



Cumberland District Public Health Council
Full Council Meeting
November 19, 2010
10:00 a.m. — 12:00 p.m.
Portland Water District Nixon Conference Room
225 Douglass Street, Portland

Present: Neal Allen, Anita Anderson, Denise Bisailon, Lynn Brown, Jim Budway, Faye Daley, Deb Deatrick, Steve Fox, Sandra Hale, Colleen Hilton, Paul Hunt, Valerie Landry, Becca Matusovich, Dianne North, Cathy Patenaude, Lucie Rioux, Malory Shaughnessy, Toho Soma, Julie Sullivan, Meredith Tipton, Ted Trainer, Steve Trockman, Eileen Wyatt ;Shane Gallagher; Peg Gagnon, Megan Hannen, Alexandra Kanakis, Helen Peake-Godin, Alex Peck, Georgia Poole, Kathy Savoie, Anne Tricomi

Absent: Dick Farnsworth, Darrel Fournier, Tom Gordon, Rebecca Miller, Bernice Mills, Lois Reckitt, Barbara Shaw, Pam Smith, Susan Stiker, Peter Stuckey, Helen Twombly, Lisa Villa, Carol Zechman

Topic	Discussion	Actions
District Public Health Improvement Plan	Becca Matusovich gave a presentation on the District Public Health Improvement Planning process to date. The presentation covered the work of the communications workgroup, as well as, the Flu/pneumococcal vaccination work group. The group reviewed the draft logic models for the communication workgroup and flu/pneumococcal vaccination workgroup going forward, as well as, the next steps in the planning process. For additional information, please see the	Vote: Approval of logic models Motion: Meredith Tipton Second: Malory Shaughnessy Yea: 23 Nay: 0 Result Unanimous approval Vote: Endorsement of proposed next steps in the planning process Motion: Meredith Tipton Second: Malory Shaughnessy Yea: 23 Nay: 0 Result Unanimous approval

Topic	Discussion	Actions
	attached handout.	
Fiscal Policies and Financial Report	The Council was presented the most recent Financial Report ending 10/31. A set of draft fiscal policies were presented to the Council for review. This led to a discussion of some difficulties with the MOU and monetary donations	No actions required.
MOUs	The Council discussed complications that have arisen from the current version of the MOU. This mainly revolved around organizational requirements for how donations differ from one organization to another. The Council agreed that donations should be made in the way most appropriate for each organization.	The MOU will be revised.
Annual Meeting	The annual meeting has been moved to May of 2011, as previously approved at the September Council meeting.	No action required.
Officers/new members slate	The Council discussed and voted upon extending current Council Officers to the new Annual Meeting date. There was no member slate at this meeting.	Vote to Approval extension current officers Motion: Ted Trainer Second: Lynn Brown Yea: 23 Nay: 0 Result Unanimous approval
Advocacy Committee	Valerie Landry discussed the need for members who are interest in policy and advocacy to join the advocacy committee.	Shane will draft a memo of invitation to send out to the Council.
Mini-Brief: National Children's Study	The Council received a brief from Peggy Gagnon on the National Children's Study If	No action required.

Topic	Discussion	Actions
	<p>you would like more information on the Nation Children’s Study, you can contact the Communications Coordinator: Eva Farina-Henry: 207-662-1488, call the toll free number: 1-866-796-1489, submit your questions/comments to our Study Center mailbox: NCS@mmc.org, or visit the Study’s national Web site: http://www.nationalchildrensstudy.gov</p>	

Next Meeting: Full Council—January 21, 2011 10:00 a.m. — 12:00 p.m. at University of New England Portland Campus, 716 Stevens Avenue, Portland Executive Committee—December 13, 2010 1:00 p.m. — 2:30 p.m. at VNA Home Health and Hospice, 50 Foden Road, South Portland