



Cumberland District Public Health Council
Full Council Meeting
May 21, 2010
10:00 am — 12:00 pm
MCDC District Public Health Unite
1037 Forest Avenue, Portland

Present: Maryanna Arsenault, Jim Budway, Faye Daley, Deb Deatricks, Dick Farnsworth, Stephen Fox, Sandra Hale, Colleen Hilton, Valerie Landry, Becca Matusovich, Lucie Rioux, Malory Shaughnessy, Peter Stuckey, Julie Sullivan, Meredith Tipton, Ted Trainer; Shane Gallagher, Amanda Hopkins Ana Jacobs, Dianne North, Alex Peck, Amanda Walker

Absent: Anita Anderson, Denise Bisailon, Leslie Brancato, Lynn Brown, Tom Gordon, Paul Hunt, Rebecca Miller, Bernice Mills, Chris Quint, Lois Reckitt, Barbara Shaw, Susan Stiker, Steve Trockman, Helen Twombly, Lisa Villa, Eileen Wyatt, Carol Zechman

Topic	Discussion	Actions
District Public Health Unit introductions	Becca Matusovich began with a brief overview presentation on the public health infrastructure. The presentation covered the system as it has been restructured and the duties/responsibilities of the District Liaison position. Then several other staff of the MCDC Public Health Unit introduced themselves and provided overviews of the work done by their programs in the district: <ul style="list-style-type: none"> - Public Health Nursing (Jean Hall, Robbie Lawson, Faye Leeman) - Infectious Disease Epidemiology (Kate Phillips) - Drinking Water (Eben Joslyn) 	Shane will distribute contact information for District Public Health Unit to the Council and add employees of the District Public Health Unit to the Council email list.

Topic	Discussion	Actions
	-Health Inspections (Joel Demers)	
District Public Health Improvement Plan	Becca Matusovich presented an overview of the District Public Health Systems Assessment results and the Cumberland District Performance Report/Call to Action document. The Council discussed how the information from these documents could/should feed into the District Public Health Improvement Plan (DPHIP). Becca asked for volunteers for a planning group that will develop an approach to the DHIP and bring recommendations back to the Council.	The DPHIP planning group will convene in June 8 at 11:00 a.m. and report to the June 28 Executive Committee meeting.
Committee Updates	Due to time constraints, the committee updates were not discussed.	Any critical committee updates shall be emailed to the Council.
State Coordinating Council Update	The SCC has not met since the last CDPHC meeting. Next SCC meeting is June 24 th .	No action required.
By-laws amendments	Due to time constraints and lack of quorum, the By-laws discussion and vote were tabled until the July 16 Council meeting.	No action required.

Next Meeting: Executive Committee—June 28 at VNA Home Health & Hospice, 50 Foden Rd, South Portland; Full Council—July 16, at [location TBD].