



John E. Baldacci, Governor

Brenda M. Harvey, Commissioner

**MaineCare  
MIHMS  
Bulletin**

**1**

***MIHMS is coming. Are you ready?***

Over the past several months, MaineCare staff have been working with the Department's fiscal agent, Unisys, to design and implement a new Medicaid claims processing system, known as the Maine Integrated Health Management Solution (MIHMS). This system is scheduled to be fully implemented in early 2010.

***What does this mean to you?***

In order to assure that the new system, MIHMS, contains accurate data and that claims are processed accurately at the onset, all providers must re-enroll. Facilities, agencies, organizations and groups must also re-enroll their servicing providers, where applicable.

Clearinghouses and Billing Services will register first. Individuals and small providers will be asked to register next. And larger, more complex providers will re-enroll in later phases. Providers will receive approximately one-month's notice that their re-enrollment is due. This phased-in process is to ensure that all providers are enrolled by the time MIHMS begins processing claims in early 2010. A listing of the order in which providers are to re-enroll will be made available in the near future.

***Who needs to know about this?***

Your staff responsible for MaineCare provider enrollment and those responsible for provider credentialing should be advised that this is happening. You should also be sure that your Chief Executives, such as the Chief Executive Officer (CEO), the Chief Information Officer (CIO) and the Chief Compliance Officer (CCO) or their equivalents are advised of the requirement to re-enroll in the new system.

***How will you re-enroll?***

You will be able to apply for re-enrollment on-line from your desktop. The electronic re-enrollment screens will contain guides, help text and pop-ups, and many other tools to make re-enrollment much easier than paper applications. Provider re-enrollment training will be repeated across the state throughout the enrollment period. Training schedules will be made available to you soon. Registration will be required and will be on a first-come, first-served basis. MaineCare staff will also be available to assist you on completing your application should you need additional guidance. Paper applications will be available; however, providers wishing to re-enroll on paper will be encouraged to visit the re-enrollment web site first to experience the ease of electronic re-enrollment.

## ***Be prepared. Get your National Provider Identifier (NPI)***

MIHMS will require providers to enroll using their NPIs. This means that you must obtain an NPI (including NPIs for any sub-part) before beginning the re-enrollment process. The only exception is for providers who are considered “atypical;” that is, those providing only services that are not considered to be “healthcare.” MaineCare has identified only two provider types as atypical: non-emergency transportation and free-standing day habilitation providers. Atypical providers will be assigned a MaineCare number upon approval of their application for re-enrollment. If you are an atypical provider and have obtained an NPI, you will be able to re-enroll using your NPI.

If you have not yet obtained your NPI(s), please begin the process now. It may take up to four to five weeks following your application to obtain your NPI(s). For an introduction to NPI and to see a demonstration on how to complete the NPI application form, please visit the Centers for Medicare & Medicaid’s (CMS) NPI “viewlet” at: <http://www.cms.hhs.gov/apps/np/npviewlet.asp> or visit our web page at [http://www.maine.gov/bms/member/innerthird/fiscal\\_agent.html](http://www.maine.gov/bms/member/innerthird/fiscal_agent.html).

Health care providers who wish to obtain a paper copy of the NPI Application may do so in any of these ways:

Phone: 1-800-465-3203 or TTY 1-800-692-2326

E-mail: [customerservice@npienumerator.com](mailto:customerservice@npienumerator.com)

Mail To: NPI Enumerator P.O. Box 6059 Fargo, ND 58108-6059

## ***Billing Agents***

Some providers are using outside vendors or clearinghouses to submit some or all of their claims for them, either on paper or electronically. In certain situations, these billing agents will be required to register with MIHMS as Trading Partners in order to continue providing these services. Although many of the larger billing agents are currently registered with MaineCare, many of the smaller providers are not. If you are using a billing agent and have any questions about whether your billing agent needs to register as a Trading Partner, please call 1-800-321-5557, Option 8. You will be asked to describe your billing relationship in detail so that a determination can be made regarding their need to register.

## ***Other resources***

- Fiscal Agent Updates: [http://www.maine.gov/bms/member/innerthird/fiscal\\_agent.html](http://www.maine.gov/bms/member/innerthird/fiscal_agent.html).
- Invitations to our new monthly MIHMS Provider Forums: [MaineCare2010.DHHS@maine.gov](mailto:MaineCare2010.DHHS@maine.gov)  
Please send your name, contact e-mail and provider name
- MaineCare’s Listserv Updates: <http://www.maine.gov/dhhs/bms/member/innerthird/listserv.shtml>

If you have other questions or suggestions, please send them to:  
[MaineCare2010.DHHS@maine.gov](mailto:MaineCare2010.DHHS@maine.gov)

### ***More to Come!***

Watch for more details in future editions of the  
MaineCare MIHMS Bulletin!

**MaineCare  
MIHMS  
Bulletin**

**1**