00 AM	Houlton DHHS	11 High Street, RmA
6/18/2009 1:00 PM	Houlton DHHS	11 High Street, RmA

http://ushim-pmewss1/TradingPartnerRegistration.aspx

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- Lists
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Trading Partner Registration

Step 1/5

*Indicates Required Information

Register As: Provider Billing Agent Clearinghouse Internal User Health Plan

	*First Name	M.I.	*Last Name	Title
*Name:	Test		Provider	

Company Name:

***Address 1:** 123 Main Street

Address 2:

***City:** Augusta

***State:** ME

***ZIP:** 04330 *ZIP code must be in xxxxx or xxxxx-xxxx format*

Country: USA

***Telephone:** 207 629 1234 *Telephone number must be in xxx-xxx-xxxx format*

Website Address:

Please enter either FEIN/SSN and NPI or FEIN/SSN and Provider ID

***FEIN/SSN:** 020272825

NPI: 1730251430

Provider ID:

***PIN:** 917500014

Continue > Cancel

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- Documents
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Trading Partner Registration

Step 2/5

*Indicates Required Information

***User Name:** testuser96

***Password:** ●●●●●●●●●●

*Must contain at least 6 characters consisting of an upper and lower case letter, a special character such as a # or *, and a number.*

***Re-enter Password:** ●●●●●●●●●●

***Email Address:** mail1234@email.com

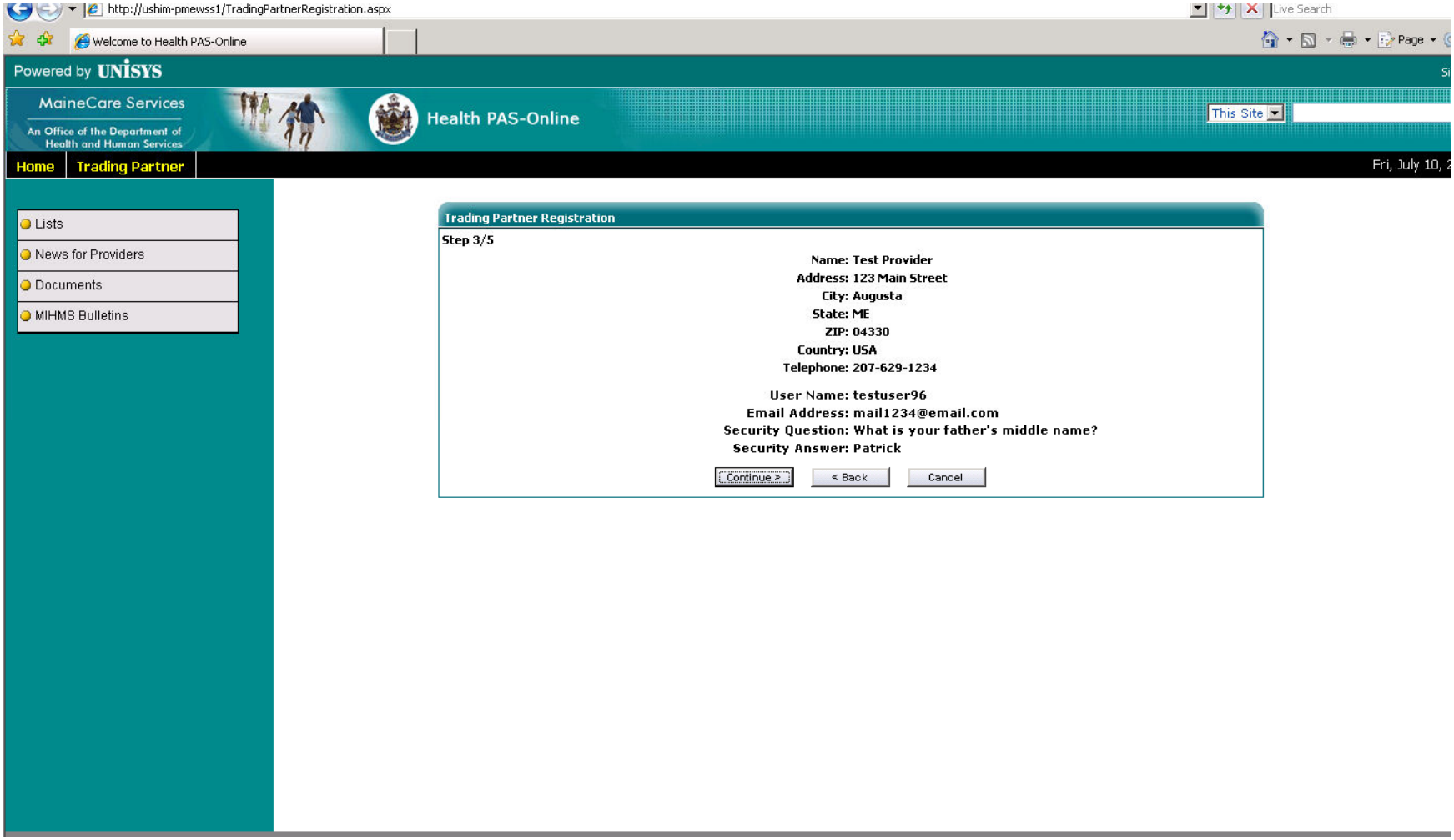
***Re-enter Email Address:** mail1234@email.com

Please enter a confidential question and answer for password reset and user name recovery purposes.

***Security Question:** What is your father's middle name?

***Security Answer:** Patrick

Continue > | < Back | Cancel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Home
Trading Partner
Lists
News for Providers
Documents
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Trading Partner Registration
Step 3/5
Name: Test Provider
Address: 123 Main Street
City: Augusta
State: ME
ZIP: 04330
Country: USA
Telephone: 207-629-1234
User Name: testuser96
Email Address: mail1234@email.com
Security Question: What is your father's middle name?
Security Answer: Patrick
Continue >
< Back
Cancel

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- Lists
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- Documents
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Trading Partner Registration

Step 4/5

*Indicates Required Information

UNISYS CORPORATION
TRADING PARTNER AGREEMENT - PROVIDER

Please read the entire agreement and provide your signature ofacceptance on the final page of this document. Please make a copy for yourselfand mail the **ENTIRE ORIGINAL** agreement to:

Unisys - TPA
EDI Help Desk
P.O. Box 625
Charleston, WV 25322-0625

This Electronic Trading Partner Agreement (hereinafter"Agreement") is made by and between Unisys Corporation ("Unisys")(Acting onbehalf of the State of West Virginia, Bureau of Medical Services as FiscalAgent), and _____ ("Provider"), a licensed healthcare provider.

☑ Yes, I agree to the above terms and conditions.

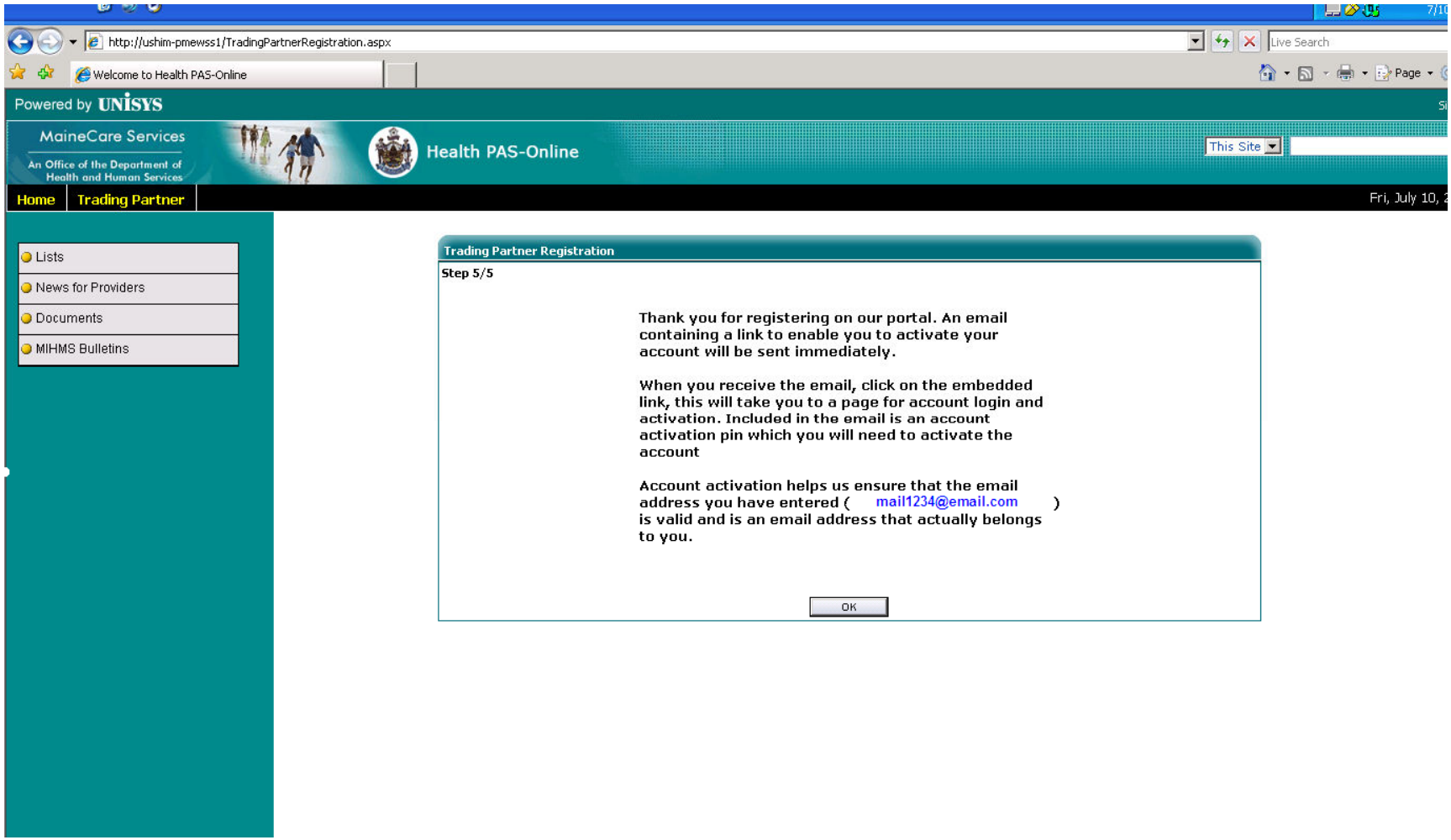
Print

***Signature (Enter your full name)** Test Provider

Date 07/10/2009

Please Enter the First Name and Last Name as in Demographics Information (FirstName LastName)

Register Trading Partner | < Back | Cancel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Step 5/5
Thank you for registering on our portal. An email containing a link to enable you to activate your account will be sent immediately.
When you receive the email, click on the embedded link, this will take you to a page for account login and activation. Included in the email is an account activation pin which you will need to activate the account
Account activation helps us ensure that the email address you have entered (mail1234@email.com) is valid and is an email address that actually belongs to you.
OK

Activation Email

Hi testuser96,
Welcome to TradingPartner Portal.

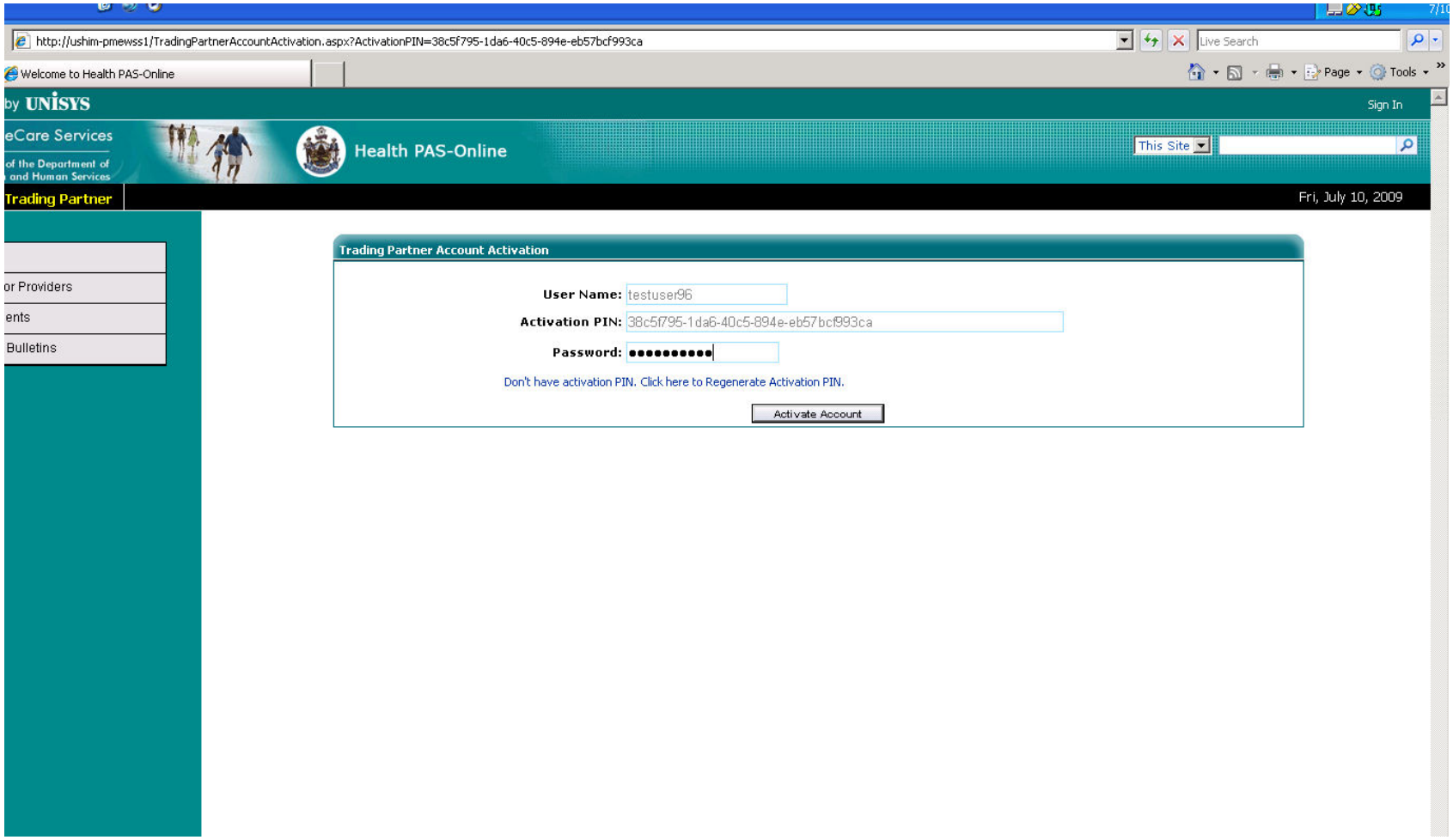
Recently, you opened an TradingPartner Portal account. Please click on the following link to activate your account:
http://ushim-pmewss1/TradingPartnerAccountActivation.aspx?ActivationPIN=38c5f795-1da6-40c5-894e-eb57bcf993ca

Your ActivationPIN is 38c5f795-1da6-40c5-894e-eb57bcf993ca

Your Trading Partner ID is METPID00000137

If there is anything we can do for you, please do not hesitate to contact us at support@unisys.com.

Regards,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This Site
Trading Partner
Fri, July 10, 2009
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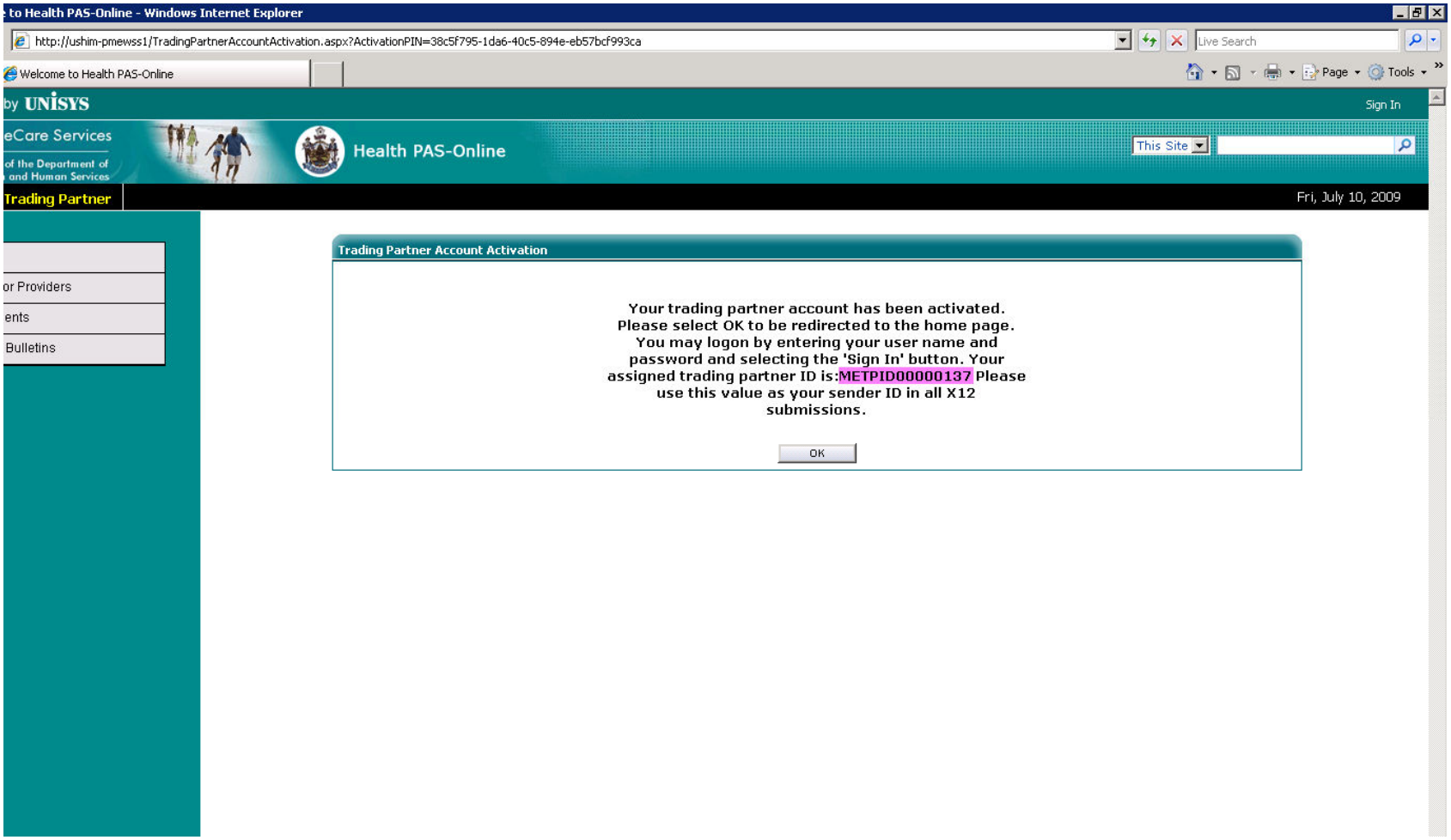
Bulletins
Trading Partner Account Activation
User Name: testuser96
Activation PIN: 38c5f795-1da6-40c5-894e-eb57bcf993ca
Password:
Don't have activation PIN. Click here to Regenerate Activation PIN.
Activate Account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Fri, July 10, 2009
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Trading Partner Account Activation
Your trading partner account has been activated.
Please select OK to be redirected to the home page.
You may logon by entering your user name and
password and selecting the 'Sign In' button. Your
assigned trading partner ID is:METPID00000137 Please
use this value as your sender ID in all X12
submissions.
OK

Welcome to Health PAS-Online - Windows Internet Explorer

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This Site

Home | Trading Partner

Fri, July 10,

User Name: testuser96

Password: ••••••••••

Sign In

Register

Reset Password

Retrieve User Name

Reference

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Lists

News for Providers

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MIHMS Bulletins

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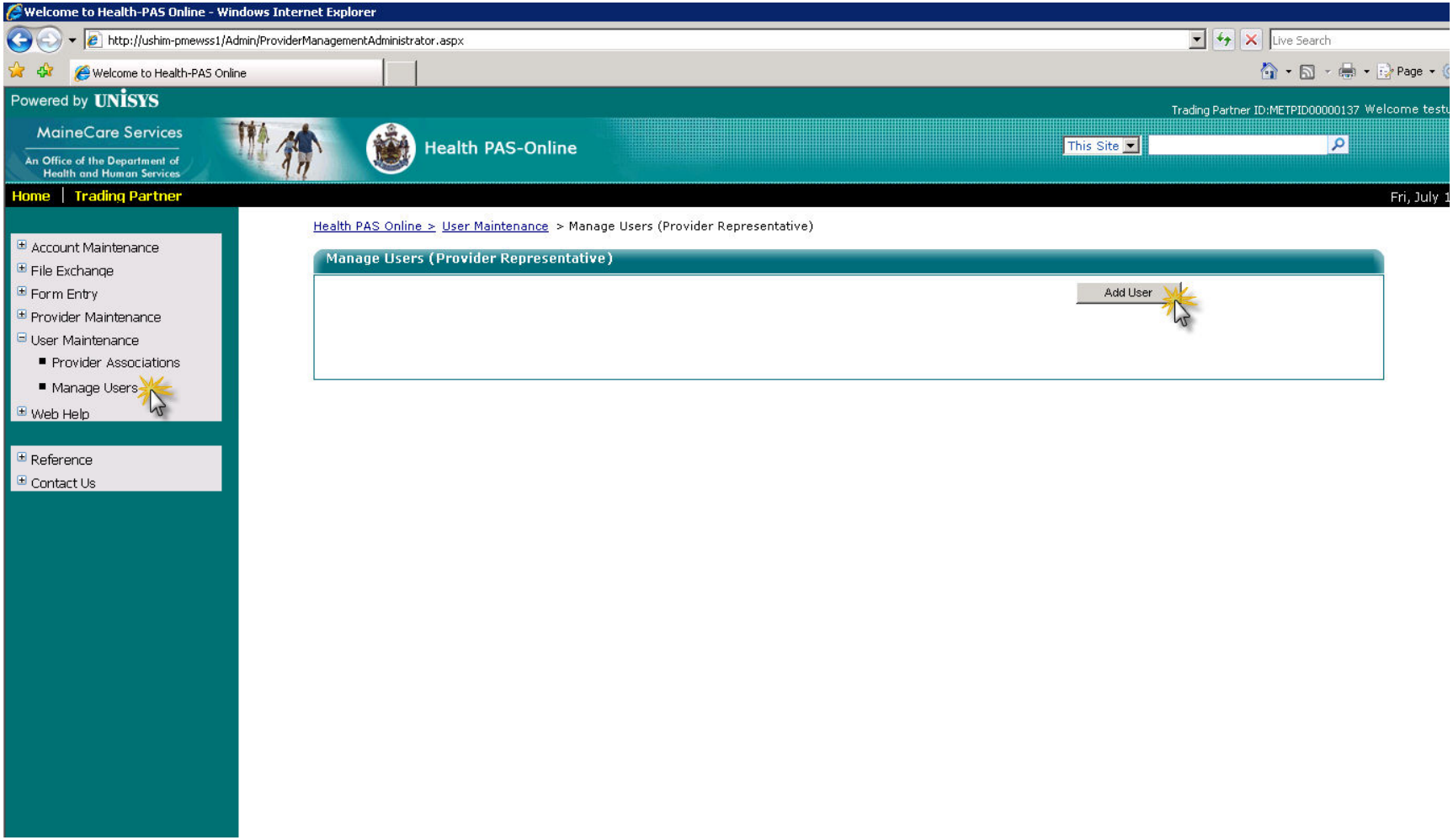
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Trading Partner ID:METPID00000137 Welcome testu
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Account Maintenance
File Exchange
Form Entry
Provider Maintenance
User Maintenance
Provider Associations
Manage Users
Web Help
Reference
Contact Us
Health PAS Online > User Maintenance > Manage Users (Provider Representative)
Manage Users (Provider Representative)
Add User

Welcome to Health-PAS Online - Windows Internet Explorer

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Fri, July 1

- Account Maintenance
- File Exchange
- Form Entry
- Provider Maintenance
- User Maintenance
  - Provider Associations
  - Manage Users
- Web Help

- Reference
- Contact Us

Health PAS Online > User Maintenance > Manage Users (Provider Representative)

Manage Users (Provider Representative)

* First Name: Gerard

* Last Name: Butler

* Email Address: gerard.butler@email.com

Status: Invited

- [x] R1 - Provider Enrollment Application Management
- [x] R2 - Trading Partner Management
- [x] R3 - X12 Submissions
- [x] R4 - Claim Submissions
- [x] R5 - Eligibility
- [x] R6 - Finance
- [ ] R7 - User Management
- [ ] R8 - Claim Managment

Submit Cancel

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Fri, July 1

- Account Maintenance
- File Exchange
- Form Entry
- Provider Maintenance
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  - Provider Associations
  - Manage Users
- Web Help

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Health PAS Online > User Maintenance > Manage Users (Provider Representative)

Manage Users (Provider Representative)

Add User

First Name	Last Name	Email Address	R1	R2	R3	R4	R5	R6	R7	R8	Status	Action
Gerard	Butler	gerard.butler@email.com	☑	☑	☑	☑	☑	☑	☐	☐	Re-Invited	Edit...

Activation Email

Hi Gerard,
Welcome to TradingPartner Portal.

Recently, you opened an TradingPartner Portal account. Please click on the following link to activate your account:
http://ushim-pmewss1/TPPRepresentative.aspx?ActivationPIN=25cda78d-b249-4324-b828-aae6ea5173a2

Your ActivationPIN is 25cda78d-b249-4324-b828-aae6ea5173a2

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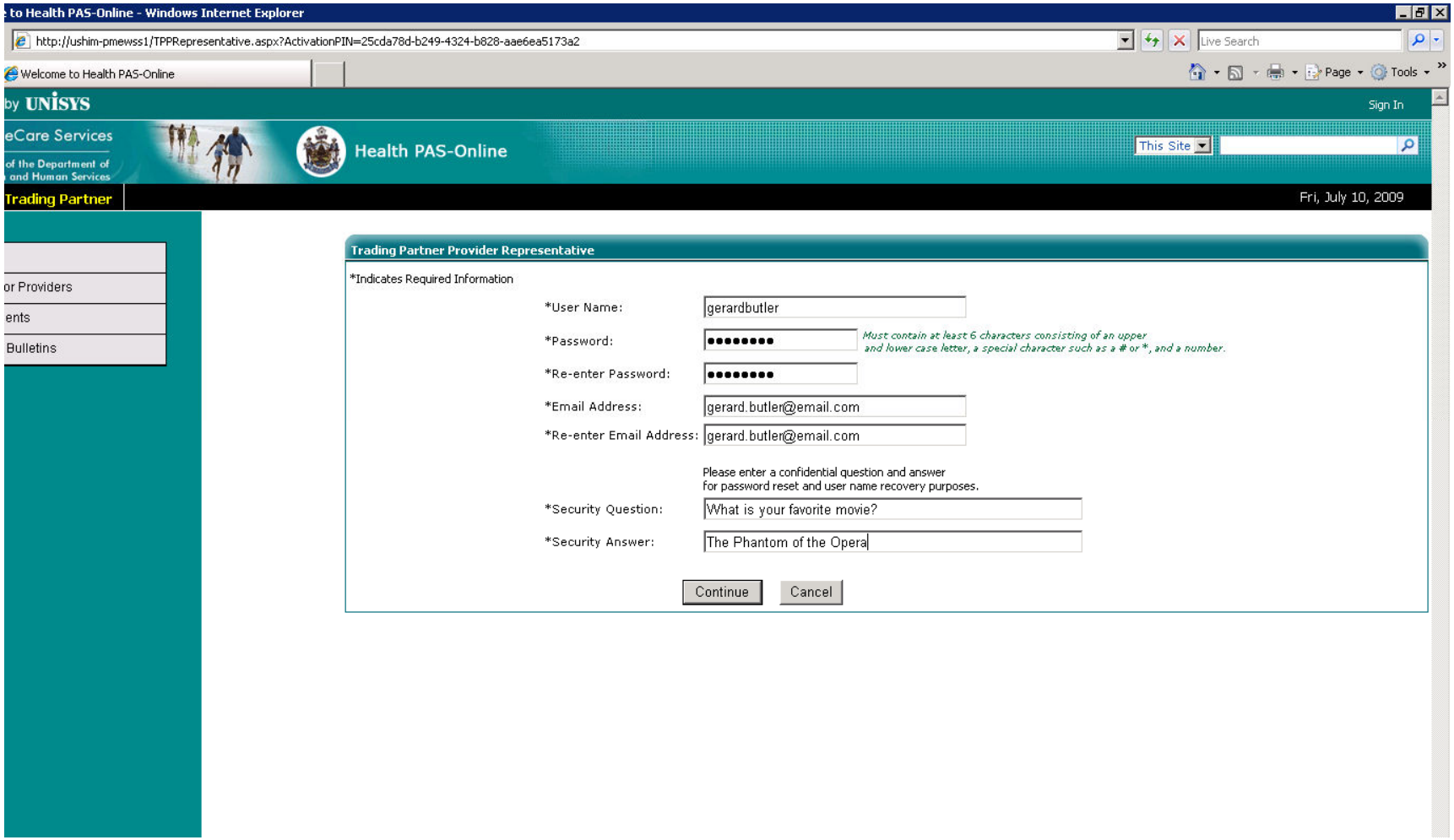
Regards,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http://ushim-pmewss1/TPPRepresentative.aspx?ActivationPIN=25cda78d-b249-4324-b828-aae6ea5173a2
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Sign In
This Site
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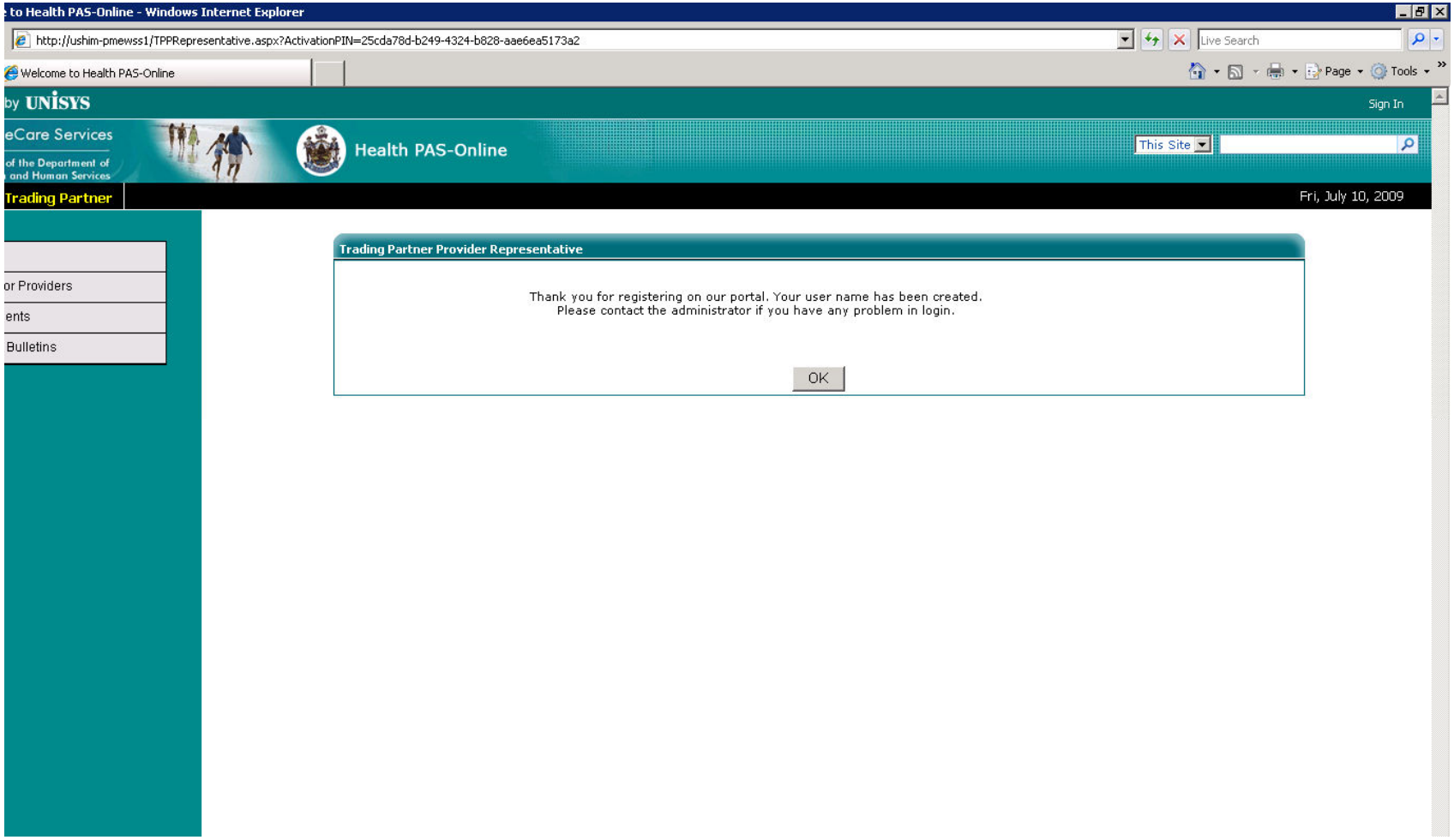
Fri, July 10, 2009
or Providers
ents
Bulletins
Trading Partner Provider Representative
*Indicates Required Information
*User Name:
gerardbutler
*Password:
Must contain at least 6 characters consisting of an upper and lower case letter, a special character such as a # or *, and a number.
*Re-enter Password:
*Email Address:
gerard.butler@email.com
*Re-enter Email Address:
gerard.butler@email.com
Please enter a confidential question and answer for password reset and user name recovery purposes.
*Security Question:
What is your favorite movie?
*Security Answer:
The Phantom of the Opera
Continue
Cancel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Fri, July 10, 2009
or Providers
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Bulletins
Trading Partner Provider Representative
Thank you for registering on our portal. Your user name has been created.
Please contact the administrator if you have any problem in login.
OK

Welcome to Health-PAS Online - Windows Internet Explorer

http://ushim-pmewss1/Provider/TradingPartnerAssociatedProvider.aspx

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Trading Partner ID:METPID00000137 Welcome testuser96

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Home | Trading Partner

Fri, July 10, 20

- Account Maintenance
- File Exchange
- Form Entry
- Provider Maintenance
- User Maintenance
  - Provider Associations
  - Manage Users
- Web Help

- Reference
- Contact Us

Health PAS Online > User Maintenance > Provider Associations

Provider Associations

The following billing providers are associated with this trading partner account. Add additional billing/pay-to provider records by selecting the 'Add Provider' button. Billing provider associations must be established to use the direct data entry forms and provider maintenance features of Health PAS Online. By default your remittance advice(s) will be delivered to your online account in PDF format. If you wish to receive a physical copy by mail, deselect the check box below under the heading 'PDF RA'. Enable access to the 835 remittance advice by selecting an available delivery location from the menu. Available choices include 'My Account' and registered billing agencies and clearinghouses. If choosing a billing agency or clearinghouse, please verify the entity is prepared to process your 835 before making the election.

Add Provider

Provider Name	Provider ID	FED ID	PDF RA	835	Action
Easter Seals New Hampshire, Inc		020272825	☑		Edit... Delete...

Welcome to Health-PAS Online - Windows Internet Explorer

http://ushim-pmewss1/Provider/TradingPartnerAssociatedProvider.aspx

Welcome to Health-PAS Online

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Trading Partner ID:METPID00000137 Welcome testuser96

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This Site

Home | Trading Partner

Fri, July 10, 20

- Account Maintenance
- File Exchange
- Form Entry
- Provider Maintenance
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- Web Help
- Reference
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Please enter either FEIN/SSN and NPI or FEIN/SSN and Provider ID

*FEIN/SSN: 123456789

NPI: 1009872536

Provider ID:

A Valid PIN or Check Number is required, please enter one

* PIN/Check: 913500017

Add Provider | Cancel

Provider Name	Provider ID	FED ID	PDF RA	835	Action
Easter Seals New Hampshire, Inc		020272825	☑		Edit... Delete...

Welcome to Health-PAS Online - Windows Internet Explorer

http://ushim-pmewss1/Provider/TradingPartnerAssociatedProvider.aspx

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Trading Partner ID:METPID00000137 Welcome testuser96

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Home | Trading Partner

Fri, July 10, 20

- Account Maintenance
- File Exchange
- Form Entry
- Provider Maintenance
- User Maintenance
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Provider Name: Easter Seals New Hampsh

Provider ID:

FED ID: 020272825

PDF RA: ☑

835: My Account

Cancel | Update

Provider Name	Provider ID	FED ID	PDF RA	835	Action
Easter Seals New Hampshire, Inc		020272825	☑		Edit... Delete...

Billing Agent TPA Registration

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Home | Trading Partner

Fri, July 10, 2009

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Trading Partner Registration

Step 1/5

*Indicates Required Information

Register As: ○ Provider ◉ Billing Agent ○ Clearinghouse ○ Internal User ○ Health Plan

	*First Name	M.I.	*Last Name	Title
*Name:	Billing		Agent	

*Company Name: Maine Billing

*Address 1: 721 2nd Street

Address 2:

*City: Augusta

*State: ME

*ZIP: 04330 *ZIP code must be in xxxxx or xxxxx-xxxx format*

Country: USA

*Telephone: 207 629 8761 *Telephone number must be in xxx-xxx-xxxx format*

Website Address:

Please enter either FEIN/SSN and NPI or FEIN/SSN and Provider ID

*FEIN/SSN: 020272825

NPI: 1730251430

Provider ID:

*PIN: 917500014

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This Site

Home | Trading Partner

Fri, July 10, 2009

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Trading Partner Registration

Step 2/5

*Indicates Required Information

*User Name: billingagent

*Password: ●●●●●●●●●

*Must contain at least 6 characters consisting of an upper and lower case letter, a special character such as a # or *, and a number.*

*Re-enter Password: ●●●●●●●●●

*Email Address: billing@email.com

*Re-enter Email Address: billing@email.com

Please enter a confidential question and answer for password reset and user name recovery purposes.

*Security Question: What is your favorite color?

*Security Answer: Pink

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Health PAS-Online

This Site

Home | Trading Partner

Fri, July 10, 2009

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Trading Partner Registration

Step 3/5

Name: Billing Agent
Company Name: Maine Billing
Address: 721 2nd Street
City: Augusta
State: ME
ZIP: 04330
Country: USA
Telephone: 207-629-8761

User Name: billingagent
Email Address: billing@email.com
Security Question: What is your favorite color?
Security Answer: Pink

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Health PAS-Online

This Site

Home | Trading Partner

Fri, July 10, 2009

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Trading Partner Registration

Step 4/5

*Indicates Required Information

UNISYS CORPORATION

TRADING PARTNER AGREEMENT – CLEARINGHOUSE

Please read the entire agreement and provide your electronic signature of acceptance on the final page of this document. This Electronic Trading Partner Agreement (hereinafter 'Agreement") is made by and between Unisys Corporation ('Unisys")(Acting on behalf of the State of Maine , **DEPARTMENT OF HEALTH AND HUMAN SERVICES**)and the party named at the end of this document ("Company"), a Clearinghouse.

WHEREAS, Unisys performs certain claims processing and administrative services; and,

WHEREAS, Company provides services including receiving information from a party and sending all or part of that information to various other entities, or to the party, in standard and nonstandard formats; and,

WHEREAS, the information Company and Unisys (collectively, the "Parties") desire to exchange by and through electronic communications, certain claims and billing information that may contain identifiable financial and/or protected health information ('PHI") as defined under the Health Insurance Portability and Accountability Act of 1996 ('HIPAA"), 45 Code of Federal Regulations Parts 160-164, and applicable regulations that implement Title V of the Gramm-Leach-Bliley Act, 15 U.S.C. § 6801, et seq. (the "GLB Regulations") now or as later amended; and,

☑ Yes, I agree to the above terms and conditions

Print

***Signature (Enter your full name)** Billing Agent

Date 07/11/2009

Please Enter the First Name and Last Name as in Demographics Information (FirstName LastName)

Register Trading Partner | < Back | Cancel

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MaineCare Services

An Office of the Department of Health and Human Services

Health PAS-Online

This Site

Home | Trading Partner

Fri, July 10, 2009

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Trading Partner Registration

Step 5/5

Thank you for registering on our portal. An email containing a link to enable you to activate your account will be sent immediately.

When you receive the email, click on the embedded link, this will take you to a page for account login and activation. Included in the email is an account activation pin which you will need to activate the account

Account activation helps us ensure that the email address you have entered (billing@email.com) is valid and is an email address that actually belongs to you.

OK

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Done | Local intranet | Protected Mode: Off | 100%

Activation Email

Hi billingagent,
Welcome to TradingPartner Portal.

Recently, you opened an TradingPartner Portal account. Please click on the following link to activate your account:
http://ushim-pmewss1/TradingPartnerAccountActivation.aspx?ActivationPIN=80461e7a-d262-45dd-a807-e1766dc70dad

Your ActivationPIN is 80461e7a-d262-45dd-a807-e1766dc70dad

Your Trading Partner ID is METPID00000138

If there is anything we can do for you, please do not hesitate to contact us at support@unisys.com.

Regards,

Welcome to Health PAS-Online - Windows Internet Explorer

http://ushim-pmewss1/TradingPartnerAccountActivation.aspx?ActivationPIN=80461e7a-d262-45dd-a807-e1766dc70dad

Welcome to Health PAS-Online

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MaineCare Services

An Office of the Department of Health and Human Services

Health PAS-Online

This Site

Home | Trading Partner

Fri, July 10, 2009

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Trading Partner Account Activation

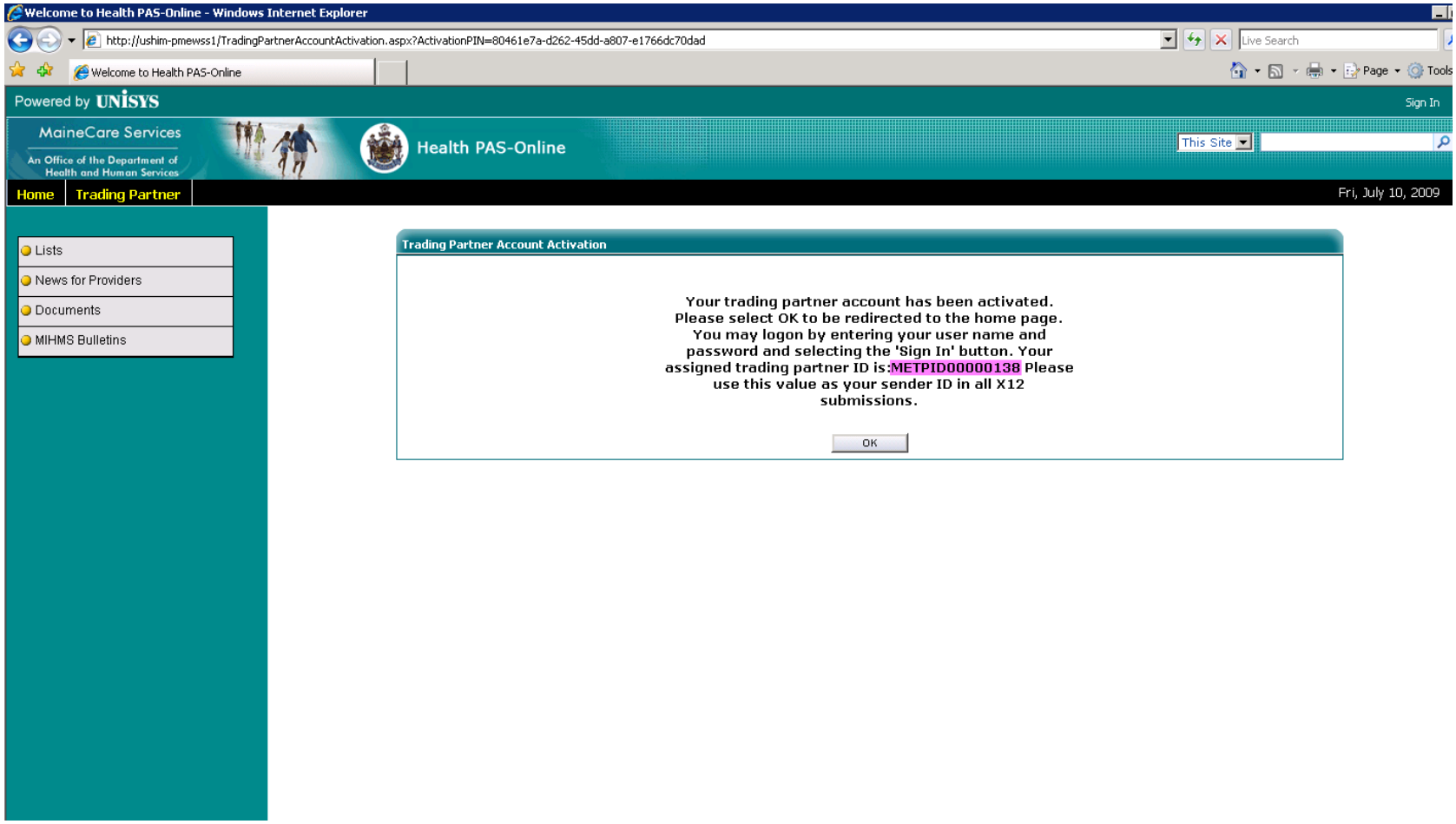
User Name: billingagent

Activation PIN: 80461e7a-d262-45dd-a807-e1766dc70dad

Password: ••••••••••

Don't have activation PIN. Click here to Regenerate Activation PIN.

Activate Account


Welcome to Health PAS-Online - Windows Internet Explorer
http://ushim-pmewss1/TradingPartnerAccountActivation.aspx?ActivationPIN=80461e7a-d262-45dd-a807-e1766dc70dad
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Sign In
MaineCare Services
An Office of the Department of Health and Human Services
Health PAS-Online
This Site
Home
Trading Partner
Fri, July 10, 2009
Lists
News for Providers
Documents
MIHMS Bulletins
Trading Partner Account Activation
Your trading partner account has been activated. Please select OK to be redirected to the home page. You may logon by entering your user name and password and selecting the 'Sign In' button. Your assigned trading partner ID is:METPID00000138 Please use this value as your sender ID in all X12 submissions.
OK

http://ushim-pmewss1/Default.aspx

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Health PAS-Online

This Site

Home | Trading Partner

Fri, July 10, 2009

User Name: billingagent

Password: ••••••••••

Sign In

Register

Reset Password

Retrieve User Name

- Reference
- Contact Us

- Lists
- News for Providers
- Documents
- MIHMS Bulletins

Welcome

Welcome to the Maine Integrated Health Management Solution (MIHMS), a state-of-the-art, HIPAA compliant Medicaid Management Information System that will process Medicaid claims when it is fully implemented in 2010.

MIHMS has been developed in partnership with Unisys Corporation, who serves as the State's fiscal agent. This new web portal will serve as your location for provider re-enrollment, new enrollment, updates to provider information, claims submission and further information regarding MaineCare billing.

We believe you will find the web portal process to be user-friendly and streamlined. If you are short on time and cannot complete the entire application, you will be able to save your work and return at a more convenient time.

If you have any questions, please contact us at 1-800-321-5557, option 8.

We thank you for your service to MaineCare members and look forward to our continued partnership in improving the health of Maine citizens.

Announcements

Title	Body
Providers	This website is for the re-enrollment of MaineCare Providers
Claims	Claims will not be processed in the new MIHMS system until full implementation in 2010

Useful Links

- Provider Enrollment
- Resume Your Enrollment
- Check Status of Enrollment Application
- Out Of State Provider Enrollment
- Non Medicaid Provider Enrollment
- Provider Maintenance
- Maine Secretary of State
- Maine Department of Health & Human Services
- Office of MaineCare Services
- Center for Medicare & Medicaid Services
- CMS NPI Registry Search

MaineCare Provider Enrollment Training Calendar

Start Time	City/Town	Location
6/15/2009 9:00 AM	Caribou DHHS	30 Skyway Drive, Unit 100, Rm A&B,
6/15/2009 1:00 PM	Caribou DHHS	30 Skyway Drive, Unit 100, Rm A&B,
6/16/2009 9:00 AM	Presque Isle	The Career Center
6/16/2009 1:00 PM	Presque Isle	The Carrer Center
6/17/2009 9:00 AM	Caribou DHHS	30 Skyway Drive, Unit 100, Rm A&B
6/17/2009 1:00 PM	Caribou DHHS	30 Skyway Drive, Unit 100, Rm A&B
6/18/2009 9:00 AM	Houlton DHHS	11 High Street, RmA
6/18/2009 1:00 PM	Houlton DHHS	11 High Street, RmA

Welcome to Health-PAS Online - Windows Internet Explorer

http://ushim-pmewss1/Provider/TradingPartnerAssociatedProvider.aspx

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An Office of the Department of Health and Human Services

Health PAS-Online

Trading Partner ID:METPID00000138 Welcome billingagent

Home | Trading Partner

Fri, July 10, 20

- Account Maintenance
- File Exchange
- Form Entry
- User Maintenance
  - Provider Associations
  - Manage Users
- Reference
- Contact Us

Health PAS Online > User Maintenance > Provider Associations

Provider Associations

The following billing providers are associated with this trading partner account. Add additional billing/pay-to provider records by selecting the 'Add Provider' button. Billing provider associations must be established to use the direct data entry forms and provider maintenance features of Health PAS Online. By default your remittance advice(s) will be delivered to your online account in PDF format. If you wish to receive a physical copy by mail, deselect the check box below under the heading 'PDF RA'. Enable access to the 835 remittance advice by selecting an available delivery location from the menu. Available choices include 'My Account' and registered billing agencies and clearinghouses. If choosing a billing agency or clearinghouse, please verify the entity is prepared to process your 835 before making the election.

Please enter either FEIN/SSN and NPI or FEIN/SSN and Provider ID

*FEIN/SSN: 465378987

NPI: 123876538

Provider ID:

A Valid PIN or Check Number is required, please enter one

* PIN/Check: 913600017

Add Provider | Cancel

Provider Name	Provider ID	FED ID	PDF RA	835	Action
Easter Seals New Hampshire, Inc		020272825	☑		Edit... Delete...

Enhanced Functionality

Enhanced Functionality

- Current MaineCare IDs will not be used; NPI
  - billing will also require use of location code
- MaineCare sections of policy receiving updates
  - for elimination of local codes and HIPAA compliance
- History Only Adjustments – will allow tracing of recoveries to claim level detail (TPL, SURS, and retroactive eligibility changes)
- Standard code sets for anesthesia billing

Enhanced Functionality

- Reimbursement Methodology Changes – DRGs/APCs for hospitals
  - Transition from Prospective Interim Payments to Cash Payments for DRGs based on hospital Fiscal Year:

Acute Care Hospitals, FY beginning 4/1/2010 or later

Critical Access Hospitals, FY beginning 4/1/2011 or later

  - APCs will be used for reporting in SFY 2011; for payment in SFY 2012

- Reimbursement Methodology Changes – RUGs for Long-Term Care
- Providers billing cost-of-care will move to monthly billing and payments

Questions

Do you have any questions?

Thank You!

Thank you for your participation!

Next Forums will be:

- Thursday, August 6, 1:00 p.m.
- Thursday, September 3, 1:00 p.m.

Related Links

- ✓ For a copy of this presentation and Other Fiscal Agent Updates: http://www.maine.gov/bms/member/innerthird/fiscal_agent.html

- ✓ MaineCare's Listserv to Receive Provider Updates: http://www.maine.gov/dhhs/bms/member/innerthird/listserv.shtml

- ✓ Invitations to our monthly MIHMS Provider Forums: Please send your name, contact e-mail, and provider name to MaineCare2010.DHHS@maine.gov

- ✓ If you have other questions or suggestions, please send them to MaineCare2010.DHHS@maine.gov